



Interoffice Memorandum

July 7, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Rich Steiger, Manager, FMA, Facilities Management Division
407-836-7473

SUBJECT: Approval of Amendment No. 8, Contract Y18-190C, Landscaping and
Grounds Maintenance

ACTION REQUESTED:

Approval of Amendment No. 8, Contract Y18-190C, Landscaping and Grounds
Maintenance, with P & L Lawn Maintenance, Inc., in the estimated amount of \$53,434,
for a revised total estimated contract amount of \$238,741.

PROCUREMENT:

This amendment will provide funding to continue coverage for landscaping services for
the period of August 1, 2021 through December 31, 2021 while a procurement process
is completed.

FUNDING:

Funding is available in account number 0001-043-1713-3170.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

On August 1, 2018, the Board authorized award of Contract Y18-190C in the amount of
\$137,767 for a one-year term, renewable for two additional one-year terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Effective November 5, 2018, added funding for outlying sites in
the amount of \$11,700. The contract amount increased to
\$149,467.

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- Amendment No. 2: Effective February 1, 2019, added funding for one time clean up and monthly maintenance to Pine Hills Cultural Center. The contract amount increased to \$161,047.
- Amendment No. 3: Effective August 1, 2020, renewed the contract for the period of August 1, 2019 through July 31, 2020. The contract amount remained unchanged at \$161,047.
- Amendment No. 4: Effective February 1, 2020, removed irrigation maintenance to Apopka Service Center. The contract amount remained unchanged at \$161,047.
- Amendment No. 5: Effective August 1, 2020, renewed the contract for the period of August 1, 2020 through July 31, 2021. The contract amount remained unchanged at \$161,047.
- Amendment No. 6: Effective May 1, 2021, added Mosquito Control and Health Services EMS warehouse for an increase of \$24,260. The contract amount increased to \$185,307.
- Amendment No. 7: Effective August 1, 2021, extended the contract from August 1, 2021 through December 31, 2021 to allow time for completion of a new solicitation process and Board approval. The contract amount remained unchanged at \$185,307.