



## Interoffice Memorandum

July 31, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Sheri Blanton, Forensic Program Administrator, Medical Examiner's Office  
407-836-9432

SUBJECT: Approval of Contract Y23-1083, Medical Examiner's Transport Services

### ACTION REQUESTED:

Approval of Contract Y23-1083, Medical Examiner's Transport Services, with Joseph Soluski, Incorporated dba Central Florida First Call Service, in the total contract award amount of \$473,465.50.

### PROCUREMENT:

This contract will provide the transport of decedent bodies from area hospitals, accidents, or crime scenes to the Medical Examiner's Office.

### FUNDING:

Funding is available in the account number 0001-060-2530-3197.

### APPROVALS:

The Health Services Department concurs with this recommendation.

### REMARKS:

Staff has verified Joseph Soluski, Incorporated dba Central Florida First Call Service is the sole vendor authorized to provide transport of decedent bodies. The Procurement Division issued Sole Source Posting Y23-10-SS on the County's e-procurement platform for 10 business days. This posting affords an opportunity for any source who can fulfill the scope requirement to notify us for further evaluation. No responses were received in the posting period. Price reasonableness was determined by comparison to Polk, Volusia, and Hillsborough Counties contracted pricing.

Under Florida Statute Chapter 406, the Medical Examiner's Office is required to conduct a death investigation. There must be a body transport company to assist in the removal of decedents from a death scene. Any delays in removal would impact law enforcement and medical agencies who expect a timely response and recovery for personnel to conduct routine operations. Failure to provide this service will result in hiring and training additional staff and acquiring vehicles to complete the work in house causing a significant impact to budget and workers' compensation insurance.