



Interoffice Memorandum

October 24, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

Handwritten signature of Carrie Mathes.

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Eduardo Avellaneda, Manager, Roads and Drainage Division  
407-836-7871

SUBJECT: Approval of Amendment No. 5, Contract Y19-1044, Right-of-Way Mowing  
– Apopka Area I

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y19-1044, Right-of-Way Mowing – Apopka Area I, with Aero Groundtek, LLC, in the amount of \$50,000, for a revised total estimated contract amount of \$383,180.

PROCUREMENT:

This amendment will extend the contract for 60 days, from November 18, 2022 through January 17, 2023, and add funding to support right-of-way mowing services during the contract extension period to ensure continuity of services while the County transitions to a new contracted vendor. The Procurement Division issued Invitation for Bids Y22-168-RM, however no responsive bids were received. The procurement was re-solicited as Invitation for Bids Y22-1084-RM which is currently in the evaluation process.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division concurs with this recommendation.

REMARKS:

On May 7, 2019, the Board authorized award of Contract Y19-1044 to Groundtek of Central Florida, LLC in the amount of \$277,950 for one base year term, renewable for option years one and two. On April 30, 2020, Groundtek of Central Florida, LLC executed a novation agreement transferring the rights and obligations under this contract to Aero Groundtek, LLC.

Previous amendments to the contract are as follows:

- Amendment No. 1: Renewed the contract for Option Year 1 from May 18, 2020 through May 17, 2021 in the amount \$279,740.
- Amendment No. 2: Renewed the contract for Option Year 2 from May 18, 2021 through May 17, 2022 in the amount \$283,180.
- Amendment No. 3: Extended the contract from May 18, 2022 through August 17, 2022, and added funding in the amount of \$25,000, to ensure continuity of services while the County transitions to a new contracted vendor. The contract amount is revised to \$308,180.
- Amendment No. 4: Extended the contract from August 18, 2022 through November 17, 2022 and added funding in the amount of \$25,000, to ensure continuity of services while the County transitions to a new contracted vendor. The contract amount is revised to \$333,180.