



January 10, 2024

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division  
407-836-0048

Subject: Award of Invitation for Bids Y24-718-ZR, Ken Bosserman Parking Area

ACTION REQUESTED:

Approval to award Invitation for Bids Y24-718-ZR, Ken Bosserman Parking Area, to the low responsive and responsible bidder, Cafe Construction and Development, Inc., in the total contract award amount of \$117,935.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

Work under this contract consists of the construction of a parking lot, pavement of the driveway within the Lake Pickett Road right-of-way, and installation of a fence in the project area and a bear saver trash enclosure. The project is located in District 5.

FUNDING:

Funding is available in account number 1023-068-1978-6310.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Cafe Construction and Development, Inc. is considered reasonable as the bid is within the budget established. References provided were satisfactory for this type of work and Cafe

Construction and Development, Inc. has been determined to be responsible. Therefore, award is recommended to Cafe Construction & Development, Inc.

The bid tabulation is as follows:

<b>Bidder</b>	<b>Total Bid Amount</b>
Cafe Construction & Development, Inc.	\$117,935
S.A. Casey Construction, Inc.	\$136,000



**BUSINESS DEVELOPMENT DIVISION**

December 11, 2023

**TO:** Zuleimy Ralat Perez, Contracting Agent  
Procurement Division

**FROM:** Princess Clarke, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** Y24-718-ZR, Ken Bosserman Parking Area

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening; at least 80 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Orange County MBE firm Café Construction & Development, Inc. is bidding as a Prime contractor. Therefore, Café Construction & Development, Inc. is required to self-perform no less than 51% of the contract per Sec. 17-321 per the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 25% M/WBE goal. Café Construction & Development, Inc. reported self-performing 53.30% with 3.44% subcontractor's participation. The low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	Café Construction & Development, Inc.	\$62,860.00
MBE-HM	Flashrite	\$2,162.50
WBE-WF	Florida Surety Bonds	\$1,900.00
<b>Total MWBE Participation</b>		<b>\$66,922.50 (56.75%)</b>

**Interoffice Memorandum**

The second low bid, submitted by S.A. Casey Construction reported 25.04% in M/WBE participation. The second low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	On Point Surveying	\$7,060.00
MBE-HM	Rey's Concrete	\$23,000.00
WBE-WF	Florida Surety Bonds	\$4,000.00
<b>Total MWBE Participation</b>		<b>\$34,060.00 (25.04%)</b>

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON****Y24-718-ZR, Ken Bosserman Parking Area**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>Prime MWBE \$'s in the Bid</b>	<b>Sub-contractor M/WBE \$'s In Bid</b>	<b>% Prime MWBE self- performing (Goal 51%)</b>	<b>% Sub- contractor M/WBE (Goal 25%)</b>	<b>Total MWBE %</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	Café Construction & Development, Inc.	\$117,935.00	\$62,860.00	\$4,062.50	53.30%	3.44%	56.75%	N/A	33 / 17 %
2nd Low	S.A. Casey Construction	\$136,000.00	\$0.00	\$34,060.00	0.00%	25.04%	25.04%	N/A	39 / 22 %