




Interoffice Memorandum

September 19, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division, Health Services Department
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SUBJECT: Approval of Contract Y23-2500, Ending the HIV Epidemic (EHE) Short Term Housing Assistance and Case Management

ACTION REQUESTED:

Approval of Contract Y23-2500, Ending the HIV Epidemic (EHE) Short Term Housing Assistance and Case Management Services, with Hope and Help Center of Central Florida, Inc. in the contract award amount of \$273,913.04 for a one-year term. Further request authorization for the Procurement Division to renew the contract for two additional one-year terms.

The proposals were evaluated by a panel on August 31, 2022 as part of the Health Services Department's Zoom Grants Application System.

PROCUREMENT:

This contract provides funding for Short Term Housing Assistance and Case Management Services to eligible clients located in Orange County.

FUNDING:

Funding is available in account number 7040-060-7302-8610.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

This contract will dispense federal grant funds from the Ending the HIV Epidemic Grant from the U.S. Health Resource and Services Administrator (HRSA) to agencies for provisions of health and support services for people with HIV. THE EHE Grant provides medical and support services for people with HIV in Orange County. The County administers the program under guidelines from HRSA and is the designated grantee for funding.

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Hope and Help Center of Central Florida, Inc. will provide short-term housing, utility, and case management services to eligible clients in Orange County. On August 16, 2022, Orange County Health Services issued a Request for Proposals (RFP) through the Zoom Grants application system for EHE Short-Term Housing Assistance and Case Management Services. A total of three proposals were received and evaluated in accordance with the criteria established in the RFP.