




Interoffice Memorandum

August 10, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, NIGP-CPP, CFCM, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Kenneth Leeming, P.E., Manager, Highway Construction Division
407-836-7713

SUBJECT: Approval of Amendment No. 1, Contract Y20-833, Professional Construction Engineering Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y20-833, Professional Construction Engineering Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project, with CDM Smith, Inc., in the amount of \$139,990.94, for a revised total contract amount of \$451,930.20.

PROCUREMENT:

This amendment will provide additional Construction Engineering Inspection (CEI) and Compliance services required by the County for the Oakland Roundabout Construction project. The CEI services include shop drawings review and approval, interpretation of plans and specifications, claim and construction schedule review and recommendation, daily inspection services and reporting, and monitoring for adherence to County, State, safety and permitting standards. Services are required due to construction delays. The contract will be extended by 197 days from the date the amendment is executed. This project is located in District 1.

FUNDING:

Funding is available in account numbers 6688-001-0061-4499 and 1003-072-2722-6311.

APPROVALS:

The Highway Construction Division concurs with this recommendation.

DISCUSSION:

On October 13, 2020, the Board authorized the selection of CDM Smith, Inc. and authorized negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget amount of \$299,000. On September 14, 2021, the Board authorized a

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negotiated not to exceed budget amount of \$311,939.26. The rates for this amendment are in line with the rates approved in the original contract and have therefore been found to be fair and reasonable.