



August 15, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:

Carrie Mathes, CFCM, NIGP- CPP, CPPO, C.P.M. Manager II,  
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division  
407-836-0048

Subject: Award of Invitation for Bids Y23-778-RC, Clerk of Courts Winter Park  
Courthouse at Metric Drive

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-778-RC, Clerk of Courts Winter Park Courthouse at Metric Drive, to the low responsive and responsible bidder, Poli Construction Inc. in the total contract award amount of \$12,008,843.00 inclusive of Alternate Number 1.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

The project consists of Florida Building Code, level 3, renovation of an existing, single-story 33,915 square foot building and related site improvements. Work shall consist of site and civil upgrades, landscape, interior demolition of the existing architectural, and Mechanical Electrical Plumbing (MEP) systems and the new interior buildout of all architectural, limited structural upgrades, and MEP systems to accommodate the following, including, but not limited to, public entry and security screening, two court rooms, holding cell, restrooms, public waiting areas, jury assembly and deliberation rooms, judges' chambers, clerk of courts public waiting area, clerk of courts public service counter, and administrative support areas. Alternate Number 1 will require the bidder to, in lieu of the decorative aluminum fence and remote operated gates in the secure parking area, provide a concrete masonry unit enclosure with stucco finish and metal coping; galvanized hollow metal doors, and frames with associated door hardware; access control devices; and composite wood fence system. The project is located in District 5.

FUNDING:

Funding is available in account number 1023-023-2096-6210.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted from Poli Construction Inc. is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and Poli Construction Inc. has been determined to be responsible. Therefore, award is recommended to Poli Construction Inc.

The bid tabulation is as follows:

<b>BID RECEIVED:</b>	<b>Base Bid</b>	<b>Alternate No. 1</b>	<b>Total Award Amount</b>
Poli Construction Inc.	\$11,834,173	\$174,670	\$12,008,843
CIC Construction Group USA, LLC	\$12,064,990	\$97,300	\$12,162,290
Oelrich Construction Inc.	\$12,117,233	\$234,900	\$12,352,133



**BUSINESS DEVELOPMENT DIVISION**

July 14, 2023

**TO:** Rochelle Chambers, Contracting Agent  
Procurement Division

**FROM:** Princess Clarke, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **Y23-778-RC / Clerk of Courts Winter Park Courthouse at Metric Drive  
(Base Bid plus Alternate No.1)**

The Business Development Division evaluated three bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening; at least 149 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Poli Construction, Inc., reported 26.32% in M/WBE participation. The apparent low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-AFAM	JCB Construction	\$724,718.00
MBE-HM	D'Novo Services	\$2,436,263.00
<b>Total MWBE Participation</b>		<b>\$3,160,981.00 (26.32%)</b>

The second low bid, submitted by CIC Construction Group USA, LLC, reported 31.23% in M/WBE participation. The second low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services	\$2,320,250.00
MBE-AFAM	J B Mechanical	\$1,404,200.00
MBE-HM	Industrial Sprinkler	\$74,392.00
<b>Total MWBE Participation</b>		<b>\$3,798,842.00 (31.23%)</b>

*Sheena Ferguson*

The third low bid, submitted by Oelrich Construction, Inc., reported 24.53% in M/WBE participation. The M/WBE participation doesn't meet the Orange County M/WBE participation goal of 25% **per the Ordinance requirement.**

Business Development issued a Submittal of Clarification email request on July 5, 2023, for the third low bidder to submit:

- Good Faith Effort Form Action #1, #2, #3, #4, and #5

On July 7, 2023, the third low bidder responded and submitted:

- Updated Contract and subcontract goal participation schedule form.
- Good Faith Effort Action #1- No documentation submitted
- Good Faith Effort Action #2- No documentation submitted
- Good Faith Effort Action #3- No documentation submitted
- Good Faith Effort Action #4- No documentation submitted
- Good Faith Effort Action #5- No documentation submitted

The updated Contract and subcontract goal participation schedule form specified the M/WBE participation for the Alternate No.1. Therefore, the additional M/WBE participation was included. The M/WBE participation was reported as 25.28% and met the Orange County M/WBE participation goal **per the Ordinance requirement.** Please note the following certified M/WBE participation:

MBE-HM	Rey's Concrete	\$97,100.00
MBE-AFAM	G & C Welding Specialist	\$156,036.00
MBE-HM	Central Florida Construction Walls	\$142,661.00
WBE-WF	Boyd Hart	\$179,657.00
MBE-AM	In Style Technologies	\$70,380.00
MBE-HM	Industrial Sprinkler	\$102,871.00
MBE-AFAM	J B Mechanical	\$1,439,305.00
MBE-AM	Archis Technologies	\$113,213.00
MBE-AFAM	JCB Construction	\$760,653.00
MBE-AFAM	Sterling Silver Scape Sod	\$61,354.00
<b>Total MWBE Participation</b>		<b>\$3,123,230.00 (25.28%)</b>

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON****Y23-778-RC / Clerk of Courts Winter Park Courthouse at Metric Drive  
(Base Bid plus Alternate No.1)**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 25%)</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	Poli Construction, Inc.	\$12,008,843.00	\$3,160,981.00	26.32%	N/A	38 / 12 %
2nd Low	CIC Construction Group USA, LLC	\$12,162,290.00	\$3,798,842.00	31.23%	N/A	60 / 20 %
3rd Low	Oelrich Construction, Inc.	\$12,352,133.00	\$3,123,230.00	25.28%	N/A	29 / 30 %