



Interoffice Memorandum

AGENDA ITEM

March 9, 2022

TO: Mayor Jerry L. Demings
–AND–
County Commissioners

FROM: Jon V. Weiss, P.E., Director
Planning, Environmental, and Development
Services Department

A handwritten signature in black ink, appearing to read "J. Weiss", is written over the name and title of the sender.

**CONTACT PERSON: Mitchell Glasser, Manager
Housing and Community Development Division
407-836-5190**

SUBJECT: April 5, 2022 – Consent Item
Third Amendment to the 2019-2020 One-Year Action Plan
Budget

On August 6, 2019, the Board approved the 2019-2020 One-Year Action Plan for housing and community development programs funded through the United States Department of Housing and Urban Development (HUD). Since then, the Board approved multiple amendments to the One-Year Action Plan and budget, as described below, with Substantial Amendments adding program funds:

- June 23, 2020 - Substantial Amendment for receipt and administration of supplemental funding received under the CARES Act (CDBG-CV1 and ESG-CV1), and delegation of limited authority to the County Administrator to execute subrecipient agreements.
- February 23, 2021 - Amendment to increase an amount of award to one of the subrecipients providing COVID-19-related services to meet an increased demand for services.
- April 13, 2021 - Second Substantial Amendment to include funding from the supplemental CDBG-CV3 Program.
- October 12, 2021 - Second Amendment to remove some projects and add new projects and activities that aid in preventing, preparing for, and responding to the COVID-19 pandemic.

In November of 2021, a Request for Applications (RFA) was issued to solicit additional projects and activities to be implemented with CDBG-CV and ESG-CV funds. As part of the RFA, the County solicited capital improvement projects that create, expand, or enhance public facilities by providing medical care, social services, and/or emergency housing in response to the current pandemic while increasing such facilities' long-term

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resiliency, ability to mitigate future coronavirus outbreaks, and potential future impacts of the pandemic, to include economic and housing market disruptions.

As a result, several projects were submitted and selected for funding. Furthermore, additional changes are being proposed to ensure timely expenditure of this supplemental funding. The addition of new projects and activities requires approval of a Third Amendment to the 2019-2020 One-Year Action Plan Budget. The proposed Third Amendment incorporates additional activities that aid in preventing, preparing for, and responding to the COVID-19 pandemic. The Third Amendment also reflects changes to and deletions of projects previously approved by the Board. The Community Development Advisory Board reviewed and approved the proposed amendment on January 19, 2022.

A public notice outlining the proposed amendment was posted on the County's website. Public notices were also published in La Prensa and in the Orlando Sentinel on March 17, 2022 and March 20, 2022, respectively. The public notices announced the proposed amendment. The amendment was available for review and comment from March 21, 2022 through March 30, 2022.

Given the need to fund these activities as soon as possible, we are once again seeking a delegation of limited authority for the County Administrator to execute the grant agreements for CDBG-CV and ESG-CV under the Third Amendment to the 2019-2020 One-Year Action Plan Budget, and any subsequent amendments to those subrecipient agreements.

ACTION REQUESTED: Approval of Third Amendment to the 2019-2020 One-Year Action Plan Budget and authorization for the County Administrator to execute Subrecipient Agreements consistent with the Third Amendment to the 2019-2020 One-Year Action Plan Budget and subsequent amendments to the subrecipient agreements. All Districts.

JVW:MG
Attachment

BCC Mtg. Date: Apr. 5, 2022

Third Amendment to 2019-2020 One-Year Action Plan Budget

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV)

CAPITAL IMPROVEMENT & HOUSING PROJECTS (CDBG-CV1)

<i>COVID-19 Health & Safety Improvements to Affordable Rental Housing</i>	
Grand Avenue Economic Community Development Corporation (Maxwell Garden and Maxwell Terrace)	\$ 34,018
Winter Park Housing Authority (<i>Tuscany at Aloma</i>)	\$ 17,258
Total Capital Improvement & Housing Projects (CDBG-CV1)	\$ 51,276

PUBLIC SERVICES (CDBG-CV1)

Center for Independent Living in Central Florida, Inc. (<i>case management</i>)	\$ 50,000
Coalition for the Homeless of Central Florida, Inc. (<i>shelter and staffing needs</i>)	\$ 386,951
Community Coordinated Care for Children, Inc. (<i>affordable childcare</i>)	\$ 157,318
Community Legal Services of Mid-Florida, Inc. (<i>legal clinics and services</i>)	\$ 350,800
Covenant House Florida, Inc. (<i>shelter and staffing needs</i>)	\$ 62,941
Hispanic Federation, Inc. (<i>rental assistance</i>)	\$ 220,000
Homeless Services Network of Central Florida, Inc. (<i>rental assistance</i>)	\$ 110,000
Jewish Family Services of Greater Orlando, Inc. (<i>rental assistance</i>)	\$1,015,850
Jewish Family Services of Greater Orlando, Inc. (<i>food pantry staffing needs</i>)	\$ 35,000
LifeStream Behavioral Center, Inc. (<i>homeless services</i>)	\$ 36,250
Seniors First, Inc. (<i>in-home senior services and food preparation</i>)	\$ 160,000
SOS by Urbander, Inc. (<i>job readiness and training</i>)	\$ 54,400
The Jobs Partnership, Inc. (<i>job readiness and training</i>)	\$ 50,000
United Against Poverty, Inc. (<i>wraparound services and staffing needs</i>)	\$ 200,000
Total Public Services (CDBG-CV1)	<u>\$2,889,510</u> <u>\$2,779,510</u>

~~**CONTINGENCIES** \$ 376,971~~

~~**CDBG-CV1 ADMINISTRATION (20%)** \$ 829,439~~

~~**TOTAL CDBG-CV1 BUDGET** \$4,147,196~~

CAPITAL IMPROVEMENT & HOUSING PROJECTS (CDBG-CV3)

<i>Improvements to Public Facilities</i>	
Aspire Health Partners, Inc. (<i>MAT Clinic</i>)	\$ 133,762
Jewish Family Services of Greater Orlando, Inc. (<i>food pantry retrofit</i>)	\$ 35,000 <u>\$ 45,000</u>
United Cerebral Palsy of Central Florida, Inc. (<i>modular – Pine Hills campus</i>)	\$ 125,000
<i>COVID-19 Health & Safety Improvements to Affordable Rental Housing</i>	
Housing Authority of the City of Winter Park (<i>various properties</i>)	\$ 50,000
Total Capital Improvement & Housing Projects (CDBG-CV3)	<u>\$ 343,762</u> <u>\$353,762</u>

~~**Acquisition of Real Property for Affordable Housing** \$2,509,476~~

PUBLIC SERVICES

Aspire Health Partners, Inc. (<i>health care services/detox</i>)	\$ 450,000
Catholic Charities of Central Florida, Inc. (<i>food pantry staffing needs</i>)	\$ 30,000
Catholic Charities of Central Florida, Inc. (<i>housing stability case management</i>)	\$ 50,000
Coalition for the Homeless of Central Florida, Inc. (<i>job training & case management</i>)	\$ 100,000
Community Coordinated Care for Children, Inc. (<i>affordable childcare</i>)	\$ 250,000
Community Legal Services of Mid-Florida, Inc. (<i>legal clinics & services</i>)	\$ 300,000
Covenant House Florida, Inc. (<i>job training & case management</i>)	\$ 67,000
Grand Ave. Econ. Comm. Dev. Corp. (<i>job readiness, training & placement</i>)	\$ 120,000
Grand Ave. Econ. Comm. Dev. Corp. dba Pathways Drop-In Center, LLC. (<i>homeless svc.</i>)	\$ 115,000
Hair in Motion of New York Apprenticeship Training Program, Inc. (<i>job training</i>)	\$ 100,000
Health Care Center for the Homeless, Inc. (<i>health care services/vaccinations</i>)	\$ 490,000
Hispanic Federation, Inc. (<i>housing stability case management</i>)	\$ 50,000
Hispanic Federation, Inc. (<i>COVID-19 education & outreach</i>)	\$ 75,000

Hope CommUnity Center, Inc. (<i>housing stability case management</i>)	\$ 50,000
HANDS of Central Florida, Inc. (<i>housing counseling</i>)	\$ 200,000
IDignity, Inc. (<i>identification services</i>)	\$ 64,180
Jewish Family Services of Greater Orlando, Inc. (<i>housing stability case management</i>)	\$ 50,000
Jewish Family Services of Greater Orlando, Inc. (<i>food pantry staffing needs</i>)	\$ 46,915
Legal Aid Society of Orange County Bar Association, Inc. (<i>foreclosure mitigation</i>)	\$ 300,000
LGBT+ Center Orlando, Inc. (<i>housing stability case management</i>)	\$ 50,000
Life Concepts, Inc. (<i>services for persons with disabilities</i>)	\$ 61,500
Lighthouse Central Florida, Inc. (<i>services for persons with disabilities/seniors</i>)	\$ 45,000
Primrose Center, Inc. (<i>services for persons with disabilities</i>)	\$ 350,000
United Against Poverty, Inc. (<i>case management & wraparound services</i>)	\$ 190,000
Zebra Coalition, Inc. (<i>housing stability case management</i>)	\$ 67,457
Total Public Services (CDBG-CV3)	\$3,672,052

CDBG-CV3 ADMINISTRATION (20%) **\$1,631,322**

TOTAL CDBG-CV3 BUDGET **\$8,156,612**

CAPITAL IMPROVEMENT PROJECTS (CDBG-CV1 & CDBG-CV3)

Improvements to Public Facilities

Catholic Charities of Central Florida, Inc. (<i>food pantry expansion</i>)	\$ 397,452
Grand Avenue Economic Comm. Dev. Corp. (<i>Pathways Drop-In Center</i>)	\$ 222,900
Primrose Center, Inc. (<i>Little House improvements</i>)	\$ 661,817
Southern Territorial Headquarters of The Salvation Army (<i>shelter improvements</i>)	\$ 774,526
United Against Poverty, Inc. (<i>food storage area improvements</i>)	\$ 392,874

Acquisition of Public Facilities

Grand Avenue Economic Comm. Dev. Corp. (<i>Maxwell Health & Wellness Center</i>)	\$ 1,540,000
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Total Capital Improvement & Housing Projects (CDBG-CV1 & CDBG-CV3) **\$ 3,989,569**

CDBG-CV ADMINISTRATION (CDBG-CV1 & CDBG-CV3) (<20%) **\$ 1,457,639**

TOTAL CDBG-CV BUDGET (CDBG-CV1 & CDBG-CV3) **\$12,303,808**

EMERGENCY SOLUTIONS GRANT (ESG-CV)

SHELTER OPERATIONS (ESG-CV1)

Coalition for the Homeless of Central Florida, Inc.	\$ 229,072
Covenant House Florida, Inc.	\$ 104,093
Family Promise of Greater Orlando, Inc.	\$ 255,500
Harbor House of Central Florida, Inc.	\$ 95,000
Southern Territorial Headquarters of The Salvation Army	\$ 224,000
Total Shelter Operations (ESG-CV1)	\$ 907,665

HOMELESSNESS PREVENTION SERVICES (ESG-CV1)

Embrace Families Solutions, Inc.	\$ 395,208
Total Rapid Rehousing and Stabilization (ESG-CV1)	\$ 395,208

RAPID REHOUSING AND STABILIZATION SERVICES (ESG-CV1)

Homeless Services Network of Central Florida, Inc.	\$ 477,459
Total Homelessness Prevention (ESG-CV1)	\$ 477,459

CONTINGENCIES **\$ 41,470**

ESG-CV1 ADMINISTRATION (10%) **\$ 202,422**

TOTAL ESG-CV1 BUDGET **\$2,024,224**

STREET OUTREACH (ESG-CV2)

S.A.L.T. Outreach, Inc.	\$ 704,767
Total Street Outreach (ESG-CV2)	\$ 704,767

SHELTER OPERATIONS (ESG-CV2)

Coalition for the Homeless of Central Florida, Inc.	\$ 250,565
Covenant House Florida, Inc.	\$ 61,139
Family Promise of Greater Orlando, Inc.	\$ 200,000
Homeless Services Network of Central Florida, Inc. (<i>non-congregate shelter</i>)	\$1,000,000
Southern Territorial Headquarters of The Salvation Army	\$ 145,000
Total Shelter Operations (ESG-CV2)	\$1,406,439 \$1,656,704

HOMELESSNESS PREVENTION SERVICES (ESG-CV2)

Catholic Charities of Central Florida, Inc.	\$ 600,000
Coalition for the Homeless of Central Florida, Inc.	\$ 450,000 \$199,435
Total Homelessness Prevention (ESG-CV2)	\$1,050,000 \$199,435

RAPID REHOUSING AND STABILIZATION SERVICES (ESG-CV2)

Homeless Services Network of Central Florida, Inc.	\$ 997,775
Total Rapid Rehousing and Stabilization (ESG-CV2)	\$ 997,775

Acquisition of Real Property/Renovations \$1,060,880

ESG-CV2 ADMINISTRATION (10%) \$ 501,643

TOTAL ESG-CV2 BUDGET \$5,016,437

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) (ESG-CV2)

Homeless Services Network of Central Florida, Inc.	\$ 40,000
Total HMIS (ESG-CV2)	\$ 40,000

SHELTER IMPROVEMENTS (Major Rehab/Modernization) (ESG-CV1 & ESG-CV2)

Southern Territorial Headquarters of The Salvation Army	\$1,500,000
Total Shelter Improvements (ESG-CV1 & ESG-CV2)	\$1,500,000

ESG-CV ADMINISTRATION (ESG-CV1 & ESG-CV2) (<10%) \$ 161,648

TOTAL ESG-CV BUDGET (ESG-CV1 & ESG-CV2) \$7,040,661

Proposed CDBG-CV Capital Improvement Projects

Activity Name or Agency Name	Project Description	Proposed Funding Allocation
<i>Acquisition of Public Facilities</i>		
Grand Avenue Economic Comm. Dev. Corp. (Maxwell Health & Wellness Center)	Maxwell Health & Wellness Center – acquisition of a retail/warehouse space to accommodate an interim COVID-19 testing site/vaccination site, and to be used to offer comprehensive primary and preventive care services to extremely low-, low- and moderate-income individuals. The facility will also be home to the relocated Marketplace that provides food, clothing and household items at no charge to very low-income and homeless individuals in need.	\$1,540,000
<i>Improvements to Public Facilities</i>		
Catholic Charities of Central Florida, Inc. (food pantry)	Expansion of a food pantry facility to increase the service capacity due to an increase in demand associated with the COVID-19 pandemic. Improvements to include addition of a dry food storage, expansion of a cooler facility, and purchase and installation of a new cooler for perishable food items.	\$397,452
Grand Avenue Economic Comm. Dev. Corp. (Pathways Drop-In Center)	Pathways Drop-In Center – construction of an outdoor pavilion, and demo and construction of an office space at the facility that provides services to very low- and low-income individuals with severe mental illnesses, many of whom are homeless, in order to accommodate social distancing and maintain the level of service.	\$222,900
Primrose Center, Inc. (The Little House)	The Little House – funding to renovate an on-campus structure into a COVID-19 prevention/medical center for individuals with disabilities receiving services at your agency's facilities.	\$661,817
Southern Territorial Headquarters of The Salvation Army	Emergency Shelter improvements and modernizations at two facilities for men, women and children to respond to the COVID-19 pandemic and make the space safer during any future health emergency events. Improvements to include ADA bathrooms, bedrooms and safe space; replacement of windows; and HVAC modernization of ventilation and filtration.	\$774,526 (CDBG-CV) \$1,500,000 (ESG-CV)
United Against Poverty, Inc. (food storage)	Improvements to the food storage area (purchase and installation of a freezer and a walk-in cooler) to better accommodate an increased volume of food assistance provided by the agency.	\$392,874

Proposed ESG-CV Projects and Activities

Activity Name or Agency Name	Project Description	Proposed Funding
STREET OUTREACH		
S.A.L.T. Outreach, Inc.	Drop-in center services for homeless Individuals during the COVID-19 pandemic, to include various engagement services (such as showers, clothing, meals, etc.) and case management services.	\$704,767
SHELTER OPERATIONS		
Coalition for the Homeless of Central Florida, Inc.	To continue provision of emergency shelter at two facilities – Center for Women and Families and Men's Service Center, during the COVID-19 pandemic. Funding to cover personnel expenditures and shelter operations.	\$200,000
HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)		
Homeless Services Network of Central Florida, Inc.	Funding to support transition between HMIS vendors to allow for data collection, data maintenance and reporting associated with implementation of ESG-CV funded activities and projects.	\$40,000