



Interoffice Memorandum

October 24, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director *& Venerria L. Thomas*
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Sandra Moore (407) 836-8913
Sonya L. Hill (407) 836-7409

SUBJECT: Consent Agenda Item – November 14, 2023
Filing of Head Start Policy Council Program Information and Updates
for the official County record.

The Head Start Division requests filing of the program information and updates for the official County record:

Head Start Policy Council Program Information and Updates	September 2023
Head Start Policy Council Meeting Minutes	August 17, 2023

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates September 2023 and Head Start Policy Council Meeting Minutes August 17, 2023 for the official county record.

SLH/sm:vt



Venerria L. Thomas
Director, Community & Family
Services

Orange County Government

HEAD START

POLICY COUNCIL

PROGRAM

INFORMATION & UPDATES



Sonya L. Hill
Head Start Division Manager



CHANGE

SEPTEMBER 2023



**Orange County
Community & Family Services Department
Head Start Division**



POLICY COUNCIL MONTHLY MEETING

Who: POLICY COUNCIL MEMBERS

Date: THURSDAY – SEPTEMBER 21, 2023

Time: 6:00 PM

**Location: Holden Heights Community Center
1201 20th Street
Orlando, FL 32805**

Child Care Provided

Sandra Moore:
407-836-8913 or Email Sandra.Moore2@ocfl.net

Yvette Meade:
407-836-8921 or Email Yvette.Meade@ocfl.net



AGENDA



Orange County Government • Head Start Policy Council • Holden Heights
Community Center • 1201 20th St., Orlando, FL 32805
September 21, 2023 • 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary’s Report*
5. *Director’s Report*
6. *Status of BCC Agenda Items*
7. *HR Report*
8. *Budget Report*
9. *New Business:*
 - a. *ACF-IM-HS-23-03 Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings*
 - b. *ACF-IM-HS-23-04 Monitoring Process for Head Start and Early Head Start Recipients*
10. *Unit Updates:*
Homeless, ERSEA, PFCE, Nutrition, Education, Mental Health & Disabilities
11. *Adjourn*



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
 1201 20th Street
 Orlando, FL 32805
 August 17, 2023

Call to Order by: Darnellion Brown, Vice-Chairperson 6:48 p.m.
 Roll Call by: Natalie Juarez, Secretary

Attended By:

Edith Vazquez Lopez	Aloma	Parliamentarian
Darnellion Brown	Callahan	Vice-Chairperson
Rosa Tejeda	Dover Shores	Representative
Natalie Suarez	Southwood	Secretary
Erica Cobb	Taft	Representative
Jennifer Martinez	Ventura	Treasurer

Visitor

AnnMarie Alvarado

Staff:

Sonya Hill	Main Office
Avis McWhite	Main Office
Corey McCall	Main Office
Polly Boulter	Hal Marston
Zhor Elmekali	Lila Mitchell
Yolanda Soto Mangual	Millenia
Jamie Harrold	Main Office
Natalie Colon	Main Office

Visitors

Ann Marie Alvarado Children's Home Society

No Quorum Established. Meeting for Informational Purposed Only

Director's Report by Sonya Hill

August 10th was the first day of school. Two new centers are now open: Riverside Elementary and Lovell Elementary. The staff worked hard to get all the necessary steps done to be allowed to start. The clock has started to get all health screenings done.

Budget Report by Jennifer Martinez, Treasurer.

Unit Updates

ERSEA Report by Jamie Harrold – 212 children needed for full enrollment. 77 children waiting on documents to start school and more on the waiting list.

Meeting Adjourned at 6:55 p.m.

Next Policy Council Meeting: September 21, 2023

Head Start YTD Summary August 2023

Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	PRE Encumbered Amount	Encumbered Amount	FY 2023 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,346,038			1,204,331	141,707	89.47%
7522 - Education Salary	10,769,286			9,481,523	1,287,763	88.04%
7523 - USDA Admin Salary	206,721			15,411	52,610	74.55%
7524 - USDA Services Salary	259,655			234,130	25,525	90.17%
7526 - Disability Salary	325,390			275,453	49,937	84.65%
7527 - Health Salary	386,158			218,504	167,654	56.58%
7528 - PFCE Salary	1,783,624			1,750,349	33,275	98.13%
7529 -General Funds	490,305			418,056	72,249	85.26%
7534 - Facilities Salary	274,114			222,301	51,813	81.10%
Total Salary	15,841,291	0	0	13,597,758	2,243,533	85.84%
7521 - Admin	171,146		12,071	157,894	1,181	99.31%
7522 - Education	1,132,344		330,083	598,708	203,553	82.02%
7523 - USDA Admin	8,281			7,131	1,150	86.11%
7524 - USDA Services	980,498		1,793	890,557	88,148	91.01%
7525 - Training	156,870		11,900	81,610	63,360	59.61%
7526 - Disability	70,708		17,378	51,980	1,350	98.09%
7527 - Health	11,874			8,934	2,940	75.24%
7528 - PFC	75,357		8,835	63,645	2,877	96.18%
7529 -General Funds	116,547		48,940	38,861	28,746	75.34%
7534 - Facilities	501,532		1,433	426,813	73,286	85.39%
7535- Disaster & Recovery	1,907,687		1,319,531	70,223	517,933	72.85%
Total Non-Salary	5,132,844	0	1,751,964	2,396,356	984,524	80.82%
Grand Total	20,974,135	0	1,751,964	15,994,114	3,228,058	84.61%

Head Start Budget Summary August 2023

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet.) This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name		Current Budget 2022-2023	October	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	August	Sept	PRI Encumbered Amount	Encumbered Amount	Total YTD	Balance	% Budget Used YTD
Administration	7521	1,517,184	50,173	158,521	106,253	102,837	107,382	201,658	107,496	168,470	125,994	111,929	121,511	0		12,071	1,362,225	142,888	90.58%
Education	7522	11,901,630	411,389	1,415,640	964,791	867,032	856,760	783,468	904,299	1,389,664	906,616	641,901	938,670	0		330,083	10,080,231	1,491,316	87.47%
USDA Administration	7523	215,002	5,072	18,484	12,823	15,396	14,809	19,787	14,592	23,741	19,318	10,974	6,246	0		0	161,242	53,760	75.00%
USDA Services	7524	1,240,153	10,013	37,564	24,204	81,323	259,057	75,324	142,220	140,488	209,188	74,509	70,797	0		1,793	1,124,686	113,673	90.83%
Training	7525	156,870	0	656	894	16,967	26,379	4,797	10,835	2,824	(17,319)	114,155	24,171	0		11,900	81,610	63,360	59.61%
Disabilities	7526	396,098	6,648	8,875	56,178	33,218	23,906	28,064	29,935	46,614	35,424	28,541	30,132	0		17,378	327,432	51,287	87.05%
Health and Dental	7527	398,032	10,386	37,023	23,754	19,434	18,833	15,718	15,823	26,547	18,127	19,617	22,175	0			227,438	170,594	57.14%
PFCE	7528	1,858,981	71,619	237,281	168,712	173,796	149,956	126,229	150,828	231,369	181,767	148,417	174,019	0		8834.6	1,813,995	36,152	98.06%
General Fund	7529	606,852	17,327	56,761	34,609	39,755	35,935	31,686	43,157	57,490	68,246	33,034	38,919			48,940	456,917	100,995	83.36%
Facilities	7534	775,646	14,931	37,111	35,150	36,257	33,696	29,050	28,800	183,358	163,806	57,110	29,846	0		1,433	649,114	125,099	83.87%
Disaster & Recovery	7535	1,907,687	0	(5,177)	7,913	0	10,380	31,109	10,412	8,607	0	6,980	0	0		1,319,531	70,223	517,933	72.85%
Total		20,974,135	597,559	2,002,739	1,435,282	1,386,015	1,537,093	1,346,890	1,458,397	2,279,172	1,711,167	1,247,167	1,456,487	0		1,751,964	16,355,114	2,867,057	86.33%
Expense Per Quarter					4,035,580			4,269,998			5,448,736			2,703,653					
Cost Per Child					3,213			3,400			4,338			2,153					

Community and Family Services Through August 31, 2023 : Fund -7003 Dept - 062 Unit - 7521 H.S Admin 91% of FY Elapsed

ORIE	APPR	OBJECT NAME	BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED	YTD	BALANCE	USED YTD
1120	5FA	REGULAR SALARIES and WAGES	872,076.00	32,016.95	106,040.46	62,399.21	63,821.05	56,507.57	65,856.32	70,533.78	112,736.75	71,971.78	71,575.54	78,029.04	.00	.00	791,488.45	80,587.55	90.76
1130	5FA	OTHER SALARIES and WAGES	5,000.00	2,190.60	7,252.21	3,493.20	1,597.40	2,376.33	2,248.00	2,107.07	640.00	.00	1,947.20	196.80	.00	.00	24,048.81	-19,048.81	480.98
1140	5FA	OVERTIME	2,500.00	820.26	1,841.79	1,107.62	677.96	2,321.73	1,776.10	1,901.38	4,083.99	3,087.76	1,739.55	1,734.76	.00	.00	21,092.90	-18,592.90	843.72
1150	5FA	SPECIAL PAY	250.00	.00	200.00	.00	.00	.00	500.00	.00	200.00	200.00	.00	500.00	.00	.00	1,600.00	-1,350.00	640.00
1160	5FA	LONGEVITY PAY	20,350.00	.00	.00	.00	.00	12,250.00	.00	.00	.00	.00	.00	.00	.00	.00	12,250.00	8,100.00	60.20
2110	5FA	FICA TAXES	68,863.00	2,554.95	8,471.32	4,898.57	4,802.93	5,342.26	5,123.41	5,435.64	8,539.77	5,523.39	5,535.14	5,868.36	.00	.00	62,095.74	6,767.26	90.17
2120	5FA	RETIREMENT CONTRIBUTION	105,183.00	3,899.19	12,775.29	7,557.66	7,681.83	8,309.26	8,317.69	8,849.18	13,462.53	9,187.89	10,184.48	10,208.64	.00	.00	100,433.64	4,749.36	95.48
2130	5FA	LIFE and HEALTH INSURANCE	264,000.00	7,691.40	21,940.00	13,811.57	15,139.12	15,950.80	15,950.80	16,762.28	25,406.73	14,816.14	14,773.80	14,773.80	.00	.00	177,016.44	86,983.56	67.05
2131	5FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	7,500.00	.00	-7,500.00	.00	750.00	.00	.00	.00	.00	.00	750.00	-750.00	.00
2200	5FA	PAYMENTS TO OPEB TRUST	7,816.00	.00	.00	.00	.00	.00	.00	.00	.00	13,555.09	.00	.00	.00	.00	13,555.09	-5,739.09	173.43
		Total of Salaries	1,346,838.00	48,173.35	158,521.07	93,287.83	101,220.29	103,057.95	92,272.32	105,589.33	185,819.77	118,342.05	105,755.71	111,311.40	.00	.00	1,204,331.07	141,706.93	89.47
3125	5FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	106,329.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00	100.00
3179	5FC	CONTRACT SVC EMPLOY AGENT	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,177.81	7,958.19	.00	4,177.81	-2,136.00	121.36
3410	5FC	LOCAL TRAVEL	1,750.00	.00	.00	50.75	471.90	217.59	456.88	173.40	37.51	562.41	26.38	154.77	.00	.00	2,151.59	-401.59	122.95
3510	5FC	POSTAGE and MESSENGER SVCS	700.00	.00	.00	27.50	82.90	.00	28.15	139.05	115.00	.00	129.25	28.75	.00	.00	550.60	149.40	78.66
3530	5FC	TOLL CHARGES	150.00	.00	.00	.00	.00	2.46	.00	.00	.00	.92	.92	4.53	.00	.00	8.83	141.17	5.89
3610	5FC	RENTAL OF EQUIPMENT	3,000.00	.00	.00	.00	.00	.00	.00	.00	501.80	1,003.60	752.70	501.80	250.90	.00	2,759.90	-10.80	100.36
3720	5FC	COMMUNICATIONS	7,000.00	.00	.00	643.84	643.84	1,288.16	.00	1,229.58	598.49	598.49	599.48	599.34	.00	.00	6,201.22	798.78	88.59
3820	5FC	MAINTENANCE OF EQUIPMENT	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	3,133.78	2,649.74	.00	.00	3,862.08	5,783.52	-4,645.60	192.91
3910	5FC	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4010	5FC	DUES and MEMBERSHIPS	13,000.00	1,000.00	.00	.00	.00	160.00	240.00	.00	.00	.00	.00	3,980.00	.00	.00	5,380.00	7,620.00	41.38
4020	5FC	SUBSCRIPTIONS	50.00	.00	.00	65.58	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	65.58	-15.58	131.16
4110	5FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	6,000.00	.00	.00	58.01	385.46	1,668.40	407.83	.00	845.25	603.64	.00	385.76	.00	.00	4,354.35	1,645.65	72.57
4115	5FC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	21.99	32.97	89.14	37.24	7.09	.00	145.54	164.70	366.51	.00	.00	865.18	134.82	86.52
4120	5FC	SOFTWARE LESS THAN \$5000	250.00	.00	.00	.00	.00	.00	213.59	.00	.00	.00	.00	.00	.00	.00	213.59	36.41	85.44
4121	5FC	REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	634.00	135.00	.00	.00	.00	769.00	-719.00	1,538.00
4123	5FC	EQUIPMENTLESS THAN \$5000	3,000.00	.00	.00	.00	.00	799.38	1,633.59	358.04	422.29	619.98	618.59	.00	.00	.00	4,451.87	-1,451.87	148.40
4412	5FC	PROMOTIONAL EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	350.00	.00	.00	.00	.00	350.00	-250.00	350.00
4418	5FC	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4422	5FC	SCHOLARSHIPS, AWARDS, BENEF	1,500.00	.00	.00	.00	.00	99.00	39.60	.00	129.80	.00	1,096.40	.00	.00	.00	1,364.80	135.20	90.99
4482	5FG	SELF INS-PROP CASUALTY	12,117.00	.00	.00	12,117.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,117.00	.00	100.00
		Total of Operations	171,146.00	1,000.00	.00	12,984.67	1,617.07	4,324.13	109,385.88	1,907.16	2,660.14	7,652.36	6,173.16	10,199.27	.00	12,071.17	167,893.84	1,180.99	89.31
		Total of Units 7521	1,517,184.00	50,173.35	158,521.07	106,252.50	102,837.36	107,382.08	201,658.20	107,496.49	186,469.91	125,994.41	111,928.87	121,510.67	.00	12,071.17	1,362,224.91	142,887.92	90.58

Community and Family Services Through August 31, 2023 Fund - 7003 Dept - 062 Unit - 7522 Education H.S. Services 87% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	5FE	REGULAR SALARIES and WAGES	6,501,155.00	276,185.11	968,898.02	513,334.98	508,035.17	382,933.06	537,863.38	569,763.35	861,453.50	465,077.72	360,032.66	563,203.01	.00	.00	6,006,579.96	494,575.04	92.39	
1130	5FE	OTHER SALARIES and WAGES	10,000.00	4,993.88	14,838.47	8,811.21	7,812.69	12,469.33	9,230.35	11,118.36	15,073.23	7,776.60	4,879.60	13,263.20	.00	.00	110,066.92	-100,066.92	1,100.67	
1140	5FE	OVERTIME	5,000.00	5,253.73	20,823.65	13,667.30	7,512.00	19,822.36	10,767.09	15,253.10	26,265.29	5,622.26	1,047.33	15,065.16	.00	.00	140,899.26	-135,899.26	2,817.99	
1150	5FE	SPECIAL PAY	3,500.00	.00	2,900.00	.00	700.00	2,000.00	.00	.00	3,400.00	1,600.00	1,400.00	1,500.00	.00	.00	14,200.00	-10,700.00	405.71	
1160	5FE	LONGEVITY PAY	228,800.00	.00	.00	.00	.00	112,150.00	.00	.00	.00	.00	.00	.00	.00	.00	112,150.00	116,650.00	49.02	
2110	5FE	FICA TAXES	539,207.00	21,035.66	74,376.73	39,263.73	39,403.47	38,669.39	40,956.19	43,777.28	66,840.93	34,938.53	26,401.42	43,417.29	.00	.00	469,080.60	70,126.40	86.99	
2120	5FE	RETIREMENT CONTRIBUTION	827,019.00	33,988.23	119,174.20	63,332.20	62,289.71	61,348.72	65,366.49	70,247.62	106,765.55	53,677.99	49,099.80	78,619.86	.00	.00	763,890.37	63,128.63	92.37	
2130	5FE	LIFE and HEALTH INSURANCE	2,567,385.00	69,932.44	213,492.41	132,211.14	162,321.91	141,068.85	157,503.76	157,461.91	241,126.59	132,797.77	155,239.97	157,974.49	.00	.00	1,721,131.24	846,253.76	67.04	
2131	5FE	HSA/FSA CONTRIBUTION	750.00	.00	625.00	.00	64,000.00	375.00	-65,000.00	.00	.00	.00	.00	.00	.00	.00	.00	750.00	.00	
2200	5FE	PAYMENTS TO OPEB TRUST	86,470.00	.00	.00	.00	.00	.00	.00	.00	.00	143,524.62	.00	.00	.00	.00	143,524.62	-57,054.62	165.98	
Total of Salaries			10,709,289.00	411,389.05	1,414,726.40	770,820.50	852,054.35	768,336.71	768,887.25	867,821.60	1,320,925.00	845,015.70	588,100.78	873,043.01	.00	.00	9,481,522.37	1,267,763.03	88.04	
PAYMENTS TO OTHER GOVERNMENTAL AGENCIES			10,000.00	.00	.00	.00	1,364.93	260.00	527.57	565.30	178.64	.00	164.00	556.60	.00	.00	3,617.04	6,382.96	36.17	
3187	5FF	SOFTWARE LICENSING SUPPORT FEE	50,000.00	.00	.00	.00	.00	32,059.86	.00	.00	23,567.95	.00	.00	.00	.00	.00	55,627.81	-5,627.81	111.26	
CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED			2,000.00	.00	.00	.00	.00	1,200.00	.00	150.00	9,999.00	-1,200.00	1,640.00	6,574.91	.00	.00	2,300.00	18,363.91	-18,663.91	1,033.20
3197	5FF	OTHER INSURANCE and BONDS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3350	5FF	LOCAL TRAVEL	9,000.00	.00	.00	1,073.04	1,554.25	509.15	2,578.64	1,420.29	181.82	3,177.57	.00	982.37	.00	.00	11,477.13	-2,477.13	127.52	
3410	5FF	TOLL CHARGES	4,000.00	.00	.00	105.83	321.87	119.25	242.29	71.50	237.77	232.56	76.04	103.50	.00	.00	1,510.41	2,489.59	37.76	
3530	5FF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	.00	.00	.00	.00	.00	5,770.70	11,541.40	9,726.05	5,770.70	.00	.00	13,892.35	32,808.85	33.40	
3720	5FF	COMMUNICATIONS	38,000.00	.00	206.57	1,400.23	1,820.78	2,973.01	233.86	3,188.12	1,826.47	1,405.93	1,512.22	1,619.88	.00	.00	16,287.09	21,712.91	42.86	
3720	5FF	MAINTENANCE OF EQUIPMENT	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	7,523.87	6,327.41	.00	.00	.00	7,550.71	13,851.28	10,598.01	
3820	5FF	GRAPHIC REPROD SVCS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
3910	5FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,740.00	.00	.00	.00	.00	3,011.40	1,662.36	6,555.82	104.00	4,892.00	.00	2,710.00	.00	.00	18,935.58	-12,195.58	280.94	
4020	5FF	LICENSE AND CERTIFICATION FEES	11,000.00	.00	.00	.00	.00	.00	1,625.82	.00	775.00	3,522.08	1,125.00	1,625.00	.00	.00	8,672.90	2,327.10	78.84	
4040	5FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	16,000.00	.00	.00	131.41	96.48	1,726.50	1,056.57	.00	648.33	39.60	.00	-.08	.00	.00	3,698.81	12,301.19	23.12	
4110	5FF	MISCELLANEOUS OPERATING SUPPLIES	131,300.00	.00	.00	559.81	159.98	1,925.57	161.92	453.41	1,214.80	53.24	7,387.12	4,290.06	.00	.00	18,809.75	16,205.91	26.67	
4115	5FF	EVENT/MEAL REIMBURSEMENTS	3,000.00	.00	.00	.00	2,163.27	328.18	859.35	42.51	21.00	3,252.54	2,048.91	512.21	.00	.00	9,227.97	-6,227.97	307.60	
4116	5FF	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	3,000.00	.00	.00	880.34	.00	.00	19.99	333.93	.00	94.46	1,497.00	178.99	.00	.00	3,004.71	-4.71	100.16	
4121	5FF	EQUIPMENT LESS THAN \$5000	63,000.00	.00	.00	1,314.21	.00	.00	5,445.24	.00	49.99	-1,793.60	1,880.58	17,802.63	.00	.00	99,480.75	24,699.05	197.11	
4123	5FF	FOOD and DIETARY	500,000.00	.00	.00	1,006.97	6,829.81	41,648.27	9,403.93	23,896.60	22,950.75	28,858.37	10,315.72	16,814.91	.00	.00	188,049.53	161,725.33	150,225.14	
4135	5FF	MISC SUPPLIES OR EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00	
4195	5FF	PROMOTIONAL EXPENSES	2,500.00	.00	.00	.00	.00	.00	269.25	.00	810.70	.00	.00	.00	.00	.00	1,079.95	1,420.05	43.20	
4418	5FF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	705.00	3,205.00	666.36	1,662.36	694.18	.00	402.21	.00	.00	1,352.25	.00	.00	8,687.36	-8,587.36	8,687.36	
4418	5FF	PARENT ACTIVITY FUND	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00	
4450	5FF	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,733.28	.00	.00	4,733.28	10,626.72	30.82	
4452	5FN	SELF INS-PROP CASUALTY	184494	0	0	184494	0	0	0	0	0	0	0	0	0	0	184494	0	100	
4482	5FF	AID TO OTHER GOVT AGENCIES	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0	
8120	5FF																			
Total of Operations			1132344	0	611.57	184170.94	1897.53	87423.55	24760.89	26772.48	69733.18	61690.02	43600.05	85627.21	0	0	330083.00	598708.37	201592.54	82.02
Total of Units 7522			11901630	411389.05	1415640.25	864781.4	867032.48	856759.26	783468.21	904299.08	1389643.22	809615.51	641900.83	838670.22	0	0	330083.00	10065231.24	1491315.57	87.47

Community and Family Services Through **August 31, 2023:** Fund - 7403 Dept - 62 Unit - 7523 USDA Admin **75%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FQ	REGULAR SALARIES and WAGES	124,375.00	3,583.20	13,449.61	8,637.60	10,108.80	7,408.80	10,108.82	10,108.80	15,394.41	10,948.38	7,668.80	4,449.60	.00	.00	101,866.82	22,508.18	81.9
1140	5FQ	OVERTIME	500.00	.00	.00	.00	.00	27.91	.00	2.82	338.94	.00	.00	.00	.00	.00	369.67	130.33	73.93
1160	5FQ	LONGEVITY PAY	5,400.00	.00	.00	.00	.00	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00	2,700.00	50
2110	5FQ	FICA TAXES	9,966.00	266.86	1,007.04	643.51	807.03	751.66	749.59	749.79	1,168.15	814.19	571.13	332.67	.00	.00	7,861.62	2,104.38	78.88
2120	5FQ	RETIREMENT CONTRIBUTION	15,307.00	426.76	1,601.85	1,028.74	1,203.96	1,207.28	1,203.96	1,204.30	1,873.85	1,303.94	1,040.67	603.82	.00	.00	12,699.13	2,607.87	82.96
2130	5FQ	LIFE and HEALTH INSURANCE	49,500.00	795.11	2,425.33	1,925.39	3,275.86	2,525.86	2,525.86	2,525.86	3,809.32	2,507.62	1,693.83	860.04	.00	.00	24,870.08	24,629.92	50.24
2131	5FQ	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	187.50	-187.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	0
2200	5FQ	PAYMENTS TO OPEB TRUST	1,673.00	.00	.00	.00	.00	.00	.00	.00	.00	3,744.00	.00	.00	.00	.00	3,744.00	-2,071.00	223.79
Total of Salaries			206,721.00	5,071.93	18,483.83	12,235.24	15,395.65	14,809.01	14,400.73	14,591.57	22,584.67	19,318.13	10,974.43	6,246.13	.00	.00	154,111.32	52,609.68	74.55
3125	5FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	5,386.36	.00	1,156.64	.00	.00	.00	.00	.00	6,543.00	.00	100
3410	5FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
3530	5FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
3820	5FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
		OFFICE SUPPLIES (NOT INCLUDING																	
4110	5FR	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0
4418	5FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0
4482	5FS	SELF INS-PROP CASUALTY	588.00	.00	.00	588.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	588.00	.00	100
Total of Operations			8,281.00	.00	.00	588.00	.00	.00	5,386.36	.00	1,156.64	.00	.00	.00	.00	.00	7,131.00	1150	86.11
Total of Unit 7523			215,002.00	5,071.93	18,483.83	12,823.24	15,395.65	14,809.01	19,787.09	14,591.57	23,741.31	19,318.13	10,974.43	6,246.13	.00	.00	161,242.32	53,759.68	75

Community and Family Services Through August 31, 2023: FUND -7403 DEPT: 062 UNIT: 7524 : USDA SERVICES: 91% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FT	REGULAR SALARIES and WAGES	134,566.00	6,316.31	25,148.90	12,632.60	12,091.22	9,132.60	12,020.27	12,672.99	19,110.60	8,652.59	7,510.70	12,574.18	.00	.00	137,862.96	-3,296.96	102.45
1140	5FT	OVERTIME	500.00	.00	.00	.00	.00	.00	13.71	41.13	.00	.00	.00	661.92	.00	.00	716.76	-216.76	143.35
1160	5FT	LONGEVITY PAY	11,800.00	.00	.00	.00	.00	3,500.00	.00	.00	.00	.00	.00	.00	.00	.00	3,500.00	8,300.00	29.66
2110	5FT	FICA TAXES	10,296.00	449.45	1,822.65	898.90	859.42	900.74	855.00	907.01	1,363.60	603.07	551.56	940.15	.00	.00	10,151.55	144.45	98.60
2120	5FT	RETIREMENT CONTRIBUTION	15,810.00	841.92	3,275.61	1,851.46	1,948.13	1,851.46	1,745.77	1,861.17	2,908.80	992.10	1,222.92	2,060.77	.00	.00	20,560.11	-4,750.11	130.04
2130	5FT	LIFE and HEALTH INSURANCE	82,500.00	2,405.50	7,316.50	4,711.00	5,193.44	5,193.44	5,193.44	5,193.44	7,910.46	3,349.42	3,898.93	4,732.72	.00	.00	55,098.29	27,401.71	66.79
2131	5FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	2,750.00	.00	-2,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FT	PAYMENTS TO OPEB TRUST	4,183.00	.00	.00	.00	.00	.00	.00	.00	.00	6,240.00	.00	.00	.00	.00	6,240.00	-2,057.00	149.18
		Total of Salaries	259,655.00	10,013.18	37,563.66	20,093.96	22,842.21	20,578.24	17,078.19	20,675.74	31,293.46	19,837.18	13,184.11	20,969.74	.00	.00	234,129.67	25,525.33	90.17
3170	5FU	JANITORIAL SVC and SUPPLY	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	5FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	5FU	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4123	5FU	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	5FU	HOUSEHOLD AND KITCHEN SUPPLIES	450.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	450.00	.00
4135	5FU	FOOD and DIETARY	974,388.00	.00	.00	.00	58,480.51	238,478.32	58,246.18	121,544.54	109,194.53	189,350.74	61,324.44	49,827.54	.00	1,793.08	886,446.80	86,148.12	91.16
4482	5FS	SELF INS-PROP CASUALTY	4,110.00	.00	.00	4,110.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,110.00	.00	100.00
		Total of Operations	980,498.00	.00	.00	4,110.00	58,480.51	238,478.32	58,246.18	121,544.54	109,194.53	189,350.74	61,324.44	49,827.54	.00	1,793.08	890,558.80	86,148.12	91.01
		Total of Unit 7524	1,240,163.00	10,013.18	37,563.66	24,203.96	61,322.72	259,058.56	75,324.37	142,220.28	140,487.99	209,187.92	74,508.55	70,797.28	.00	1,793.08	1,124,886.47	113,873.45	90.83

Community and Family Services Through **August 31, 2023**: FUND: 7003 DEPT: 062 UNIT: 7525 : H.S. TRAINING: **60%** OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	D AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
3185	5FH	CONTRACT SVC-TRAINING	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00	
3197	5FH	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	225.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	225.00	1,775.00	11.25
3410	5FH	LOCAL TRAVEL	100.00	.00	.00	270.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	270.00	-170.00	270.00
3420	5FH	OUT OF COUNTY TRAVEL	38,000.00	.00	656.00	689.00	6,602.62	13,000.85	4,797.19	8,180.73	584.43	1,559.97	1,475.34	4,631.21	.00	.00	.00	42,177.34	-4,177.34	110.99
3610	5FH	RENTAL OF EQUIPMENT	3,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,460.00	.00
3620	5FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	.00	.00	.00	900.00	.00	.00	.00	2,165.00	.00	.00	.00	.00	.00	.00	3,065.00	-70.00	102.34
3910	5FH	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4020	5FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,250.00	.00
4030	5FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	.00	8,814.34	13,378.36	.00	2,654.47	75.00	-18,879.17	9,940.00	19,376.62	.00	11,900.00	.00	35,359.62	-9,259.62	124.37
4040	5FH	LICENSE AND CERTIFICATION FEES	3,951.00	.00	.00	-75.00	425.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	350.00	3,601.00	8.86
4110	5FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	150.67	.00	.00	.00	150.67	-100.67	301.34
4115	5FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12.50	.00	.00	.00	12.50	37.50	25.00
4116	5FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.00	.00
4418	5FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,948.00	.00
Total of Operations			156,870.00	.00	656.00	884.00	16,966.96	26,379.21	4,797.19	10,835.20	2,624.43	-17,319.20	11,415.34	24,171.00	.00	11,900.00	.00	81,610.13	63,359.87	59.61
Total of Unit 7525			156,870.00	.00	656.00	884.00	16,966.96	26,379.21	4,797.19	10,835.20	2,624.43	-17,319.20	11,415.34	24,171.00	.00	11,900.00	.00	81,610.13	63,359.87	59.61

Community and Family Services Through **August 31, 2023** Fund 7003 Dept 062 Unit 7526 H.S. Disability **87%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FI	REGULAR SALARIES and WAGES	205,107.00	4,687.20	6,495.20	35,607.12	17,377.28	14,931.20	16,302.92	16,899.56	25,742.41	18,142.92	18,055.61	17,715.90	.00	.00	191,957.32	13,149.68	93.59
1140	5FI	OVERTIME	500.00	11.01	95.43	1,218.97	1,389.97	233.14	7.96	271.46	1,641.28	42.30	.00	74.03	.00	.00	4,985.55	-4,485.55	997.11
1150	5FI	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
1160	5FI	LONGEVITY PAY	9,900.00	.00	.00	.00	.00	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	7,900.00	20.20
2110	5FI	FICA TAXES	16,494.00	334.52	479.28	2,661.79	1,355.13	1,232.61	1,167.29	1,233.08	1,974.15	1,310.88	1,300.95	1,280.62	.00	.00	14,330.30	2,163.70	86.88
2120	5FI	RETIREMENT CONTRIBUTION	25,334.00	559.56	784.95	4,385.97	2,235.17	2,044.27	1,942.63	2,045.07	3,261.40	2,165.86	2,450.14	2,414.09	.00	.00	24,289.11	1,044.89	95.88
2130	5FI	LIFE and HEALTH INSURANCE	66,000.00	1,055.95	1,020.22	5,871.36	3,145.80	3,146.60	3,146.60	3,146.60	4,760.62	3,109.02	3,149.02	3,149.02	.00	.00	34,700.81	31,299.19	52.58
2131	5FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	750.00	.00	-750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FI	PAYMENTS TO OPEB TRUST	1,955.00	.00	.00	.00	.00	.00	.00	.00	.00	3,189.44	.00	.00	.00	.00	3,189.44	-1,234.44	163.14
		Total of Salaries	325,390.00	8,648.24	8,875.08	49,745.21	26,253.35	23,567.82	21,817.40	23,595.77	37,379.86	27,960.42	24,955.72	24,633.66	.00	.00	275,452.53	49,937.47	84.85
3195	5FK	CONTRACT SERVICES MEDICAL	47,000.00	.00	.00	1,400.16	6,570.54	.00	5,205.74	5,715.04	8,418.80	6,100.22	3,470.18	3,332.22	.00	17,378.18	40,212.90	-10,591.08	122.53
3410	5FK	LOCAL TRAVEL	6,000.00	.00	.00	360.44	265.07	86.81	986.79	372.53	.00	1,030.32	.00	163.81	.00	.00	3,265.77	2,734.23	54.43
3530	5FK	TOLL CHARGES	150.00	.00	.00	16.32	13.21	.00	53.88	18.06	.00	60.53	.00	11.06	.00	.00	173.06	-23.06	115.37
3720	5FK	COMMUNICATIONS	5,000.00	.00	.00	115.47	115.47	231.00	.00	231.06	115.49	115.49	115.49	115.47	.00	.00	1,154.94	3,845.06	23.10
4020	5FK	VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
4040	5FK	FEES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FK	INCLUDING PRINTING)	3,000.00	.00	.00	886.79	.00	.00	.00	.00	599.40	.00	.00	.00	.00	.00	1,486.19	1,513.81	49.54
4115	5FK	SUPPLIES	3,000.00	.00	.00	246.04	.00	.00	.00	.00	.00	157.33	.00	1,875.59	.00	.00	2,278.96	721.04	75.97
4121	5FK	COMPUTER REL LESS THAN	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	5FK	PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FG	SELF INS-PROP CASUALTY	3,408.00	.00	.00	3,408.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,408.00	.00	100.00
		Total of Operations	70,708.00	.00	.00	8,433.22	8,964.29	317.81	6,248.41	6,336.89	9,133.69	7,483.89	3,585.67	5,496.15	.00	17,378.18	51,979.82	1,350.00	98.09
		Total of Unit 7526	398,098.00	8,648.24	8,875.08	58,178.43	33,217.64	23,905.63	28,063.81	29,932.46	46,513.55	35,424.31	28,541.39	30,131.81	.00	17,378.18	327,432.35	51,287.47	87.05

Community and Family Services Through **August 31, 2023** Fund 7003 Dept 062 Unit 7527 H.S. Child Health and Development **57%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FV	REGULAR SALARIES and WAGES	236,173.00	6,990.16	24,648.99	13,280.31	12,241.29	10,516.27	8,881.09	8,512.33	12,939.62	8,964.81	9,206.55	8,984.20	.00	.00	125,165.62	111,007.38	53.00
1130	5FV	OTHER SALARIES and WAGES	.00	.00	.00	.00	.00	.00	.00	1,760.00	5,280.00	3,440.80	3,319.07	3,524.77	.00	.00	17,324.64	-17,324.64	.00
1140	5FV	OVERTIME	500.00	.00	1,209.95	.00	.00	14.46	.00	94.86	772.34	339.09	1,592.32	3,002.23	.00	.00	7,025.25	-6,525.25	1,405.05
1150	5FV	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
1160	5FV	LONGEVITY PAY	2,500.00	.00	.00	.00	.00	1,800.00	.00	.00	.00	.00	.00	.00	.00	.00	1,800.00	700.00	72.00
2110	5FV	FICA TAXES	18,304.00	491.54	1,848.53	932.96	860.76	867.61	610.19	730.33	1,358.75	912.24	1,017.27	1,123.89	.00	.00	10,754.07	7,549.93	58.75
2120	5FV	RETIREMENT CONTRIBUTION	28,115.00	832.52	3,079.79	1,552.79	1,457.93	1,468.58	1,057.73	1,025.11	1,567.45	1,091.20	1,439.43	1,558.49	.00	.00	16,131.02	11,983.98	57.38
2130	5FV	LIFE and HEALTH INSURANCE	99,000.00	2,072.07	6,236.21	3,727.93	3,617.06	3,617.06	3,211.09	2,805.12	4,227.83	2,785.72	2,805.72	2,805.72	.00	.00	37,911.53	61,088.47	38.29
2131	5FV	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	750.00	.00	-750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FV	PAYMENTS TO OPEB TRUST	1,466.00	.00	.00	.00	.00	.00	.00	.00	.00	2,392.08	.00	.00	.00	.00	2,392.08	-926.08	163.17
Total of Salaries			386,158.00	10,386.29	37,023.47	19,493.99	18,927.04	18,283.98	13,010.10	14,927.75	26,145.99	19,925.94	19,380.38	20,999.30	.00	.00	218,504.21	167,653.79	56.58
3179	5FW	CONTRACT SVC EMPLOY AGENT	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
3195	5FW	CONTRACT SERVICES MEDICAL	500.00	.00	.00	.00	.00	.00	.00	422.10	.00	.00	.00	.00	.00	.00	422.10	77.90	84.42
3410	5FW	LOCAL TRAVEL	500.00	.00	.00	.00	33.69	10.40	323.62	.00	.00	.00	.00	.00	.00	.00	367.71	132.29	73.54
3530	5FW	TOLL CHARGES	50.00	.00	.00	.00	.00	66.00	9.78	.00	.00	.00	.00	.00	.00	.00	75.78	-25.78	151.56
3720	5FW	COMMUNICATIONS	2,000.00	.00	.00	236.19	236.19	472.53	.00	472.68	237.23	236.24	236.24	236.19	.00	.00	2,363.49	-363.49	118.17
4020	5FW	AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FW	PRINTING)	550.00	.00	.00	.00	144.20	.00	.00	.00	.00	.00	.00	939.80	.00	.00	1,084.00	-534.00	197.09
4115	5FW	SUPPLIES	3,500.00	.00	.00	.00	.00	.00	2,034.99	.00	164.00	-2,034.99	.00	.00	.00	.00	164.00	3,336.00	4.69
4121	5FW	COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	5FW	EQUIPMENTLESS THAN \$5000	50.00	.00	.00	.00	93.18	.00	339.61	.00	.00	.00	.00	.00	.00	.00	432.79	-382.79	865.58
4143	5FW	MEDandSURG SUPPLIES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4418	5FW	PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	5FG	SELF INS-PROP CASUALTY	4,024.00	.00	.00	4,024.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,024.00	.00	100.00
Total of Operations			11,874.00	.00	.00	4,260.19	507.28	548.93	2,708.00	894.78	401.23	-1,788.76	236.24	1,175.99	.00	.00	8,993.87	2,940.13	75.24
Total of Unit 7527			398,032.00	10,386.29	37,023.47	23,754.18	19,434.30	18,832.01	15,718.10	15,822.53	26,547.22	18,127.19	19,616.60	22,175.29	.00	.00	227,438.08	170,593.92	57.14

Community and family Services Through **August 31, 2023** Fund 7003 Dept 062 Unit 7528 H.S. Parent Family Community Engagement **98%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FX	REGULAR SALARIES and WAGES	1,086,954.00	47,889.62	159,041.95	96,029.24	110,705.41	78,637.95	83,116.72	90,360.25	139,990.37	92,630.93	91,571.15	104,056.83	.00	.00	1,094,030.42	-7,076.42	100.65
1130	5FX	OTHER SALARIES and WAGES	10,000.00	2,744.90	9,482.30	5,452.00	4,812.80	3,152.48	5,192.00	3,050.45	4,440.00	5,918.37	8,808.43	10,239.70	.00	.00	63,293.43	-53,293.43	632.93
1140	5FX	OVERTIME	5,000.00	273.39	1,461.47	200.84	507.23	3,848.22	475.11	8,049.05	12,187.05	3,052.89	2,696.27	8,367.30	.00	.00	41,118.82	-36,118.82	822.38
1150	5FX	SPECIAL PAY	1,500.00	.00	1,000.00	.00	500.00	500.00	.00	500.00	1,000.00	.00	.00	1,000.00	.00	.00	4,500.00	-3,000.00	300.00
1160	5FX	LONGEVITY PAY	33,600.00	.00	.00	.00	.00	17,800.00	.00	.00	.00	.00	.00	.00	.00	.00	17,800.00	15,800.00	52.98
2110	5FX	FICA TAXES	86,985.00	3,725.93	12,644.11	7,477.85	8,793.33	7,620.90	6,499.75	7,479.37	11,541.73	7,462.01	7,580.55	9,108.18	.00	.00	89,933.71	-2,948.71	103.39
2120	5FX	RETIREMENT CONTRIBUTION	132,429.00	6,037.04	20,483.86	12,338.09	12,672.13	12,269.63	11,005.95	12,857.29	19,224.62	12,252.43	13,793.94	15,777.47	.00	.00	148,712.45	-16,283.45	112.30
2130	5FX	LIFE and HEALTH INSURANCE	412,500.00	10,948.13	33,167.71	23,096.14	28,324.26	23,371.47	22,750.14	24,212.44	35,745.91	22,659.86	22,514.72	23,438.51	.00	.00	270,229.29	142,270.71	65.51
2131	5FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	4,250.00	.00	-4,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FX	PAYMENTS TO OPEB TRUST	14,656.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	20,731.33	-6,075.33	141.45
Total of Salaries			1,783,624.00	71,619.01	237,261.49	144,594.18	170,565.16	147,200.65	124,789.67	146,506.65	224,129.68	164,707.82	146,985.08	171,987.99	.00	.00	1,750,349.45	36,274.55	98.13
3179	5FY	CONTRACT SVC EMPLOY AGENT	5,700.00	.00	.00	.00	.00	.00	.00	918.00	5,691.40	3,281.85	.00	.00	.00	8,834.60	9,891.25	-13,025.85	328.52
3410	5FY	LOCAL TRAVEL	3,000.00	.00	.00	219.76	115.07	92.19	193.57	154.82	85.00	143.01	65.63	88.57	.00	.00	1,157.62	1,842.38	38.59
3530	5FY	TOLL CHARGES	100.00	.00	.00	.00	6.75	.00	.00	.00	.00	.00	.00	3.25	.00	.00	10.00	90.00	10.00
3720	5FY	COMMUNICATIONS	12,000.00	.00	.00	988.56	965.76	1,932.24	.00	1,973.23	1,012.70	1,006.25	1,012.70	1,006.00	.00	.00	9,897.44	2,102.56	82.48
4020	5FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	5FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00	.00	.00	.00	1,370.45	581.83	906.34	394.56	.00	1,174.75	.00	.00	.00	.00	4,427.93	5,572.07	44.28
4115	5FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	134.01	.00	.00	.00	.00	.00	.00	.00	.00	.00	134.01	365.99	26.80
4121	5FY	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	129.87	.00	.00	.00	.00	.00	.00	.00	.00	.00	129.87	-79.87	259.74
4123	5FY	EQUIPMENTLESS THAN \$5000	4,000.00	.00	.00	.00	509.01	149.21	.00	.00	.00	672.35	.00	933.50	.00	.00	2,264.07	1,735.93	56.60
4412	5FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	168.89	.00	.00	339.25	878.75	450.00	10,781.00	374.09	.00	.00	.00	12,991.98	-5,991.98	185.60
4418	5FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	5FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
4482	5FG	SELF INS-PROP CASUALTY	22,741.00	.00	.00	22,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	22,741.00	.00	100.00
Total of Operations			75,357.00	.00	.00	24,118.21	9,239.92	2,755.47	1,439.16	4,319.36	7,239.10	17,959.21	1,452.42	2,031.32	.00	8,834.60	63,645.17	2,977.23	98.16
Total of Unit 7528			1,858,981.00	71,619.01	237,261.49	169,712.37	173,795.08	149,956.12	126,228.83	150,828.21	231,368.78	161,767.03	148,417.48	174,019.31	.00	8,834.60	1,813,994.62	36,151.78	98.05

Community and family Services Through August 31, 2023 Fund 0001 Dept 062 Unit 7529 H.S. General Fund 83% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	333,540.00	12,074.40	40,423.20	24,148.80	23,584.34	19,948.80	21,259.48	20,536.39	36,457.59	25,616.00	20,699.75	25,416.95	.00	.00	270,165.70	63,374.30	81.00
1150	HZE	SPECIAL PAY	.00	.00	.00	200.00	.00	.00	.00	.00	.00	.00	400.00	.00	.00	.00	600.00	-600.00	.00
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	.00	.00	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	.00	100.00
2110	HZE	FICA TAXES	20,925.00	883.40	2,971.50	1,782.11	1,717.33	1,760.21	1,533.32	1,490.99	2,598.05	1,855.95	1,510.49	1,840.75	.00	.00	19,944.10	980.90	95.31
2120	HZE	RETIREMENT CONTRIBUTION	32,140.00	1,438.05	4,814.37	2,876.10	2,808.88	2,876.10	2,532.00	2,445.88	4,342.10	3,050.88	2,808.95	3,449.07	.00	.00	33,442.38	-1,302.38	104.05
2130	HZE	LIFE and HEALTH INSURANCE	99,000.00	2,830.75	8,552.25	5,601.50	7,006.24	7,006.24	7,610.92	7,610.92	11,517.47	7,514.36	7,614.36	7,614.36	.00	.00	80,479.37	18,520.63	81.29
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	1,250.00	.00	-1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2150	HZE	UNEMPLOYMENT COMPENSATION	500.00	.00	.00	.00	.00	.00	.00	.00	2,567.26	6,263.31	.00	394.22	.00	.00	9,224.79	-8,724.79	1,844.96
Total of Salaries			490,306.00	17,226.60	56,761.32	34,608.51	36,356.79	35,791.35	31,685.72	32,084.18	57,482.47	44,300.50	33,033.55	38,716.35	.00	.00	418,056.34	72,248.66	85.26
3167	HZE	GOVERNMENTAL AGENCIES	300.00	100.00	.00	.00	67.00	50.00	.00	-67.00	.00	.00	.00	.00	.00	.00	150.00	150.00	50.00
3197	HZE	OTHERWISE SPECIFIED	22,800.00	.00	.00	.00	.00	.00	.00	11,140.00	.00	.00	.00	.00	.00	.00	11,140.00	520.00	97.72
4110	HZE	PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	HZE	SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	.00	7.15	.00	.00	.00	.00	.00	7.15	3,292.85	.22
4116	HZE	EVENT/MEAL REIMBURSEMENTS	400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	203.40	.00	.00	203.40	196.60	50.85
4123	HZE	EQUIPMENT LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4135	HZE	FOODandDIETARY	1,499.00	.00	.00	.00	.00	93.78	.00	.00	.00	68.51	.00	.00	.00	1,072.00	162.29	264.71	82.34
4482	HZE	SELF INS-PROP CASUALTY	3,321.00	.00	.00	.00	3,321.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,321.00	.00	100.00
6420	HZE	ROLLING STOCK	23,877.00	.00	.00	.00	.00	.00	.00	.00	.00	23,877.00	.00	.00	.00	.00	23,877.00	.00	100.00
6430	HZE	HEAVY EQUIPMENT	60,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,728.00	23,272.00	61.21
6438	HZE	COMPUTER EQUIPMENT GR TH \$5,000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
Total of Operations			116,547.00	100.00	.00	.00	3,388.00	143.78	.00	11,073.00	7.15	23,945.51	.00	203.40	.00	48,940.00	38,860.84	28,746.16	76.34
Total of Unit 7529			606,852.00	17,326.60	56,761.32	34,608.51	38,754.79	35,935.13	31,685.72	43,157.18	57,489.62	68,246.01	33,033.55	38,918.75	.00	46,940.00	456,917.18	100,994.82	83.36

Community and Family Services Through August 31, 2023 Fund 7003 Dept 062 Unit 7534 H.S. Facilities 84% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	5FL	REGULAR SALARIES and WAGES	180,856.00	6,244.60	21,133.58	11,176.95	9,616.05	7,264.70	9,662.41	9,662.40	14,636.90	10,218.73	10,167.54	8,468.46	.00	.00	118,252.32	42,603.68	73.51
1130	5FL	OTHER SALARIES and WAGES	5,000.00	.00	.00	952.00	1,917.60	2,662.20	2,228.70	2,485.40	3,585.30	1,725.50	.00	.00	.00	.00	15,556.70	-10,556.70	311.13
1140	5FL	OVERTIME	2,500.00	255.01	423.00	121.72	.00	264.29	279.77	89.58	908.52	215.87	430.80	1,247.70	.00	.00	4,236.26	-1,736.26	169.45
1150	5FL	SPECIAL PAY	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
1160	5FL	LONGEVITY PAY	4,700.00	.00	.00	.00	.00	2,400.00	.00	.00	.00	.00	.00	.00	.00	.00	2,400.00	2,300.00	51.06
2110	5FL	FICA TAXES	13,246.00	446.79	1,497.82	837.69	785.06	866.07	833.88	839.00	1,317.80	833.24	713.80	646.04	.00	.00	9,617.19	3,628.81	72.60
2120	5FL	RETIREMENT CONTRIBUTION	19,758.00	774.10	2,567.37	1,323.22	1,145.26	1,181.62	1,181.07	1,161.46	1,851.45	1,241.85	1,438.20	1,318.47	.00	.00	15,184.07	4,573.93	76.85
2130	5FL	LIFE and HEALTH INSURANCE	66,000.00	2,527.09	7,661.27	4,577.32	4,599.52	4,599.52	4,599.52	4,599.52	6,980.19	4,521.12	4,601.12	4,597.16	.00	.00	53,864.55	12,135.45	81.61
2131	5FL	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	5FL	PAYMENTS TO OTHER TRUST	1,904.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,189.44	-1,285.44	163.23
		Total of Salaries	274,114.00	10,247.69	33,283.04	18,988.90	18,063.49	19,236.80	18,786.75	18,837.70	29,280.16	21,945.75	17,351.46	16,277.83	.00	.00	222,300.53	51,813.47	81.10
3167	5FM	PAYMENTS TO OTHER	1,000.00	.00	.00	84.47	381.00	497.09	45.25	45.25	90.50	672.51	132.34	.00	.00	.00	905.00	1,948.41	285.34
3170	5FM	JANITORIAL SVC and SUPPLY	8,000.00	1,295.46	647.73	647.73	647.73	647.73	647.73	647.73	647.73	647.73	1,847.73	647.73	.00	.00	8,972.76	-972.76	112.16
3179	5FM	CONTRACT SVC EMPLOY AGENT	3,000.00	906.53	1,181.93	1,732.73	5,324.40	.00	.00	.00	.00	.00	.00	3,603.17	.00	.00	527.83	12,748.76	-10,276.59
3350	5FM	OTHER INSURANCE and BONDS	10,000.00	.00	.00	5,458.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,458.00	4,542.00
3410	5FM	LOCAL TRAVEL	300.00	.00	.00	.00	.00	.00	.00	.00	.00	105.44	.00	.00	.00	.00	.00	105.44	194.56
3520	5FM	MOVING EXPENSE-CO ASSETS	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3530	5FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3610	5FM	RENTAL OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	1,610.36	-1,610.36	.00	.00	.00	.00	.00	.00	50.00
3620	5FM	LEASES-BUILDINGS/STRUCTURES	263,150.00	125.06	62.53	62.53	62.53	62.53	62.53	62.53	143,769.19	147,573.87	29,939.87	1,790.19	.00	.00	323,573.36	-60,423.36	122.96
3710	5FM	UTILITIES	14,500.00	1,678.74	1,596.54	4,339.39	1,747.79	5,481.88	2,792.21	1,728.40	5,284.40	-9,418.36	4,332.01	2,652.99	.00	.00	22,215.99	-7,715.99	153.21
3720	5FM	COMMUNICATIONS	3,000.00	.00	.00	190.70	1,940.20	2,038.82	1,749.50	2,022.70	126.48	3,625.48	1,898.40	1,905.21	.00	.00	15,497.49	-12,497.49	516.58
3810	5FM	MAINTENANCE OF BUILDINGS	29,000.00	677.50	338.75	360.73	920.34	338.75	407.71	599.59	615.95	73.92	436.30	548.75	.00	.00	5,318.29	23,681.71	18.34
3820	5FM	MAINTENANCE OF EQUIPMENT	23,000.00	.00	.00	.00	1,650.70	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,650.70	21,349.30	7.18
3825	5FD	INTERNAL FLEET MANAGEMENT	28,876.00	.00	.00	2,936.24	2,087.93	2,747.06	2,881.88	2,871.41	.00	2,958.78	1,171.54	1,202.44	.00	.00	18,857.28	10,018.72	65.30
3910	5FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
4110	5FM	OFFICE SUPPLIES (NOT	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	444.93	.00	.00	444.93	1,055.07	29.66
4115	5FM	MISCELLANEOUS OPERATING	51,040.00	.00	.00	40.71	5,081.19	992.78	.00	306.94	324.74	274.80	.00	574.14	.00	.00	7,595.30	43,444.70	14.88
4123	5FM	EQUIPMENTLESS THAN \$5000	9,000.00	.00	.00	307.98	.00	.00	.00	.00	1,608.68	310.99	.00	198.93	.00	.00	2,426.58	6,573.42	26.96
4126	5FM	TOOLS and SMALL IMPLEMENTS	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
4175	5FM	CLOTHING AND WEARING	116.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	116.00	.00
4195	5FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
6420	5FJ	ROLLING STOCK	32,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	32,000.00	.00
7220	5FO	PRIN-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	1,504.74	1,508.52	.00	-3,013.26	.00	.00	.00	.00	.00	5,925.00	.00
7420	5FO	INTEREST-CAPITAL LEASES	5,925.00	.00	.00	.00	.00	.00	172.60	168.82	.00	-341.42	.00	.00	.00	.00	.00	5,925.00	.00
		Total of Operations	501,532.00	4,693.29	3,827.46	16,181.21	18,193.11	14,467.34	10,264.16	9,961.99	154,078.03	141,860.12	39,766.16	13,888.48	.00	1,432.83	426,813.29	73,285.86	85.36
		Total of Unit 7534	775646	14930.88	37110.52	39150.11	36296.6	33696.14	29049.9	28799.66	163356.19	163805.87	57109.65	29846.31	0	1432.83	649113.82	125099.36	83.87

Community and Family Services Through **August 31, 2023** : FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER & RECOVERY **73%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	315,362.00	.00	.00	.00	.00	.00	1,289.79	.00	8,606.61	.00	2,229.13	.00	.00	.00	12,125.53	303,236.47	3.84
3170	2GB	JANITORIAL SVC and	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	CONTRACTUAL	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
3420	2GB	OUT OF COUNTY	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
3810	2GB	MAINTENANCE OF	984,999.00	.00	-5,177.20	7,913.20	.00	10,380.22	29,818.80	10,411.60	.00	.00	4,750.75	.00	.00	919,530.99	58,097.37	7,370.64	99.25
4020	2GB	BOOKS, COMPACT	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
4030	2GB	TRAINING AND	29,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
4040	2GB	LICENSE AND	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT	19,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
4115	2GB	MISCELLANEOUS	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
4120	2GB	SOFTWARE LESS THAN	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENTLESS THAN	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
4143	2GB	MEDandSURG	6,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,460.00	.00
6310	2GC	STRUCT and FAC OTH	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00	.00	100.00
6410	2GC	EQUIPMENT	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
6420	2GC	ROLLING STOCK	7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
		Total of Operations	1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	31,108.59	10,411.60	8,606.61	.00	6,979.88	.00	.00	1,319,530.99	70,222.90	517,933.11	72.85
		Total of Unit 7535	1,907,687.00	.00	-5,177.20	7,913.20	.00	10,380.22	31,108.59	10,411.60	8,606.61	.00	6,979.88	.00	.00	1,319,530.99	70,222.90	517,933.11	72.85

CH Full Name	Comp Supp Name	Item Total	Placeholder	GL: FUND	GL: DEPT	GL: UNIT_ SUBU	GL: OBJ
CLAYTON, AMANDA	ODP BUS SOL LLC	(\$231.71)	8/14/2023	7003	062	7527	4110
CLAYTON, AMANDA	ODP BUS SOL LLC	(\$55.80)	8/14/2023	7003	062	7527	4123
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$49.45	8/9/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	MERA BAZAR	\$131.89	8/10/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	WAL-MART #5741	\$55.88	8/10/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	WAL-MART #1084	\$209.55	8/10/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	MERA BAZAR	\$108.91	8/11/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	PUBLIX #1501	\$29.94	8/14/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	MERA BAZAR	\$55.95	8/14/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	WAL-MART #0955	\$19.14	8/15/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	WM SUPERCENTER	\$11.92	8/22/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$96.50	8/25/2023	7003	062	7522	4135
CUEVAS SAYAGO, LEONOR	WAL-MART #5988	\$14.32	8/29/2023	7003	062	7522	4135
DEONARINE, VIDYA D	TEACHSTONE TRAINING	\$125.00	8/10/2023	7003	062	7522	4040
DUCK, CORTINA	NIC -DCF-CARES	\$40.40	8/11/2023	7003	062	7522	3167
DUCK, CORTINA	NIC -DCF-CARES	\$43.43	8/14/2023	7003	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	8/17/2023	7003	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$44.66	8/18/2023	7003	062	7522	3167
DUCK, CORTINA	OFD ADMINISTRATION	\$100.00	8/23/2023	7003	062	7522	3167
DUCK, CORTINA	USPS PO 1169260806	\$28.75	8/8/2023	7003	062	7521	3510
DUCK, CORTINA	USPS PO 1100600500	\$115.00	8/28/2023	7003	062	7521	3510
DUCK, CORTINA	USPS PO 1169260806	\$29.05	8/29/2023	7003	062	7522	3510
DUCK, CORTINA	ODP BUS SOL LLC	\$719.96	8/14/2023	7003	062	7534	4123
ELIBERT, MIGUERLINE	AMZN Mktp US	\$367.92	8/25/2023	7003	062	7534	4115
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	\$203.44	8/2/2023	7003	062	7534	4123
ELIBERT, MIGUERLINE	AMZN Mktp US	\$116.99	8/25/2023	7003	062	7534	4123
FLORES, DAISY	SYSCO CORP	\$2,215.80	8/9/2023	7002	062		
FLORES, DAISY	SYSCO CORP	\$1,609.77	8/9/2023	7002	062		
FLORES, DAISY	SYSCO CORP	\$1,495.05	8/9/2023	7002	062		
FLORES, DAISY	SYSCO CORP	\$2,215.80	8/9/2023	7002	062		
FLORES, DAISY	SYSCO CORP	\$2,215.80	8/9/2023	7002	062		
FLORES, DAISY	SYSCO CORP	\$606.03	8/9/2023	7002	062		
MOORE, SANDRA	INTERNATIONAL TRANSACTION	\$0.50	8/8/2023	7003	062	7522	3192
MOORE, SANDRA	AHASLIDES	\$49.95	8/8/2023	7003	062	7522	3192
MOORE, SANDRA	SQ INTERIOR CONTRACT SER	\$361.00	8/15/2023	7003	062	7522	3197
MOORE, SANDRA	AMZN Mktp US	(\$229.50)	8/15/2023	7003	062	7528	4115
MOORE, SANDRA	AMZN Mktp US	(\$137.70)	8/15/2023	7003	062	7528	4115
MOORE, SANDRA	AMZN Mktp US	\$28.99	8/25/2023	7003	062	7534	4115
MOORE, SANDRA	WAL-MART #3162	\$26.12	8/17/2023	7003	062	7522	4135
PERRY, DESHON	WAL-MART #4425	\$59.94	8/15/2023	7003	062	7522	4115
RIVERA, LIMARYS	LOWES #01598	\$48.96	8/10/2023	7003	062	7522	4115
RIVERA, LIMARYS	LOWES #01598	\$37.98	8/10/2023	7003	062	7522	4123
RUFF, SANDRA D	TTAS WEB	\$3,000.00	8/3/2023	7003	062	7525	4030
RUFF, SANDRA D	PAYPAL GLODEANCHAM	\$3,000.00	8/8/2023	7003	062	7525	4030
RUFF, SANDRA D	SQ NUTRITION AWARENESS	\$3,850.00	8/8/2023	7003	062	7525	4030
RUFF, SANDRA D	SAWYER CREATIVEJANEA	\$2,400.00	8/9/2023	7003	062	7525	4030
RUFF, SANDRA D	SQ BRIGHTLY AWAKE	\$1,000.00	8/9/2023	7003	062	7525	4030
RUFF, SANDRA D	SAWYER BOOKING FEE	\$1.99	8/9/2023	7003	062	7525	4030
RUFF, SANDRA D	SQ BRIGHTLY AWAKE	\$5,000.00	8/9/2023	7003	062	7525	4030
RUFF, SANDRA D	PAYPAL PROJECTSUPE	\$2,800.00	8/9/2023	7003	062	7525	4030
RUFF, SANDRA D	PAYPAL VLITTLET	\$3,800.00	8/11/2023	7003	062	7525	4030

RUFF, SANDRA D	EMBASSY SUITES TAMPA COHO	(\$20.44)	8/15/2023	7003	062	7525	4030
RUFF, SANDRA D	PAYPAL MSCOLUE	\$1,500.00	8/17/2023	7003	062	7525	4030
RUFF, SANDRA D	PAYPAL MSCOLUE	\$5,000.00	8/17/2023	7003	062	7525	4030
TEMPLE, REGINA	WAL-MART #1084	\$31.38	8/10/2023	7003	062	7522	4115
TEMPLE, REGINA	WAL-MART #4588	\$43.12	8/25/2023	7003	062	7522	4115
TEMPLE, REGINA	PUBLIX #276	\$124.50	8/10/2023	7003	062	7522	4135
TEMPLE, REGINA	WAL-MART #1084	\$69.85	8/10/2023	7003	062	7522	4135
TEMPLE, REGINA	MERA BAZAR	\$70.94	8/11/2023	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #436	\$36.45	8/17/2023	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #692	\$18.00	8/18/2023	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #659	\$23.37	8/21/2023	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #331	\$22.95	8/21/2023	7003	062	7522	4135
TEMPLE, REGINA	PUBLIX #436	\$9.96	8/25/2023	7003	062	7522	4135
VILLALOBOS, NANCY	SOUTHWES 5262493717610	\$412.96	8/25/2023	8291	062	7538	3420
VILLALOBOS, NANCY	SOUTHWES 5262493717612	\$412.96	8/25/2023	8291	062	7538	3420
VILLALOBOS, NANCY	SOUTHWES 5262493718613	\$412.96	8/25/2023	8291	062	7538	3420
VILLALOBOS, NANCY	SOUTHWES 5262493717611	\$412.96	8/25/2023	8291	062	7538	3420
VILLALOBOS, NANCY	2023 ERSEA SUMMIT	\$1,940.00	8/24/2023	8291	062	7538	4030
VILLALOBOS, NANCY	ORLANDO SCIENCE CENTER	\$5,000.00	8/30/2023	7003	062	7525	4030
VILLALOBOS, NANCY	ORLANDO SCIENCE CENTER	\$3,812.20	8/30/2023	7003	062	7525	4030
		\$57,234.82					

**Head Start Policy Council
Human Resources Committee
August 2023 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher Assistant	Return to School	Alexandra Eppler
Teacher Assistant	Family Reasons	Zakiyyah Magee
Family Service Worker	Work Environment	Andrea Dwyer

III. Current Head Start Openings – As of 09/11/2023

Job Title	Number of Positions	Potential Candidates in process for hire
Caseworker Aide	1	
Certified Nursing Assistant	1	
Family Service Worker	4	
Food Service Assistant	1	
Licensed Practical Nurse	1	
Management Maintenance Coordinator	1	
Monitoring & Evaluation Coordinator	1	
Teacher	8	
Teacher Assistant	29	



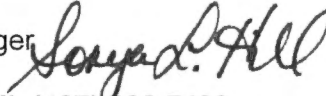
Interoffice Memorandum

August 31, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division 
Contact: Sonya Hill, (407) 836-7409
Sean Murnane, (407) 836-8993

SUBJECT: **Consent Agenda Item – September 26, 2023**
State of Florida Statewide Voluntary Prekindergarten
Provider Contract Form DEL-VPK 20

The Head Start Division requests Board approval and execution of the State of Florida Statewide Voluntary Prekindergarten Provider Contract between the Early Learning Coalition of Orange County and Orange County, Florida. The term of the contract is from July 01, 2023 through August 01, 2024.

ACTION REQUESTED: Approval and execution of (1) State of Florida Statewide Voluntary Prekindergarten Provider Contract Form DEL-VPK 20 by and between Early Learning Coalition of Orange County, Florida and Orange County, Florida; and (2) Delegation of Signing Authority for the State of Florida Statewide Voluntary Prekindergarten Provider Contract Related to the Orange County Head Start Program to the Mayor or designee to execute any necessary modifications, amendments, renewals, and extensions of this contract.

SLH/spm

Attachment



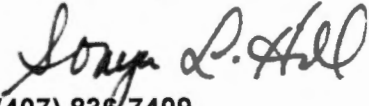
Interoffice Memorandum

September 1, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager 
Head Start Division
Contact: Sonya Hill, (407) 836-7409
Sean Murnane (407) 836-8993

SUBJECT: **Consent Agenda Item – September 26, 2023**
Head Start In-Kind Services Agreement between Orange County, Florida and The Dr. Phillips Center for the Performing Arts, Inc. related to the Provision of Science and Arts Education for Project WOW (Wonders of the World).

The Head Start Division requests Board approval of the Head Start In-Kind Services Agreement between Orange County, Florida and The Dr. Phillips Center for the Performing Arts, Inc. related to the Provision of Science and Arts Education for Project WOW (Wonders of the World) at all Head Start locations. The term of the contract is from September 26, 2023, through April 1, 2024.

ACTION REQUESTED: Approval and execution of the Head Start In-Kind Services Agreement between Orange County, Florida and The Dr. Phillips Center for the Performing Arts, Inc. related to the Provision of Science and Arts Education for Project WOW (Wonders of the World).

SH/sm

Attachments



Interoffice Memorandum

September 1, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division *Sonya L. Hill*
Contact: Sonya Hill, (407) 836-7409
Sean Murnane (407) 836-8993

SUBJECT: **Consent Agenda Item – September 26, 2023**
Meal Service Agreement between Orange County, Florida
and The School Board of Orange County, Florida regarding School Food Service
at thirteen (13) Head Start Sites

The Head Start Division requests Board approval of the Meal Service Agreement between Orange County, Florida and The School Board of Orange County, Florida. This agreement will allow the Nutrition Department of The School Board of Orange County, FL to provide Head Start children with two-thirds of the daily nutritional requirements. Meals will be furnished by the School Board at the following thirteen (13) Head Start sites: Aloma Elementary Head Start, Dillard Elementary Head Start, Dover Shores Elementary Head Start, Engelwood Elementary Head Start, Lovell Elementary Head Start, McCoy Elementary Head Start, Millennia Elementary Head Start, Riverside Elementary Head Start, Three Points Elementary Head Start, Ventura Elementary Head Start, Washington Shores Early Learning Center Head Start, Washington Shores Elementary Head Start and West Oaks Elementary Head Start.

The Florida Childcare Food Program funds in the estimated amount of \$815,815.00 will be used to cover the cost of meals. The term of the agreement is from October 1, 2023 through September 30, 2024. The County Attorney's Office and Risk Management Division have reviewed this agreement for legality and compliance with County policy guidelines.

ACTION REQUESTED: Approval and execution of the Agreement between Orange County, Florida and the School Board of Orange County, Florida Related to Meal Services for thirteen (13) Head Start Centers.

SH/sm

Attachments



Interoffice Memorandum

September 1, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division *Sonya L. Hill*
Contact: Sandra Moore, (407) 836-8913
Sonya L. Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – September 26, 2023**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates for the official county record:

Head Start Policy Council Program Information and Updates
Head Start Policy Council Meeting Minutes

August 2023
July 20, 2023

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates August 2023 and Head Start Policy Council Meeting Minutes July 20, 2023 for the official county record.

SLH/sm

Attachment



Interoffice Memorandum

September 1, 2023

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria L. Thomas, Director
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L. Hill*
Head Start Division
Contact: Sonya L. Hill (407) 836-7409
Sandra Moore (407) 836-8913

SUBJECT: Consent Agenda Item – September 26, 2023
Florida Department of Health Child Care Food Program Application

The Head Start Division requests Board approval of the Florida Department of Health Child Care Food Program Supplemental Budget for Special Cost Items, Delegation of Signing Authority, Management Plan, and Program Budget for the Child Care Food Program.

The Florida Department of Health Child Care Food Program is a part of the National School Lunch Program, which provides children in public and private schools with balanced meals and snacks to meet the USDA minimum daily nutritional requirements. All grantees must utilize USDA funds as primary payment for meals, as mandated by Head Start Child Nutrition Performance Standard §1304.44 (a)(b). The Florida Department of Health will reimburse Orange County, the Head Start non-federal entity, up to an estimated amount of \$1,580,364 for meals to eligible children enrolled in the Head Start Program. The term of this program is from October 1, 2023 through September 30, 2024.

ACTION REQUESTED: Approval and execution of: (1) Florida Department of Health Child Care Food Program Supplemental Budget for Special Cost Items Authorization #: S-0734; (2) Delegation of Signing Authority for the Child Care Food Program; (3) Management Plan; and (4) Child Care Food Program Budget, which will allow Orange County to be reimbursed up to an estimated amount of \$1,580,364 for meals served to eligible children enrolled in the Head Start Program. The term of this program is from October 1, 2023 through September 30, 2024.

SH/SR;ms

Child Plus Dashboard Homeless Reporting August 23-24



	Centers	Homeless
1	Aloma	2
2	Bithlo	0
3	Callahan	13
4	Dillard	1
5	Dover Shores	9
6	East Orange	19
7	Engelwood	5
8	Hal Marston	2
9	Lovell Elm.	3
10	John Bridges	12
11	Lila Mitchell	3
12	McCoy	5
13	Millenia	4
14	Pine Hills	6
15	Riverside Elm.	0
16	S.O. YMCA	2
17	Southwood	10
18	Taft	2
19	Three Points	3
20	Ventura	0
21	W.S. ELC	0
22	W.S. ELM	1
23	W. Oaks ELM	4
	Total: 23	106

Total # of "homeless families" 106

Total # of families acquired housing or have left the program: 0

Homeless ADA 91.77%



ORANGE COUNTY HEAD START 2023-2024 ERSEA REPORT

MONTH: August 2023

YEAR: 2023-2024

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Application 2023-2024	Monthly New Applications 2024-2025
Aloma	37	32	6	1	4	6	N/A
Bithlo	34	28	0	1	0	9	N/A
Callahan	49	42	1	0	0	10	N/A
Dillard	36	31	1	1	0	5	N/A
Dover Shores	54	50	4	1	5	4	N/A
East Orange	112	94	6	5	0	12	N/A
Engelwood	57	53	7	2	0	7	N/A
Hal P Marston	80	71	0	2	8	9	N/A
John Bridges	129	116	0	4	0	2	N/A
Lila Mitchell	70	64	0	2	2	4	N/A
Lovell	34	20	0	1	0	6	N/A
McCoy	37	36	1	1	1	2	N/A
Millennia	35	34	2	0	1	1	N/A
Pine Hills	188	165	4	3	1	22	N/A
Riverside	36	29	2	2	0	8	N/A
SO YMCA	54	50	1	4	0	1	N/A
Southwood	109	84	4	5	0	23	N/A
Taft	110	87	4	5	0	5	N/A
Three Points	57	53	1	0	0	9	N/A
Ventura	37	25	0	2	1	5	N/A
WS ELC	89	60	3	8	0	12	N/A
WS Elementary	57	41	2	2	0	3	N/A
West Oaks Elm	35	32	2	0	1	1	N/A
Total	1536	1,297	51	52	24	166	
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month							

Monthly Chronic Absenteeism	Current Month	Month ly	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	17%	10%(154)		Attempt to contact, No contact 12%
Moderate Chronic Absences (10-20% Over)	15%			Sick 39%
Not Chronically Absent (Less than 10%)	67%	70%		Transportation issues 7%

Orange County Head Start 2022-2023

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children 24-25 (Subject to Change)	New Applications Needed by Site for Selections and/or Full enrollment 24-25 (Subject to Change)	Recruitment Efforts
Aloma	37	N/A	N/A	Calibre Bend Aptms, Robbins Property Associate, Cuba Max, Lily Nails
Bithlo	34	N/A	N/A	Avalon Dental, Community Health Center, East District Park and Recreation, East Orange Resource Fair
Callahan	49	N/A	N/A	Hertz Rental Car, OH Primary Care, NCF Recruitment event, Advance Pediatrics Event
Dillard	36	N/A	N/A	Mi Ranchito Meat, Masiid All Tazkiah
Dover Shores	54	N/A	N/A	Dover Shores Community Center, Chase. My Access, Curry Ford Pharmacy, Bravo, The Park at Venoda
East Orange	112	N/A	N/A	Parent-walk in, Venezuela Danza y Tambor, Hispanic Families Counseling, Legal Services Clinic, Legal Aid, Bravo, First Choice Pediatrics, Union Park NC
Engelwood	57	N/A	N/A	Hola Supermarket, Taxes 2 Go, Friends Indian Cuisine, Tropical Paradise Restaurant
Hal Marston	80	N/A	N/A	4 bus stops on Mercy Dr, Social Media FB, Ivey Ln Elementary, Rocklake Elm, MollieRay Elm
John Bridges	129	N/A	N/A	Dollar Tree, Biglots, Keyfood Supermarket
Lila Mitchell	70	N/A	N/A	First Haitian Baptist, Eccleston Elementary, Southside Church of Christ, Washington Park Library, Embrace Families.
Lovell	34	N/A	N/A	
McCoy	37	N/A	N/A	CVS, Walmart, Walgreens, Commander Place Apts, Wind Wood Apts, Mill Creek Apts, Mike Italian Ice, Walmart, Dollar Tree, Chipotle, Commander Place
Millennia	35	N/A	N/A	Jamaican Me Happy Restaurant, Super Start K Food Mart, 7 Eleven
Pine Hills	188	N/A	N/A	William Barbershop, Avive Florida, Le's Nails & Salon, Ridge Club Aptms, Bravo Supermarket, Divas Hair Salon, Kids Play and Party, David Nails and Spa
Riverside	36	N/A	N/A	
South Orlando YMCA SO YMCA	54	N/A	N/A	Once Upon a Child, DK Nails and Spa, Bella Beauty Salon, Bloom Nails Art, Lero lero Ice Cream & Coffee Shop
Southwood	109	N/A	N/A	El Rio Bravo, Buffalo Wings, The laundry room, Premium Beauty Outlet, Bravo Supermarket
Taft	110	N/A	N/A	Provided flyers to HS families,
Three Points	57	N/A	N/A	Tico's Bakery, La Merienda Latin Café, Chris The Victory Church, Mi Pan Boricua.
Ventura	37	N/A	N/A	Vago LockSmith, Jewelry Store at Sedanos, Tainos Bakery, 5 th Ave Beauty Salon
WS ETC	89	N/A	N/A	Metro Place Apartments, Fourteen Apartments, Bella Capri Apartments, Acclaim at Conroy Apartments
Washington Shores Elementary	57	N/A	N/A	Citgo, Dollar General, Family Dollar
West Oaks	35	N/A	N/A	Beauty Exchange Beauty Supply, One Stop Housing, Seana's Caribbean, Wood Hill apt
Total	1536	N/A	N/A	

FAMILY ENGAGEMENT

Creating Connections, Building Bridges... Together.

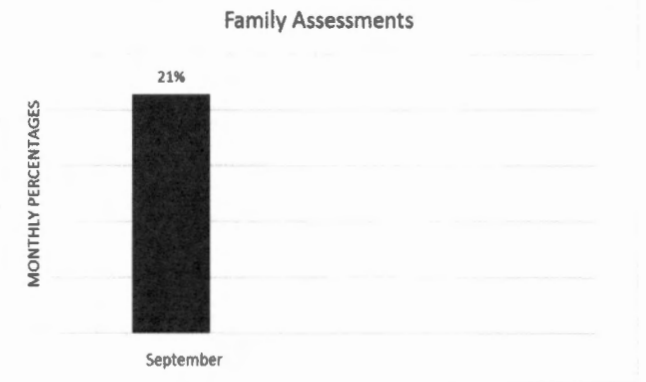
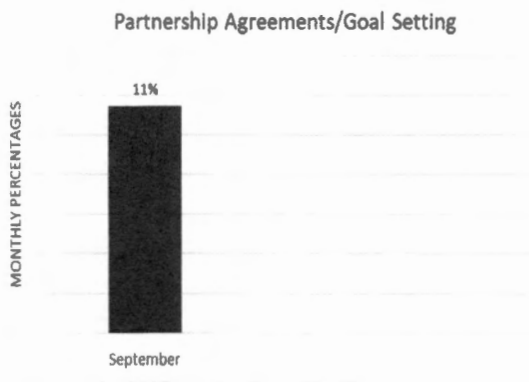


Monthly Report: September 2023

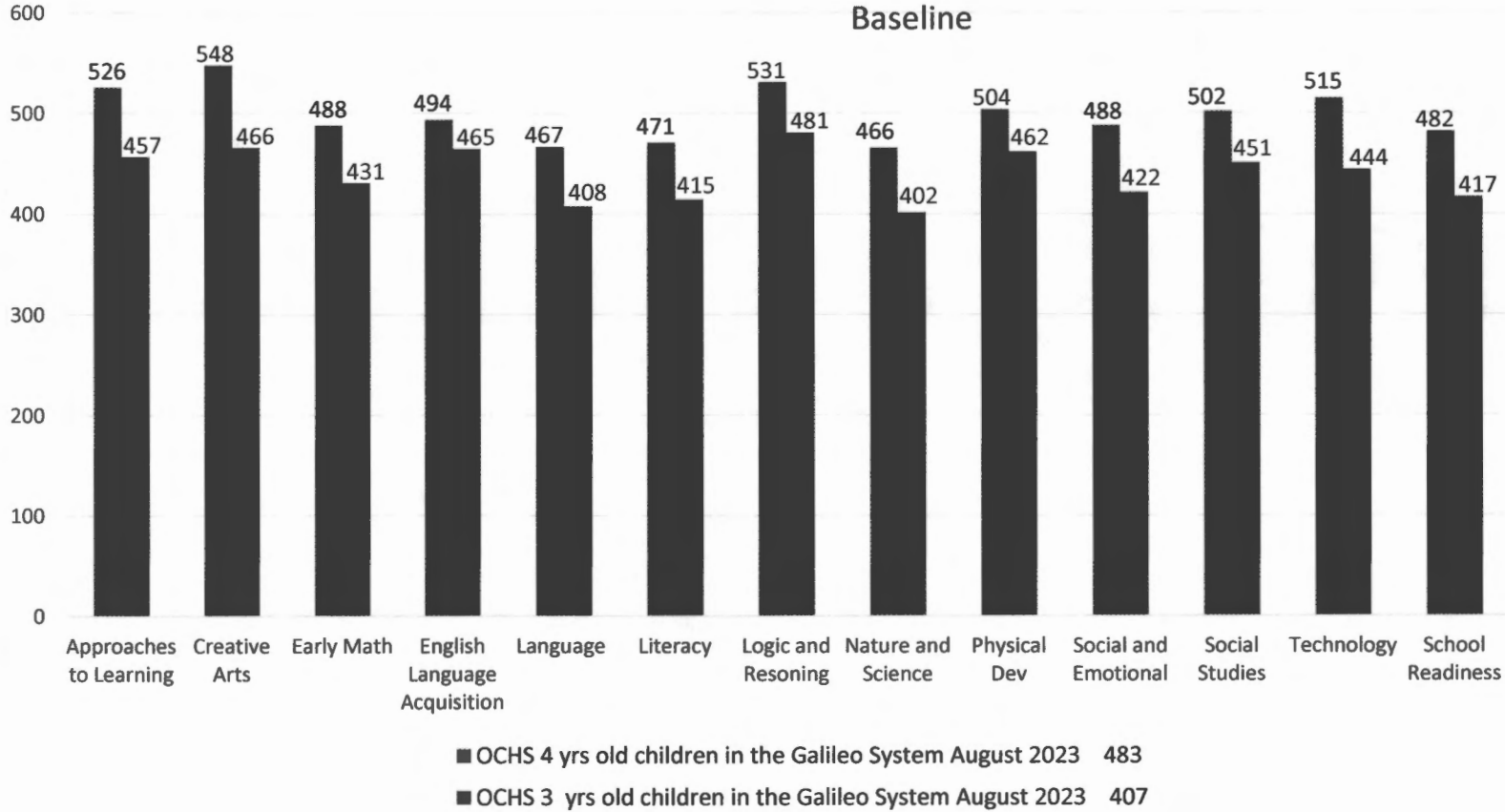
Family Services Activities	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2024	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
Number of Fatherhood Activities	15									
Number of Fatherhood Participants	234									
Number of Parent Educational Trainings Provided	20									
Number of Parents Attended	558									
Number of Families Experiencing Homelessness YTD	106									
Number of Families Acquired housing	0									
Number of ESL/GED Training	9									
Number of Parents involved in Health Education	356									

Family Assessments

Partnership Agreements/Goal Settings



Orange County Head Start
 Early Childhood Assessment Scores
 Four Years Old (4 Yrs) & Three Years (3 Yrs) Old
 August 2023
 Baseline



Benchmark for 4 years old August 2023 Baseline												
APL	CA	EM	ELA	LAN	LIT	L & R	N & SC	PD & H	S & ED	SS	TECH	SR
509	536	490	504	469	479	538	473	487	471	510	501	486
Benchmark for 3 years old August 2023 Baseline												
464	480	441	469	419	428	496	424	448	429	466	458	433

Orange County Head Start Medical and Dental Unit Monthly Report

Program Description	2023 - 2024 Program Year
	August 2023
Total Number of HS children served (report source: CP2001)	1284
Number of children meeting requirement of health physicals CP3035	1236
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	43
Number of HS children meeting medical home requirement (report source: CP3021D)	1264
Number of HS children meeting immunization requirement (report source: CP3320)	1275
Number of HS children with an dental exam (report source: CP3035)	491
Number of children needing dental treatment (CP 2110)	89
Number of Health Action Plan (report source CP2110)	222
Number of Site Visit for LPN monthly	23
Number of pregnant mothers receiving dental care (report source: CP9740 - PIR C.21)	N/A

1536 Funded

Head Start 2023-2024

Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings

eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-23-03

Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings ACF-IM-HS-23-03

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

1. **Log Number:** ACF-IM-HS-23-03
2. **Issuance Date:** 07/10/2023
3. **Originating Office:** Office of Head Start
4. **Key Words:** Rebate; Refund; Discount; Cost Reduction; Cost Savings; Applicable Credits; E-Rate Program

Information Memorandum

To: Head Start and Early Head Start Recipients and Subrecipients

Subject: Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings

Information:

Head Start recipients receive a wide variety of rebates, tax credits, refunds, discounts, and similar cost savings that affect the net cost of goods and services or are received as cash payments, such as insurance proceeds and cash-back credit card rewards. Applicable credits are addressed in the Uniform Guidance at [45 CFR §§75.406, 75.402, 75.453](#), and within the [HHS Grants Policy Statement](#) I-22, II-28, II-62, II-65, B-2. As defined in 45 CFR §75.406:

(a) Applicable credits refer to those receipts or reduction-of-expenditure-type transactions that offset or reduce expense items allocable to the federal award as direct or indirect (F&A) costs. Examples of such transactions are as follows: purchase discounts, rebates or allowances, recoveries or indemnities on losses, insurance refunds or rebates, and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by

the non-federal entity relate to allowable costs, they must be credited to the federal award either as a cost reduction or cash refund, as appropriate.

(b) In some instances, the amounts received from the federal government to finance activities or service operations of the non-federal entity should be treated as applicable credits. Specifically, the concept of netting such credit items (including any amounts used to meet cost sharing or matching requirements) must be recognized in determining the rates or amounts to be charged to the federal award. (See §§[75.436](#) and [75.468](#), for areas of potential application in the matter of federal financing of activities.)

The purpose of this Information Memorandum (IM) is to provide guidance on cost-saving measures and how the savings should be treated by the recipient toward the Head Start award. The IM will also guide recipients in ensuring that direct and indirect cost reductions or cash refunds that relate to a Head Start award are reflected in the recipient's accounting practices, allocated correctly, and returned to the federal award appropriately. This IM supersedes ACF-IM-HS-12-09.

Example of the E-Rate Program

The E-Rate program was implemented in 1997 by the Federal Communications Commission (FCC) and is administered by the Schools and Libraries Division of the Universal Service Administrative Company (USAC). The E-Rate program is intended to ensure that all eligible schools and libraries have affordable access to telecommunications and information services. Some Head Start and Early Head Start recipients are eligible for E-Rate program participation. Service discounts range from 20% to 90% depending upon local income and urban or rural location. In order to be eligible to receive support from the E-Rate program, Head Start entities must meet the federal and state definitions of elementary school. This means that the state must first consider these facilities to be schools and then USAC will determine if Head Start schools in a particular state are eligible.

It is possible that some Head Start programs in a state will be able to meet both parts of the test and, therefore, be eligible for funding, while others will not. For example, a Head Start center that is not considered a school in a particular state is not eligible for funding even if the Eligibility Table indicates that Head Start facilities in that state are eligible. You should check with your state department of education for more information on your status.

E-Rate participants have two payment options (exercisable at the participant's discretion) for their covered telecommunications and information services:

1. The user pays only the non-discount portion of the telecommunications and information services cost to the service or equipment provider, who, in turn, seeks reimbursement from the E-Rate Program Administrator for the discounted amount.
OR
2. The user pays their telecommunications and information services bill in full and seeks reimbursement payments for the amount of the discount from the E-Rate Program Administrator via the service or equipment provider.

Additional information can be found at the [FCC](#) and [USAC](#) E-Rate sites.

Option 1 is recommended for E-Rate participants to fully realize the benefit of the program. This option allows the recipient to take the discounted amount before the transaction and maintain the savings in the current operations budget. If the recipient chooses to utilize option 2, the reimbursement is categorized as applicable credits. Applicable credits cannot be classified as program income and, as such, are not included in the total cost of a federal award. In these instances, the applicable credits must be credited to the federal

government as a cost reduction (if received during the same project period as charges were made) or cash refund (if received after the project period in which charges were incurred has ended). Recipients should refer to the Program Support Center (PSC) guidance on returning funds/interest. For records and awareness, the recipient must provide the Office of Grants Management with a copy of the documentation submitted to PSC.

Because of the diverse characteristics and accounting practices of recipient organizations, it is not possible to specify every type of receipt or reduction-in-expenditure that recipients may encounter. Using the table below as a guide, recipients must ensure that all direct and indirect cost reductions or cash refunds that relate to a Head Start award are reflected in the recipient's accounting practices and allocated to the cost of necessary Head Start goods and services. Please note, it is not the Office of Head Start's intention that changes be made to recipients' accounting systems or policies on the basis of this IM. Recipients may continue with current accounting practices for applicable credits if compliant with 45 CFR Part 75 and the generally accepted accounting principles.

Treatment of Receipts and Negative Expenditures that Offset or Reduce Direct or Indirect Cost Items

Type of Receipt or Negative Expenditure	Treatment	
	Cost Reduction ¹	Cash Refund ²
Discounts	X	
Rebate taken before payment is completed	X	
Credits received during the same project period	X	
Refund received during the project period in which related cost was incurred	X	
Credits received after the end of the project period		X
Refund received after the project period in which related cost was incurred		X
Refund given in the form of credit to existing account with no actual cash refund and not related to an individual cost, regardless of when received		X
Insurance claim proceeds if funds were awarded for the same purpose		X

If you have any questions regarding this IM, please contact your regional office.

Sincerely,

/ Khari M. Garvin /

Khari M. Garvin
 Director
 Office of Head Start

See PDF Version of Information Memorandum:
[ACF-IM-HS-23-03: Treatment of Rebates, Refunds, Discounts, and Similar Cost Savings](#) (344.82 KB)

¹ Cost reduction requires the recipient to reduce (net) the amount of the cost charged to the Head Start award to reflect the rebate or similar reduction in cost.

² Cash refund requires the recipient to show the amount in excess of the Head Start award and return the funds to the U.S. Treasury through Program Support Center.

Historical Document

Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients

eclkc.ohs.acf.hhs.gov/policy/im/acf-im-hs-23-04

Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients ACF-IM-HS-23-04

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

1. **Log Number:** ACF-IM-HS-23-04
2. **Issuance Date:** 07/11/2023
3. **Originating Office:** Office of Head Start
4. **Key Words:** Monitoring; FY 2024; CLASS®

Information Memorandum

To: All Head Start and Early Head Start Recipients

Subject: Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients

Information:

Section 641A of the Improving Head Start for School Readiness Act of 2007 requires the Office of Head Start (OHS) to implement ongoing monitoring of all programs receiving federal funds. This Information Memorandum (IM) outlines the OHS monitoring process for Fiscal Year 2024 (FY24) and shares the updated process to conduct Focus Area 1 (FA1), Focus Area 2 (FA2), and Classroom Assessment Scoring System (CLASS®) reviews.

During the FY24 program year, CLASS scores will be used for Designation Renewal System (DRS) determinations as described in 45 CFR §1304.11(c). As a reminder, from the spring of 2020 through spring of 2023, OHS did not use CLASS scores for DRS determinations due to the COVID-19 pandemic. 45 CFR §1304.17 of the Head Start Program Performance Standards (HSPPS) allows OHS the flexibility to make DRS determinations without one or more of the data elements required in 45 CFR §1304.11 in instances where a major disaster, emergency, or public health emergency makes some data elements unavailable.

Since the public health emergency related to the COVID-19 pandemic has ended, OHS can no longer utilize this flexibility.

FY 2024 Monitoring Reviews

Review Type	FY24 Implementation	Start Date
FA1	FA1 reviews will be conducted through a virtual format.	October 2023
FA2	FA2 reviews will be conducted using a hybrid model, which is a combination of on-site and virtual monitoring.	October 2023
CLASS [®]	Grant recipients will have the opportunity to self-record and submit their own videos or request an on-site CLASS review.	October 2023
Follow-up Reviews	Follow-up reviews will be conducted either in-person or virtually by the OHS regional office.	Start dates will coincide with the end of the corrective action period.
Other	OHS reserves the right to conduct special off-site or on-site reviews.	As needed

FA1 Reviews

The FA1 review is an opportunity for grant recipients to describe their approach and plan for providing high-quality services to children and families. This focus area informs OHS's understanding of each grant recipient's foundation for program services, as they describe their approaches to staffing structure, program design and governance, education, health and family services, and fiscal infrastructure.

FA2 Reviews

The FA2 review is an opportunity for grant recipients to demonstrate their effective implementation of high-quality services to children and families that meet Head Start requirements. This focus area broadens OHS's understanding of each grant recipient's performance and determines if programs are meeting the requirements of the HSPPS, Uniform Guidance, and Head Start Act.

CLASS[®] Reviews

Section 641A(c)(2)(E) of the Improving Head Start for School Readiness Act of 2007 requires OHS to assess the quality of teacher-child interactions using a valid and reliable observation measure. OHS will continue to use the 2008 edition of the CLASS Pre-K Teacher-Child Observation Instrument to meet this requirement.

For FY24, an updated process will be used to conduct CLASS reviews. Grant recipients that are scheduled for a CLASS review will have the option to self-record and submit their own videos for their monitoring review.

In some cases, grant recipients will not meet the criteria related to technology requirements and/or staffing resources needed to submit their own videos. If these criteria cannot be met or if other concerns are identified, grant recipients can request an in-person CLASS review.

All grant recipients will have the opportunity to attend information sessions specifically developed to discuss FY24 CLASS options, including a group of sessions convened specifically for American Indian and Alaska Native grant recipients.

Scheduling

Each year, grant recipients are required to submit an accurate calendar of availability. The information is used to schedule monitoring reviews by QHS regional office staff. The availability calendar also gives grant recipients a way to inform QHS as to when their program is not operational and when children are not in session. Grant recipients should update their calendars immediately, as changes in program availability occur. Please note that QHS is unable to accommodate requests to reschedule reviews. QHS also reserves the right to conduct unannounced reviews at any time.

Grant recipients scheduled to receive a monitoring review in FY24 will receive a notification letter 45 to 60 days before the start of the event (depending on type of monitoring review). Grant recipients can expect a planning call with their assigned review coordinator to discuss their review. During the initial call, recipients may share their program's current service delivery options.

If you have any questions or concerns regarding the FY24 monitoring season, please contact your regional office.

Thank you for the work you do on behalf of children and families.

Sincerely,

/Khari M. Garvin/

Khari M. Garvin
Director
Office of Head Start

See PDF Version of Information Memorandum:

[ACF-IM-HS-23-04 Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients \(289.34 KB\)](#)

Historical Document