

Orange County Government

*Orange County Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393*



Clerk's Agenda and Records Report - Final

Tuesday, August 20, 2019

9:00 AM

County Commission Chambers

Board of County Commissioners

Call to Order**Invocation - District 4**

Reverend Victor Manuel Rosario, CDA Church

Pledge of Allegiance**Presentation**

Proclamation recognizing September as Hunger Action Month

Presentation

Awards for the Recycling Improvement Program

Public Comment**I. CONSENT AGENDA****A. COUNTY COMPTROLLER**

1. 19-1255 Approval of the minutes of the July 16, 2019 meeting of the Board of County Commissioners. (Clerk's Office)
2. 19-1256 Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. (Finance/Accounting)
3. 19-1257 Disposition of Tangible Personal Property as follows.
(Property/Accounting)
 - a. Scrap assets.
 - b. Remove stolen asset.
 - c. Trade-in asset towards the purchase of new equipment.
 - d. Remove lost assets.
 - e. Remove destroyed asset.
 - f. Dispose of assets not found during previous inventory cycles.

B. COUNTY SHERIFF

1. 19-1258 Approval and execution of 1) U.S. Department of Justice/Florida Department of Law Enforcement Certificate of Acceptance Training Scenario Simulation Software Subgrant Award Number

2019-JAGC-ORAN-8-N2-144 in the amount of \$60,500 for the period of October 1, 2018 through September 30, 2019 and 2) U.S. Department of Justice/Florida Department of Law Enforcement Certificate of Acceptance Intelligence Surveillance Operations Subgrant Award Number 2019-JAGC-ORAN-10-N2-147 in the amount of \$15,500 for the period of October 1, 2018 through September 30, 2019.

C. COUNTY ADMINISTRATOR

1. 19-1259 Confirmation of the County Mayor's staff reappointments for the third quarter, April - June FY 2018-2019. (Human Resources Division)
 - Yolanda Brown, Manager, Fiscal and Operational Support, Community and Family Services
 - Deodat Budhu, Manager, Roads and Drainage, Public Works
 - Carrie Fydenkevez Mathes, Manager, Procurement, Administrative Services
 - Mitchell Glasser, Manager, Housing and Community Development, Planning, Environmental, and Development Services
 - David Gregory, Manager, Solid Waste, Utilities
 - Reed Knowlton, Manager, Fiscal and Operational Support, Administrative Services
 - Anne Kulikowski, Director, Administrative Services
 - Julie Naditz, Manager, Highway Construction, Public Works
 - Renzo Nastasi, Manager, Transportation Planning, Planning, Environmental, and Development Services
 - Kurt Petersen, Manager, Office of Management and Budget, Administration and Fiscal Services
 - Joel Prinsell, Deputy County Attorney, Legal Department, County Administration
 - Teresa Remudo, Deputy Director, Utilities
 - Anthony Rios, Division Chief, Infrastructure and Asset Management, Fire Rescue
 - Joshua Stephany, Medical Examiner, Health Services
 - Jacqueline Torbert, Manager, Water, Utilities
2. 19-1260 Approval and execution of Affiliation Agreement between Orange County, Florida and The Florida State University Board of Trustees related to Experiential Learning Placement Program with a term ending December 31, 2019, and authorization for the Mayor or designee to execute any amendments to this Agreement. (Human Resources Division)
3. 19-1261 Approval and execution of Affiliation Agreement between Orange County, Florida and the University of Central Florida Board of Trustees related to Experiential Learning Placement Program with a term ending December 31, 2023, and authorization for the Mayor or designee to execute any

amendments to this Agreement. (Human Resources Division)

4. 19-1262 Approval and execution of Affiliation Agreement between Orange County, Florida and Rollins College related to Experiential Learning Placement Program with a term ending December 31, 2019, and authorization for the Mayor or designee to execute any amendments to this Agreement. (Human Resources Division)
5. 19-1263 Approval to pay the Clerk of Courts \$150,000 for FY 2019-20 communication expenses. (Office of Management and Budget)
6. 19-1264 Approval for the Orange County Sheriff's Office to spend \$2,500 from the FY 2019 Law Enforcement Trust Fund to provide an eligible contribution to Camaraderie Foundation. (Office of Management and Budget)
7. 19-1265 Approval of budget amendments #19-43, #19-44, and #19-45. (Office of Management and Budget)
8. 19-1266 Approval of budget transfer #19C-0158. (Office of Management and Budget)
9. 19-1267 Approval of CIP amendment #19C-0158. (Office of Management and Budget)

D. ADMINISTRATIVE SERVICES DEPARTMENT

1. 19-1268 Approval to award Invitation for Bids Y19-114-MV, Class 8 Vehicle Parts and Repairs, to the low responsive and responsible bidder, Rush Truck Centers of Florida, Inc. dba Rush Truck Center Orlando for Lots A through D. The estimated contract award amount is \$3,928,500 for a 3-year term. ([Utilities Department Solid Waste Division] Procurement Division)
2. 19-1269 Approval to award Invitation for Bids Y19-1016-MV, Traffic Control Devices Rental, to the low responsive and responsible bidders, Bob's Barricades, Inc. and Storm Companies, Inc. The estimated contract award amount is \$3,309,312.30 and \$3,643,950, respectively for 3-year terms. ([Utilities Department Field Services Division] Procurement Division)
3. 19-1270 Approval to award Invitation for Bids Y19-1070-MV, Liquid Carbon Dioxide, to the sole responsive and responsible bidder, Matheson Tri-Gas, Inc. The estimated contract award amount is \$1,109,400 for a 1-year term. ([Utilities Department Water Division] Procurement Division)
4. 19-1271 Approval to award Invitation for Bids Y19-1094-TJ, Supply Delivery of Sod for Public Works, to the sole responsive and responsible bidder, JHL Landscape Supply, LLC. The estimated contract award amount is \$2,132,250 for a 3-year term. ([Public Works Department Roads and Drainage Division] Procurement Division)

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5. 19-1272 Approval to award Invitation for Bids Y19-1141-PD, Locksmith Services, to the sole responsive and responsible bidder, TFL Orlando, LLC. The estimated contract award amount is \$271,750 for a 1-year term. ([Utilities Department Fiscal and Operational Support Division] Procurement Division)
 6. 19-1273 Approval to award Invitation for Bids Y19-720-CH, Holden Avenue Improvements (from John Young Parkway to Orange Blossom Trail), to the low responsive and responsible bidder, Jr. Davis Construction Company, Inc. The estimated contract award amount is \$22,147,088 (Alternate Bid). ([Public Works Department Engineering Division] Procurement Division)
 7. 19-1274 Approval to award Invitation for Bids Y19-750-JS, Orange County Convention Center Campus South Access/Tradeshow Boulevard Improvements, to the low responsive and responsible bidder, Stage Door II, Inc. The total contract award amount is \$1,858,981.45, inclusive of bid additive. ([Convention Center Facility Operations Division] Procurement Division)
 8. 19-1275 Approval to award Invitation for Bids Y19-751-CH, Connector Road (from Hilton Driveway to Apopka Vineland Road) Intersection Improvements, to the sole responsive and responsible bidder, Jr. Davis Construction Company, Inc. The estimated contract award amount is \$9,733,210.05. ([Public Works Department Engineering Division] Procurement Division)
 9. 19-1276 Approval to award Invitation for Bids Y19-752-RC, Orange County Health Department TB Clinic HVAC Replacement and Blood Draw Lab HVAC Modifications, to the low responsive and responsible bidder, Key Mechanical Services, Inc. The total contract award amount is \$198,000. ([Administrative Services Department Capital Projects Division] Procurement Division)
 10. 19-1277 Approval to award Invitation for Bids Y19-755-RC, Orange County Corrections Site Lighting Improvements, to the low responsive and responsible bidder, Café Construction & Development, Inc. The total contract award amount is \$1,555,000. ([Administrative Services Department Capital Projects Division] Procurement Division)
 11. 19-1278 Approval to award Invitation for Bids Y19-756-RC, UF Cooperative Extension Educational Center Auditorium HVAC Replacement, to the low responsive and responsible bidder, MVB & Associates, Inc. The total contract award amount is \$159,617. ([Administrative Services Department Capital Projects Division] Procurement Division)
 12. 19-1279 Approval to award Invitation for Bids Y19-757-RC, Internal Operations II Chiller Replacement, to the low responsive and responsible bidder, Air Mechanical & Service Corp. The total contract award amount is \$479,000. ([Administrative Services Department Capital Projects Division] Procurement Division)

Procurement Division)

13. 19-1280 Approval to award Invitation for Bids Y19-771-JS, Orange County Convention Center West Building Office Space Build-out, to the low responsive and responsible bidder, T & G Constructors. The total contract award amount is \$1,160,000. ([Convention Center Facility Operations Division] Procurement Division)
14. 19-1281 Approval to award Invitation for Bids Y19-775-JS, Orange County Convention Center Network Wellness Room Build-outs, to the low responsive and responsible bidder, EPS Contractor Group, Corp. The total contract award amount is \$625,500. ([Convention Center Facility Operations Division] Procurement Division)
15. 19-1282 Approval of Purchase Order M97592, Courthouse 14th Floor Chambers Build-out Project, with Rhodes + Brito Architects, Inc., in the amount of \$284,833.09. ([Administrative Services Department Capital Projects Division] Procurement Division)
16. 19-1283 Approval of Amendment No. 1, Contract Y19-2001, Family Counseling Position in Support of the Bithlo/Christmas Neighborhood Center for Families (NCF), with Aspire Health Partners, Inc., in the amount of \$53,756, for a revised total contract amount of \$577,511. ([Community and Family Services Department Citizens' Commission for Children Division] Procurement Division)
17. 19-1284 Approval of Amendment No. 1, Contract Y19-2031, Prevention and Outreach Program, with Victim Service Center of Central Florida, Inc., in the amount of \$54,735, for a revised total contract amount of \$291,446. ([Community and Family Services Department Citizens' Commission for Children Division] Procurement Division)
18. 19-1285 Approval to award Human Service Contracts for Children's Services, Y19-2000 Series Fiscal Year 2019-2020, for various services, in the total amount of \$4,318,273.84 for a 1-year term. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms. ([Community and Family Services Department Citizens' Commission for Children Division] Procurement Division)
19. 19-1286 Approval and execution of Termination of Denton Johnson Center Lease Agreement by and between Town of Eatonville, Florida and Orange County, Florida for Denton Johnson Center (Head Start) 400 Ruffel Street, Eatonville, Florida 32751 Lease File #10053. District 2. (Real Estate Management Division)
20. 19-1287 Approval and execution of Orlando Utilities Commission Utility Easement from Orange County to Orlando Utilities Commission and City of Orlando and authorization to record instrument for Woodland Park Phase 2 (OUC

Easement). District 4. (Real Estate Management Division)

21. 19-1288 Approval and execution of Shared Use Pond Easement Agreement between Hilton Resorts Corporation and Orange County, Shared Use Pond Easement Agreement between Pulte Home Company, LLC and Orange County, and Shared Use Pond Easement Agreement between Adventist Health System/Sunbelt, Inc. and Orange County, approval of Subordination of Encumbrances from Hilton Resorts Corporation to Orange County with Joinder of Parc Soleil Vacation Owners Association, Inc. and authorization to perform all actions necessary and incidental to closing for Palm Parkway Connector (RIFCC). District 1. (Real Estate Management Division)
22. 19-1289 Approval of Easement Purchase Agreement between Hunter's Creek Community Association, Inc. and Orange County, Florida, approval and execution of Utility Easement Agreement between Hunter's Creek Community Association, Inc. and Orange County, Florida, and authorization to disburse funds to pay purchase price and recording fees and record instrument for Pump Station 3497 (Town Center Parkway). District 1. (Real Estate Management Division)
23. 19-1290 Approval of Utility Easement from Timmus Storage I, LLC to Orange County and authorization to record instrument for Ocoee Self-Storage Commercial Permit: 18-U-125 OCU File #97346. District 2. (Real Estate Management Division)

E. COMMUNITY AND FAMILY SERVICES DEPARTMENT

1. 19-1291 Acceptance of University of Florida's appointment of Dr. John W. Roberts as Orange County Extension Agent I, Residential Horticulture/Master Gardener Coordinator. All Districts. (Cooperative Extension Division)
2. 19-1292 Approval and execution of Florida Department of Children and Families Application for a License to operate a Child Care Facility at Taft Head Start. This application is only executed by Orange County. (Head Start Division)
3. 19-1293 Receipt and filing of Head Start Policy Council Program Information and Updates July 2019 and Head Start Policy Council Meeting Minutes June 20, 2019 for the official county record. (Head Start Division)

F. CORRECTIONS DEPARTMENT

1. 19-1294 Approval and execution of Agreement between Harbor House of Central Florida, Inc. and Orange County, Florida for Early Victim Engagement Team Project Services for a period of one year to continue to provide services for domestic violence victims.

G. PLANNING, ENVIRONMENTAL, AND DEVELOPMENT SERVICES DEPARTMENT

1. 19-1295 Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. All Districts. (Code Enforcement Division)
- LC 19-0665 LC 19-0742 LC 19-0725 LC 19-0783 LC 19-0677
 LC 19-0691 LC 19-0743 LC 19-0728 LC 19-0594 LC 19-0680
 LC 19-0583 LC 19-0747 LC 19-0729 LC 19-0635 LC 19-0681
 LC 19-0637 LC 19-0752 LC 19-0738 LC 19-0646 LC 19-0702
 LC 19-0687 LC 19-0662 LC 19-0775 LC 19-0648 LC 19-0703
 LC 19-0692 LC 19-0697 LC 19-0721 LC 19-0670 LC 19-0704
 LC 19-0705 LC 19-0706 LC 19-0658 LC 19-0673 LC 19-0712
 LC 19-0739 LC 19-0723 LC 19-0694 LC 19-0675 LC 19-0716
2. 19-1296 Approval and execution of Resolution of the Orange County Board of County Commissioners regarding the adoption of a process and standards of review to award the Local Government Areas of Opportunity Funding. All Districts. (Housing and Community Development Division)
3. 19-1297 Approval and execution of Adequate Public Facilities Agreement for Lake Reams Neighborhood PD/Developco Inc Property (Reams Road and Fiquette Road) by and between Developco Inc and Orange County for the conveyance of 3.51 acres of Adequate Public Facilities Land providing \$78,975 in transportation impact fee credits. District 1. (Roadway Agreement Committee)

H. PUBLIC WORKS DEPARTMENT

1. 19-1298 Approval of Change Order Request No. 3-PW, Contract Y18-770-EB, Little Wekiva River Erosion Control Project North of Edgewater Drive, with Condor Construction Corp., in the amount of \$125,789.72, for a revised total contract amount of \$2,496,310.72. District 2. (Highway Construction Division)
2. 19-1299 Authorization to record the plat of Flamingo Crossings West. District 1. (Development Engineering Division)

I. UTILITIES DEPARTMENT

1. 19-1300 Approval and execution of Westgate Resorts Wastewater Flow Monitoring Agreement by and between Westgate Resorts, LTD. and Orange County for an initial 10-year period to monitor wastewater discharges from the facility. District 6.

II. INFORMATIONAL ITEMS****A. COUNTY COMPTROLLER**

1. 19-1301 Receipt of the following items to file for the record: (Clerk's Office)
 - a. City of Orlando Ordinance with Exhibit A (Legal Description Form), Exhibits B, C, D (Future Land Use and Zoning Maps), Exhibit E (Parcel ID Map for 12621 Narcoossee Road; Parcel ID 20-24-31-0000-00-017), and Orlando Sentinel Notice of Proposed Enactment for Ordinance 2019-36. Ordinance No. 2019-36 entitled: An Ordinance of the City Council of the City of Orlando, Florida, annexing to the corporate limits of the City certain land generally located east of Narcoossee Road, north of Waterline Road, and west of Lake Whippoorwill, and comprised of 2.89 acres of land, more or less, and amending the City's boundary description; amending the City's adopted growth management plan to designate the property as Urban Village on the City's Official Future Land Use Maps; amending the boundaries and text of Growth Management Plan subarea policy S.40.9 to include the property in the Southeast Orlando sector plan; designating the property as the Planned Development Zoning District on the City's Official Zoning Maps; providing a site plan and special land development regulations for the planned development; providing for consent to the municipal services taxing unit for Lake Whippoorwill; providing for amendment of the City's Official Future Land Use and Zoning maps; providing for severability, correction of scrivener's errors, permit disclaimer, and an effective date.
 - b. City of Apopka Notice of Annexation Ordinances, and Maps as follows:
 - Ordinance 2723, An Ordinance of the City of Apopka, Florida, to extend its territorial and municipal limits to annex pursuant to Section 171.044, Florida Statutes the hereinafter described lands situated and being in Orange County, Florida, owned by American Sanford Four, LLC; Steven R. Rubright; JP Holdings, Inc.; Rubright Properties, LLC; Rubright Family, LP; JP Holdings, Inc. & James Scott Pridgen; Douglas and Lisa Surret; and James P. Purdy; generally located west of U.S. Route 441 and north of Hogshead Road; providing for directions to the City Clerk, severability, conflicts, and an effective date.
 - Ordinance 2726, An Ordinance of the City of Apopka, Florida, to extend its territorial and municipal limits to annex pursuant to Florida Statute 171.044 the hereinafter described lands situated and being in Orange County, Florida, owned by City of Apopka; generally located north of Lust Road and west of SR 429; providing for directions to the City Clerk, severability, conflicts, and an effective date.
 - Ordinance 2728, An Ordinance of the City of Apopka, Florida, to extend

its territorial and municipal limits to annex pursuant to Florida Statutes 171.044 the hereinafter described public right-of-way known as Pittman Road, situated and being in Orange County, Florida, and comprised of approximately 5.5 acres; owned by Orange County Board of County Commissioners; providing for directions to the City Clerk, severability, conflicts, and an effective date.

- Ordinance 2729, An Ordinance of the City of Apopka, Florida, to extend its territorial and municipal limits to annex pursuant to Florida Statute 171.044 the hereinafter described public right-of-way known as Sorrento Avenue, situated and being in Orange County, Florida, and comprised of approximately 1.37 acres; owned by Orange County Board of County Commissioners; providing for directions to the City Clerk, severability, conflicts, and an effective date.

c. Orange County Research and Development Authority (dba the Central Florida Research Park) FY 2019-2020 Budget.

d. Florida Public Service Commission, Commission Conference Agenda. Conference date and time: Tuesday, August 6, 2019, 9:30 a.m. Location: Betty Easley Conference Center, Joseph P. Creese Hearing Room 148. Date issued July 25, 2019.

e. Florida Public Service Commission Final Order Approving Duke Energy Florida LLC's petition for a second solar rate base adjustment. In re: Petition for a limited proceeding to approve second solar base rate adjustment, by Duke Energy Florida, LLC.

f. Florida Public Service Commission Consummating Order. In re: Petition for approval of renewable energy tariff and standard offer contract, by Florida Power & Light Company.

g. Minutes of Meeting East Park Community Development District for May 20, 2019.

h. Audit Report No. 477 - Audit of Visit Orlando's Compliance With the 2007 Tourism Promotion Agreement.

III. DISCUSSION AGENDA

A. COUNTY MAYOR

1. 19-1302 Approval of 2020 Legislative Priorities. (Legislative Affairs Office)

B. ADMINISTRATIVE SERVICES DEPARTMENT

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1. 19-1303 Selection of one firm and an alternate to provide Professional Engineering Design Services for Little Wekiva River-Lake Lotus Park Regional Stormwater Treatment Facility, Request for Proposals Y19-820-RM, from the following two firms, listed alphabetically:

- CDM Smith, Inc.
- Cribb Philbeck Weaver Group, Inc.

([Planning, Environmental, and Development Services Department
Environmental Protection Division] Procurement Division)

C. PLANNING, ENVIRONMENTAL, AND DEVELOPMENT SERVICES DEPARTMENT

1. 19-1304 Approval and execution of Resolution of the Orange County Board of County Commissioners regarding Orange County Local Housing Assistance Plan under the State Housing Initiatives Partnership Program for State Fiscal Years 2018-2019, 2019-2020, and 2020-2021. All Districts. (Housing and Community Development Division)

IV. WORK SESSION AGENDA

A. COUNTY ADMINISTRATOR

1. 19-1305 Metropolitan Bureau of Investigation Overview.

B. PUBLIC WORKS DEPARTMENT

1. 19-1306 Golf Carts on Public Rights of Way. All Districts. (Traffic Engineering Division)

V. RECOMMENDATIONS

1. 19-1307 July 18, 2019 Planning and Zoning Commission Recommendations
2. 19-1308 August 1, 2019 Board of Zoning Adjustment Recommendations

VI. PUBLIC HEARINGS

1. 19-1154 Petition to Vacate

Jeffrey Himmelrich, Petition to Vacate 19-01-001, vacate a portion of a utility easement; District 4
2. 19-1155 Petition to Vacate

Bill Greene, on behalf of Ella 34 LLC, Petition to Vacate 19-05-016, vacate

- a portion of an unopened, unimproved right-of-way; District 2
3. 19-1159 Shoreline Alteration/Dredge and Fill
Donald and Marion Dawson, Lake Jessamine, permit, SADF # 19-03-003; District 3
4. 19-1161 Shoreline Alteration/Dredge and Fill
Michael and Cheryl Meads, Lake Burkett, permit, SADF # 19-05-009; District 5
5. 19-1077 Planning and Zoning Commission Appeal
James R. Morrison, Florida Manufactured Home Sales, LLC, Case # RZ-19-06-015; District 5
6. 19-1148 Preliminary Subdivision Plan
Adam Smith, VHB, Inc., Waterleigh Planned Development / Waterleigh Village Center Parcel 13 Preliminary Subdivision Plan, Case # PSP-18-09-302; District 1
7. 19-1149 Preliminary Subdivision Plan
Larry Poliner, RCE Consultants, LLC, Rainbow Ridge Planned Development / Rainbow Ridge Preliminary Subdivision Plan, Case # PSP-15-10-304; District 2
8. 19-1163 Preliminary Subdivision Plan
Steve Mellich, Mellich Blenden Engineering, Inc., Avalon Park Planned Development / Avalon Town Center Townhomes Preliminary Subdivision Plan, Case # PSP-18-12-403; District 4
9. 19-854 Preliminary Subdivision Plan
Adam Smith, VHB, Inc., Lake Reams Neighborhood Planned Development / DevelopCo - Reams Road Preliminary Subdivision Plan, Case # PSP-16-12-421; District 1 (Continued from June 18, 2019)
10. 19-853 Conservation Area Impact
Developco, Inc., permit; District 1 (Continued from June 18, 2019)
11. 19-855 Substantial Change
Adam Smith, VHB, Inc., Lake Reams Neighborhood Planned Development

/ Land Use Plan (PD / LUP), Case # CDR-15-10-293, amend plan; District 1 (Continued from June 18, 2019)

12. 19-1080

Substantial Change

Nizam Kahn, World Center Plaza, LLC; Marriot World Center Planned Development/ Land Use Plan (PD/LUP) - Case # CDR-19-01-000; amend plan; District 1

13. 19-1146

Substantial Change

Adam Smith, VHB, Inc., Waterleigh Planned Development / Waterleigh Phase 3 Preliminary Subdivision Plan (PSP), Case # CDR-19-06-227, amend plan; District 1

14. 19-1147

Substantial Change

Matt Young, Taylor Morrison Homes, AIPO - South Orange Properties Planned Development/ AIPO - South Orange Woodland Park Phase 10 Preliminary Subdivision Plan (PSP), Case # CDR-19-06-199, amend plan; District 4

15. 19-1152

Substantial Change

Scott Gentry, Kelly, Collins & Gentry, Inc., Hamlin Planned Development - Unified Neighborhood Plan / Proton Therapy Center Preliminary Subdivision Plan (PSP), Case #CDR-19-03-086, amend plan; District 1

16. 19-1153

Substantial Change

Thomas Sullivan, Gray Robinson, P.A., Grassmere Reserve Planned Development / Land Use Plan (PD / LUP) - Case # CDR-19-04-133, amend plan; District 2

17. 19-1074

Ordinance

Amending Orange County Code, Chapter 2, Article VII, pertaining to Dedications and Conveyances of Real Property to the County; All Districts

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.

* * *

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department/Division Office.