



## Interoffice Memorandum

February 1, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: John Goodrich, Assistant Director, Health Services Department  
(407) 836-7689

SUBJECT: Selection of Sub-Recipient, Request for Proposals Y19-180-SW,  
Health and Support Services for Persons with HIV Spectrum Disease,  
Ryan White Part A

### RECOMMENDATION:

Selection of four firms and three ranked alternates on a lot-by-lot basis to provide Health and Support Services for Persons with HIV Spectrum Disease, Request for Proposals Y19-180-SW, from the following firms listed alphabetically:

#### Lot A – Mental Health and Substance Abuse-Outpatient Services

- Aspire Health Partners, Inc.
- Hope and Help Center of Central Florida, Inc.
- Turning Point of Central Florida, Inc.

#### Lot B – Early Intervention Services

- AIDS Healthcare Foundation
- Miracle of Love, Inc.
- State of Florida, Department of Health, Lake County Health Department

#### Lot C – Psychosocial Support Services (Peers)

- Center for Multicultural Wellness and Prevention, Inc.
- Miracle of Love, Inc.

#### Lot D – Substance Abuse Treatment Services-Residential Services.

- Aspire Health Partners, Inc.

Further request authority for the Procurement Division to execute one year contracts with four additional 1-year renewals within an overall budget of \$910,000.

Proposals were evaluated by the Procurement Committee on January 23, 2019. Commissioner Victoria P. Siplin was assigned to this committee.

Selection of Sub-Recipient, Request for Proposals, Y19-180-SW, Health and Support Services for Persons with HIV Spectrum Disease, Ryan White Part A

PROCUREMENT:

To disperse federal grant funds from U. S. Health Resources and Services Administration (HRSA) to sub-recipient agencies for the provision of health and support services for persons with HIV Spectrum Disease Ryan White Part A. The fiscal year for the program is March 1, 2019 through February 29, 2020.

FUNDING:

Funding is available in account number 7018-060-7302. Funding is provided via federal grant number H89HA00030 from HRSA.

APPROVALS:

The Health Services Department and Business Development Division concur with this recommendation.

REMARKS:

The Ryan White Program is a health and support program for persons with HIV/AIDS. The County administers the program under guidelines from HRSA and is the designated grantee for funding. The grantee establishes the HIV Planning Council, conducts the process to distribute funds, distributes funds re-allocated by the Planning Council, and executes and monitors contracts.

The Orlando Eligible Metropolitan Area (EMA) HIV Health Services Planning Council designs the service delivery system for person serviced with Ryan White Part A funding in the EMA. The program covers an EMA that consists of Orange, Osceola, Seminole, and Lake Counties. The service delivery system is established through the selections, prioritization, and allocation of funding among those services and by providing direction to the Grantee on "Ways to Best Meet Need."

Proposals were received from eight agencies in response to RFP Y19-180-SW. The proposals were evaluated by the Procurement Committee, who recommended funding for four of the eight agencies in five separate scopes of services. Lot A – Mental Health and Substance Abuse-Outpatient Services (Two awards); Lot B – Early Intervention Services; Lot C – Psychosocial Support Services (Peers); Lot D – Substance Abuse Treatment Services-Residential Services.

The Transition House, Inc., scored too low for Board consideration.

The Procurement Committee's evaluation is attached.

RFP Y19-180-SW  
HEALTH AND SUPPORT SERVICES FOR PERSONS WITH HIV SPECTRUM DISEASE RYAN WHITE PART A

| WEIGHT:   | 30   |                                 | 25                              |                                 |                                 |                              |                              |                              |                              |                | 30           |                |              |                |                |                |                |                | 15             |                |                |                | TOTAL LOT A | TOTAL LOT B    | TOTAL LOT C | TOTAL LOT D |                |           |                |        |
|---|--|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|----------------|--------------|----------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-------------|----------------|-------------|-------------|----------------|-----------|----------------|--------|
|   | ADMINISTRATIVE CAPACITY AND QUALIFICATIONS | LOT A ORGANIZATIONAL EXPERIENCE | LOT B ORGANIZATIONAL EXPERIENCE | LOT C ORGANIZATIONAL EXPERIENCE | LOT D ORGANIZATIONAL EXPERIENCE | LOT A SERVICE DELIVERY MODEL | LOT B SERVICE DELIVERY MODEL | LOT C SERVICE DELIVERY MODEL | LOT D SERVICE DELIVERY MODEL | LOT A BUDGET   | LOT B BUDGET | LOT C BUDGET   | LOT D BUDGET | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      |             |                |             |             | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE |        |
| POINT STRUCTURE:<br>1= Poor 4= Above Avg.<br>2= Below Avg. 5= Excellent<br>3= Average | RAW SCORE                                  | WEIGHTED SCORE                  | RAW SCORE                       | WEIGHTED SCORE                  | RAW SCORE                       | WEIGHTED SCORE               | RAW SCORE                    | WEIGHTED SCORE               | RAW SCORE                    | WEIGHTED SCORE | RAW SCORE    | WEIGHTED SCORE | RAW SCORE    | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE      | WEIGHTED SCORE | RAW SCORE   | WEIGHTED SCORE |             |             |                |           |                |        |
| FIRM NAME:  |  |                                 |                                 |                                 |                                 |                              |                              |                              |                              |                |              |                |              |                |                |                |                |                |                |                |                |                |             |                |             |             |                |           |                |        |
| AIDS Healthcare Foundation  | 5.00                                       | 150.00                          |                                 | -                               | 4.00                            | 100.00                       |                              | -                            |                              | -              |              | -              | 3.00         | 90.00          |                | -              |                | -              |                | -              | 3.00           | 45.00          |             | -              |             | -           |                | 385.00    |                |        |
| Aspire Health Partners, Inc.  | 5.00                                       | 150.00                          | 4.00                            | 100.00                          |                                 | -                            |                              | -                            | 4.00                         | 100.00         | 4.00         | 120.00         |              | -              |                | -              | 4.00           | 120.00         | 3.00           | 45.00          |                | -              |             | -              | 3.00        | 45.00       | 415.00         |           |                | 415.00 |
| Center for Multicultural Wellness and Prevention, Inc.                                | 4.00                                       | 120.00                          |                                 | -                               |                                 | -                            | 4.00                         | 100.00                       |                              | -              |              | -              |              | -              | 4.00           | 120.00         |                | -              |                | -              | 3.00           | 45.00          |             | -              |             | -           |                | 365.00    |                |        |
| Hope and Help Center of Central Florida, Inc.   | 4.00                                       | 120.00                          | 2.00                            | 50.00                           |                                 | -                            | 2.00                         | 50.00                        |                              | -              | 3.00         | 90.00          |              | -              | 3.00           | 90.00          |                | -              | 3.00           | 45.00          |                | -              | 2.00        | 30.00          |             | -           | 305.00         |           | 290.00         |        |
| Miracle of Love, Inc.   | 4.00                                       | 120.00                          |                                 | -                               | 4.00                            | 100.00                       | 4.00                         | 100.00                       |                              | -              |              | -              | 3.00         | 90.00          | 3.00           | 90.00          |                | -              |                | -              | 2.60           | 39.00          | 2.60        | 39.00          |             | -           |                | 349.00    | 349.00         |        |
| State of Florida, DOH, Lake County Health Department                                  | 5.00                                       | 150.00                          |                                 | -                               | 4.00                            | 100.00                       |                              | -                            |                              | -              |              | -              | 4.00         | 120.00         |                | -              |                | -              |                | -              | 3.00           | 45.00          |             | -              |             | -           |                | 415.00    |                |        |
| Turning Point of Central Florida, Inc.  | 4.00                                       | 120.00                          | 4.00                            | 100.00                          |                                 | -                            |                              | -                            |                              | -              | 3.00         | 90.00          |              | -              |                | -              |                | -              |                | -              | 2.00           | 30.00          |             | -              |             | -           | 340.00         |           |                |        |



**Interoffice Memorandum**

January 25, 2019

**To:** Sherry Wooten, Purchasing Agent  
Procurement Division

**FROM:** Sheena Ferguson, Manager  
Business Development Division *S.A.*

**SUBJ:** **RFP #Y19-180-SW, Health and Support Services for  
Person with HIV Spectrum Disease Ryan White Part A**

Orange County is receiving federal funding through the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under the HIV Emergence Relief Project Grant for the services solicited in the Request for Proposal. Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation.

To ensure small and minority-owned, women-owned business enterprises, and labor surplus area firms have been afforded subcontracting opportunities, Orange County shall participate in the federal requirements 2 CFR 200.321 (or 45 C. F. R. 75.330 for Health and Human Services funds).

The Business Development Division evaluated the eight proposals to denote whether an executed and notarized "Affidavit of Compliance Requirements" form submitted with the proposal was in compliance with the federal requirements. AIDS Healthcare Foundation; Aspire Health Partners, Inc.; Center for Multicultural Wellness and Prevention, Inc.; Hope and Help Center of Central Florida, Inc.; Miracle of Love, Inc.; State of Florida, Department of Health, Lake County Health Department; The Transition House, Inc.; and the Turning Point of Central Florida, Inc. provided the executed and notarized federal compliance forms.

cc: Contract File