

January 4, 2023

To: Mayor Jerry L. Demings

-AND-

**County Commissioners** 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,

**Procurement Division** 

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division

407-836-0048

Subject: Award of Invitation for Bids Y23-727-SH, Fire Rescue Headquarters Fuel Storage

Systems Replacement

### **ACTION REQUESTED:**

Approval to award Invitation for Bids Y23-727-SH, Fire Rescue Headquarters Fuel Storage Systems Replacement, to the low responsive and responsible bidder, Prime Construction Group, Inc., in the total contract award amount of \$722,110.

### PROCUREMENT:

Work under this contract includes removing or abandoning existing fuel tanks and replacing with a new underground diesel tank and an above ground unleaded tank at Fire Rescue Headquarters. The project is located in District 5.

#### FUNDING:

Funding is available in account number 1023-034-0772-3810.

# **APPROVALS**:

The Capital Projects and Business Development Divisions concur with this recommendation.

#### REMARKS:

Two bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Don Wood, Inc. was deemed non-responsive by the Procurement Division based on the analysis provided by the Business Development Division, which identified that the M/WBE participation goal was not achieved, and sufficient good faith effort documentation was not provided. Prime Construction Group, Inc. has a satisfactory record of performance for this type of work and has been determined to be responsible. Therefore, award is recommended to Prime Construction Group, Inc.

Award of Invitation for Bids Y23-727-SH, Fire Rescue Headquarters Fuel Storage Page 2

# Bid tabulation is as follows:

Bidder:	Total Estimated Bid:		
Prime Construction Group, Inc.	\$722,110		
Don Wood, Inc.	Non-responsive		



## **BUSINESS DEVELOPMENT DIVISION**

December 19, 2022

TO: Sean Hynes, Contracting Agent

**Procurement Division** 

FROM: Princess Clarke, Senior Contract Administrator

**Business Development Division** 

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: Y23-727-SH / Fire Rescue Headquarters Fuel Storage Systems

Replacement

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had limited Minority/Women Business Enterprise availability. As a result, the M/WBE goal was reduced from 25% to 8%. At the time of bid opening, at least 47 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Don Wood, Inc., reported 0% in M/WBE participation and did not meet the Orange County M/WBE participation goal per the Ordinance requirement. No letters of intent were received from the low bidder for certified M/WBE subcontractors. Good Faith Effort (GFE) was not submitted per the Ordinance if the M/WBE goal is not met. Therefore, GFE was not achieved.

The apparent second low bid, submitted by Prime Construction Group, Inc., reported 8.00% in M/WBE participation and met the Orange County M/WBE participation goal **per the Ordinance requirement.** Please note the following certified M/WBE participation:

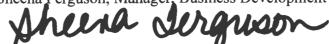
MBE-AFAM	HZ Construction	\$57,800
Total MWBE Participation		\$57,800 (8.00%)

In the event the lowest bidder is not the recommended bidder, then letters of intent must be obtained from the recommended bidder two business days after being contacted.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON  Y23-727-SH / Fire Rescue Headquarters Fuel Storage Systems Replacement									
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 8%)	GFE	EEO %			
Low Bid	Don Wood, Inc.	\$548,000.00	\$0.00	0.00%	No	0/0%			
2nd Low	Prime Construction Group, Inc.	\$722,110.00	\$57,800.00	8.00%	N/A	41 / 11 %			