




December 20, 2021

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,  
Procurement Division

Contact: Sarah Flynn-Kramer, Manager, Capital Projects Division  
407-836-0048

Subject: Award of Invitation for Bids Y21-7067-FH Internal Operations  
Center I and II Electrical Distribution System Improvements

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-7067-FH, Internal Operations Center (IOC) I and II Electrical Distribution System Improvements to the low responsive and responsible bidder, CORE Engineering & Construction, Inc. in the total contract award amount of \$409,000.

PROCUREMENT:

Work under this contract consists of the replacement and installation of a new main distribution panel, main switchgear, metering, new doors/hardware, and surge protection devices on all electrical panels for IOC I and II. The project is located in District 3.

FUNDING:

Funding is available in account number 1023-043-0263-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Eau Gallie Electric, Inc. was deemed non-responsive for failure to include a notarized Bid Bond with their bid submittal. The bid submitted by CORE Engineering & Construction, Inc. is considered reasonable based on the engineer's estimate.

Award of Invitation for Bid Y21-7067-FH, Internal Operations Center I and II Electrical Distribution System Improvements

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References provided were satisfactory for this type of work and CORE Engineering & Construction, Inc. has been determined to be responsible. Therefore, award is recommended to CORE Engineering & Construction, Inc.

Bid tabulation is as follows:

|  | <b><u>Bidder:</u></b>                            | <b><u>Total Estimated Bid:</u></b> |
|--|--|------------------------------------|
|  | <b>CORE Engineering &amp; Construction, Inc.</b> | <b>\$409,000</b>                   |
|  | <b>Eau Gallie Electric, Inc.</b>                 | <b>Non-Responsive</b>              |

**BUSINESS DEVELOPMENT DIVISION**

September 30, 2021

**TO:** Fabio Henao, Contracting Agent  
Procurement Division

**FROM:** Princess Clarke, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** Y21-7067-FH / IOC-I & IOC-II Electrical Distribution System Improvements

The Business Development Division evaluated one bid submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had Minority/Women Business Enterprise availability. As a result, the M/WBE goal is 25%. At the time of bid opening, at least 52 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bidder, submitted by CORE Engineering & Construction, Inc., reported 53.71% in M/WBE participation. They met the 25% M/WBE participation goal. Please note the following certified M/WBE participation:

|                                 |                 |                              |
|---------------------------------|-----------------|------------------------------|
| MBE-HM                          | D'Novo Services | \$219,672.00                 |
| <b>Total MWBE Participation</b> |                 | <b>\$219,672.00 (53.71%)</b> |

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidder's compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown.

cc: Sheena Ferguson, Manager, Business Development Division

| BID COMPARISON   |                                       |              |                      |                       |     |                |
|--|---------------------------------------|--------------|----------------------|-----------------------|-----|----------------|
| Y21-7067-FH / IOC-I & IOC-II Electrical Distribution System Improvements |                                       |              |                      |                       |     |                |
| Rank   | Bidder                                | Bid Amount   | M/WBE<br>\$'s in Bid | % M/WBE<br>(Goal 25%) | GFE | EEO %<br>M / W |
| Low Bid  | CORE Engineering & Construction, Inc. | \$409,000.00 | \$219,672.00         | 53.71%                | N/A | 0 / 0 %        |