



## Interoffice Memorandum

March 20, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-6541

SUBJECT: Approval of Contract Y23-2049, Group Parenting and Advocacy

### ACTION REQUESTED:

Approval of Contract Y23-2049, Group Parenting and Advocacy, with The Mental Health Association of Central Florida, Inc., in the total contract award amount of \$300,000 for a three-year term.

### PURPOSE:

This contract will provide parents or legal guardians of children birth through 18 the opportunity to connect and support each other as they learn and practice new parenting skills through structured parent and parent-child activities. The performance period will be upon contract execution through December 31, 2025.

### FUNDING:

Funding is available in account number 0001-062-2556-8610.

### APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended The Mental Health Association of Central Florida to receive CRP funding to provide Group Parenting and Advocacy. The Citizens' Commission for Children Division concurs with the funding recommendation.

### REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

The agency will provide intensive, individualized care management for parents and families with children that have serious or complex needs. Services will also include a “wraparound”

process, including a team of individuals who are relevant to the well-being of the child or youth (e.g., parents, family members, other natural supports, service providers, and agency representatives) to collaboratively develop an individualized plan of care, implement this plan, and evaluate success over time. The agency will offer counseling services in the participant's homes as well. The agency anticipates serving an estimated 40 unduplicated participants per year with priority preference given to clients residing in zip code 32839, an area identified as an underserved community.