



Interoffice Memorandum

April 29, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

Subject: Approval of Contract Y24-2013, Provision of Community Services and Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2013, Provision of Community Services and Facility Use, with Foundation for Orange County Public Schools, Inc., in the total contract award amount of \$1,246,000 for a three-year term

PROCUREMENT:

This contract will provide funds for vocational opportunities for youth to the Foundation to assist Orange County high school students in making strategic career choices by exposing them to career experiences through student internships. Through immersive employment experiences and career training, programming will expose students to careers that align with their interests while also building valuable professional skills, including communication, self-advocacy, and the ability to effectively work with others in a professional setting. The performance period is upon contract execution through December 31, 2026.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Commission for Children Advisory Board recommended the continuation of funding for existing youth employment, internship, and apprenticeship programming. The Citizens' Commission for Children Division concurs with the funding recommendation. Foundation for Orange County Public Schools, Inc. has previously received funding from the Citizens' Commission for Children Division,

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

The agency anticipates serving approximately 450 unduplicated participants throughout the year. Programming will be advertised through flyers and social media posts, and through Career and Technical Education (CTE) teachers and career specialists on Orange County Public Schools (OCPS) high school campuses. The CTE teachers also discuss the opportunity during classes, as several opportunities correlate to the subject/field they are teaching.

Programming through this funding will be available to students ages 16 and older, enrolled in any of the 22 OCPS high schools. Internships will be primarily offered during the summer; however, the career training and job readiness component will be delivered throughout the school year. Selection of students will be based on several criteria to include, but not be limited to, enrollment in a career and technical education program, career exploration interest, and submission of an application for consideration.

Internship opportunities will be provided at employment locations countywide and have included placement with local nonprofits, as well as businesses such as Entertainment Technology Partners, Loews Hotels, and Lockheed Martin. Additionally, many students complete their internships within various OCPS departments, including Human Resources, Food Services, Information Technology Services, CTE Data, CTE Video Production/Marketing, etc.

This funding award is not inclusive of all youth internships or vocational opportunities for youth funded by Orange County Government. The Citizens' Commission for Children also funds employment and internship opportunities for youth Countywide through contracts with Career Source of Central Florida, Inc. and Professional Opportunities Program for Students, Inc. (POPS). All eligible Orange County residents may have access to funded programs/services.