



Interoffice Memorandum

October 1, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

~~FROM:~~ Carrie Mathes, CFM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division
407-836-7473

SUBJECT: Award of Request for Quotations, Y20-1057-PH, High Rise Window
Cleaning

ACTION REQUESTED:

Approval to award Request for Quotations Y20-1057-PH, High Rise Window Cleaning, to the low responsive and responsible quoter, Florida Cleaning Systems, Inc., in the estimated amount of \$103,224 for a one-year term. Further request authorization of the Procurement Division to renew the contract for two additional one-year terms.

PROCUREMENT:

This contract will provide high-rise exterior window cleaning, interior windows and glass, and exterior building power washing services and all labor, equipment, tools, and supplies to provide these services for Orange County buildings.

FUNDING:

Funds are available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, and 0001-043-1719-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

Three quotes were received in response to this Request for Quotations and were evaluated for responsiveness, responsibility, and price reasonableness. The low quoter, Florida Cleaning Systems, Inc. has a satisfactory record of past performance with the County. Prices are deemed fair and reasonable based on a comparison to current contracted prices. Therefore, Florida Cleaning Systems, Inc. is recommended for award.

The Quote tabulation is below:

Florida Cleaning Systems, Inc.	\$103,224.00
D & A Building Services	\$183,021.54
A-1 Orange Exterior Building Services	\$244,454.00