



Interoffice Memorandum

January 29, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, CFCM, CPPO, C.P.M., Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division
407-836-6583

SUBJECT: Approval of Contract Y20-167, - Renewal of Annual Software License, Maintenance and Support Services for Provide Enterprise

ACTION REQUESTED:

Approval of Contract Y20-167, Renewal of Annual Software License, Maintenance and Support Services for Provide Enterprise, with Groupware Technologies, Inc. (GTI), in the contract award amount of \$197,500 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide the renewal of annual software licenses, maintenance, and support services for the Orange County Ryan White Part A Program and the Housing Opportunity for People with AIDS (HOPWA) program currently utilized throughout the County for the period of March 1, 2020 through February 28, 2021.

FUNDING:

Funding will be available in account numbers 7019-060-7302-3192 and 7733-060-7311-3192. Funding for this contract is provided via federal grants from the U.S. Health Resources and Services Administration (HRSA) and the Department of Housing and Urban Development (HUD).

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

This renewal of annual software licenses, maintenance and support services provides continuity of support for the Provide Enterprise database system for over 5,500 clients residing in Orange, Osceola, Seminole and Lake counties.

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Contract No. Y20-167

Renewal of Annual Software License, Maintenance and Support Services for Provide Enterprise

The Health Services Department manages the Ryan White Part A and HOPWA programs which provide services for web-based data collection, monitoring, and analysis and is recorded in Provide Enterprise by sub-recipients to maintain clients' records in compliance with grant requirements.

The County has been using the Provide Enterprise database system since 2015 when Provide Enterprise replaced the CareWARE application system, previously managed by the State of Florida Department of Health. Provide Enterprise collaborates with other agencies to allow for transfer of clients' records which improves service delivery systems for clients and is used by three other Ryan White Part A recipients in Florida and by the Florida Department of Health ADAP program. These three recipients are Broward, Miami-Dade, and Palm Beach Counties. In addition to all County requirements, Provide Enterprise is required to meet all federal reporting requirements of the HRSA HIV/AIDS Bureau and HUD.

As the developer and manufacturer of Provide Enterprise, GTI is uniquely qualified and knowledgeable and is the only vendor that provides these products and services. Negotiations were conducted, resulting in a reduction in unit prices by over 52% from the current contract unit price. These prices are considered reasonable and is consistent with the other Ryan White Part A recipients.