



Interoffice Memorandum

July 16, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Anthony Rios, Division Chief, Fire Rescue Department

SUBJECT: Approval of Amendment No. 4, Contract Y17-108A, EMS Equipment and Supplies

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y17-108A, EMS Equipment and Supplies, with Bound Tree Inc., in the amount of \$160,000, for a total revised contract amount of \$1,139,653.50.

PROCUREMENT:

This amendment will extend the contract and provide additional funding for a period of 90 days while a procurement process is completed.

FUNDING

Funding is available in following accounts:

1009-034-0630-3185	1009-034-0630-4123
1009-034-0630-3510	1009-034-0630-4126
1009-034-0630-3820	1009-034-0630-4139
1009-034-0630-4040	1009-034-0630-4143
1009-034-0630-4110	1009-034-0630-4164
1009-034-0630-4115	1009-034-0630-6410

APPROVALS:

The Fire Rescue Department concurs with this recommendation.

REMARKS:

The Board approval award of Contract Y17-108A on June 6, 2017, in the estimated annual contract amount of \$1,011,420.45 for a 1-year term with further approval for the Procurement Division to renew the contract for four additional 1 year terms.

Previous contract amendments are as follows:

- Amendment No. 1: Renewed the contract for the period of June 9, 2018 through June 8, 2019 at the same terms, conditions, and prices.
- Amendment No. 2: Deleted line items for Lot B 1, 3, Lot C 17, and Lot D 19, 34, and 68, decreasing the contract amount from \$1,011,420.45 to \$979,653.50.
- Amendment No. 3: Extended the contract for the period of June 9, 2019 through September 8, 2019 at the same terms, conditions, and prices.