



Interoffice Memorandum

AGENDA ITEM

June 16, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Items for July 7, 2020
Budget Amendments #20-69, #20-70, #20-71, #20-72, #20-73, and
#20-74

Provided for Board approval are copies of the budget amendments processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget amendments #20-69, #20-70, #20-71, #20-72, #20-73, and #20-74.

KP/vh

Attachments



Interoffice Memorandum

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: July 7, 2020

AGENDA ITEM

June 16, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 7, 2020
Budget Amendment #20-69, Fund #5890
U.S. Department of Housing and Urban Development
Housing Choice Voucher Program – Section 8 COVID-19
Housing and Community Development Division/Planning,
Environmental, and Development Services Department

The U.S. Department of Housing and Urban Development has allocated to Orange County, CARES Act funding for the Housing Choice Voucher Program - Section 8 COVID-19, in the amount of \$190,642. The Housing Choice Voucher Program assists very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. With the CARES Act supplement, the County will use the funding to prevent, prepare for, and respond to coronavirus (COVID-19).

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5890-068-8585-3120	HUD	\$ 190,642
	TOTAL REVENUES	\$ 190,642

Expenditures:

Account Number	Classification	Amount
22A-5890-068-8585-1120	Regular Salaries and Wages	\$ 50,000
22A-5890-068-8585-1155	COVID – Sick Leave	50,000
22A-5890-068-8585-2110	FICA Taxes	7,650
22A-5890-068-8585-2120	Retirement Contribution	10,000
22A-5890-068-8585-2130	Life and Health Insurance	28,000
22A-5890-068-8585-4110	Office Supplies	10,000
22B-5890-068-8585-4115	Miscellaneous Operating Supplies /Program Expenses	10,000

Mayor Jerry L. Demings
-AND-
Board of County Commissioners
Consent Agenda Item for July 7, 2020
June 16, 2020
Page 2

Expenditures:

Account Number	Classification		Amount
22B-5890-068-8585-4120	Software less than \$1,000	\$	1,500
22B-5890-068-8585-4121	Computer Equipment less than \$500		1,500
22B-5890-068-8585-4123	Equipment less than \$1,000		10,000
22B-5890-068-8585-4195	Miscellaneous Expenses		11,992
	TOTAL EXPENDITURES	\$	<u>190,642</u>

KP/AO/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
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COUNTY BOARD OF COUNTY
COMMISSIONERS

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BCC Mtg. Date: July 7, 2020

June 16, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 7, 2020
Budget Amendment #20-70, Fund #5862
U.S. Department of Justice
Coronavirus Emergency Supplemental Funding (CESF) Program
Award # 2020-VD-BX-0659
Drug Free Community Office/Health Services Department

On June 2, 2020, the Board accepted an award from the Department of Justice for the Coronavirus Emergency Supplemental Funding (CESF) Program in the amount of \$1,157,721. The Orange County Sheriff's Office, Orange County Fire Rescue Department, Orange County Corrections Department and multiple divisions within the Health Services Department will receive allotments of the CESF award. The CESF allotments will be utilized for overtime pay associated with COVID-19, the cost of new equipment, personal protective equipment, and supplies (such as gloves, masks, and sanitizer).

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5862-060-8035-3150	U.S. Department of Justice	\$ 1,157,721
	TOTAL REVENUES	\$ 1,157,721

Expenditures:

Account Number	Classification	Amount
12A-5862-081-8032-1140	Overtime	\$ 12,447
12A-5862-081-8032-2110	FICA Taxes	953
12A-5862-081-8032-2120	Retirement Contribution	3,174
12B-5862-081-8032-4115	Miscellaneous Operating Supplies /Program Expenses	138,744
12C-5862-081-8032-6410	Equipment	22,226

Mayor Jerry L. Demings
-AND-
Board of County Commissioners
Consent Agenda Item for July 7, 2020
June 16, 2020
Page 2

Expenditures:

Account Number	Classification		Amount
12D-5862-034-8033-1120	Regular Salaries and Wages	\$	200,000
12D-5862-034-8033-1130	Other Salaries and Wages		24,544
12D-5862-034-8033-1140	Overtime		100,000
12D-5862-034-8033-1150	Special Pay		20,000
12D-5862-034-8033-2110	FICA Taxes		30,000
12D-5862-034-8033-2120	Retirement		90,000
12E-5862-006-8034-3167	Payment to Other Governmental Agencies		204,427
12F-5862-060-8035-3197	Contractual Service		70,000
12G-5862-060-8035-4143	Medical and Surgical Supplies		50,000
12H-5862-060-8035-6410	Equipment		191,206
	TOTAL EXPENDITURES	\$	<u>1,157,721</u>

KP/AO/vh

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APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS

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BCC Mtg. Date: July 7, 2020

June 18, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for July 7, 2020
Budget Amendment #20-71 Fund #5881
U.S. Department of Health and Human Services
Low Income Home Energy Assistance Program – CARES Act
Contract # 17EA-0F-12-00-01-022
Community Action Division/Community and Family Services
Department

The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, has provided CARES Act funding for the Low Income Home Energy Assistance Program in the amount of \$3,046,400. The awarded funds will be utilized to provide utility payment assistance to low-income families while also preventing, preparing, and responding to the coronavirus (COVID-19).

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Table with 3 columns: Account Number, Classification, Amount. Includes entry for 5881-062-8130-3140 and a TOTAL REVENUES row.

Expenditures:

Table with 3 columns: Account Number, Classification, Amount. Lists various expenditure categories and their amounts.

Mayor Jerry L. Demings
 -AND-
 Board of County Commissioners
 Consent Agenda Item for July 7, 2020
 June 18, 2020
 Page 2

Expenditures:		
Account Number	Classification	Amount
23Q-5881-062-8130-3530	Toll Charges	\$ 500
23Q-5881-062-8130-4110	Office Supplies	15,000
23Q-5881-062-8130-4123	Equipment less than \$1,000	3,750
23R-5881-062-8130-6438	Computer Equipment greater than \$500	9,726
23S-5881-062-8131-1130	Other Salaries and Wages	280,800
23S-5881-062-8131-2110	FICA Taxes	21,482
23T-5881-062-8131-3179	Contractual Services – Employment Agency	7,708
23T-5881-062-8131-3192	Software Licensing / Support / Training Fee	4,050
23T-5881-062-8131-3410	Local Travel	2,000
23T-5881-062-8131-3530	Toll Charges	500
23T-5881-062-8131-3610	Rental of Equipment /Miscellaneous Items	5,000
23T-5881-062-8131-3820	Maintenance of Equipment	5,000
23T-5881-062-8131-4110	Office Supplies	31,009
23T-5881-062-8131-4120	Software less than \$1,000	7,200
23T-5881-062-8131-4121	Computer Equipment less than \$500	4,000
23T-5881-062-8131-4123	Equipment less than \$1,000	15,000
23T-5881-062-8131-4412	Promotional Expenses	19,369
23U-5881-062-8131-6438	Computer Equipment greater than \$500	15,000
23V-5881-062-8132-3215	Welfare Payments	2,369,338
	TOTAL EXPENDITURES	\$ 3,046,400

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c: County Administrator
 Clerk of the Board of County Commissioners
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COMMISSIONERS

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June 18, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Item for July 7, 2020
Budget Amendment #20-72 Fund #5880
U.S. Department of Health and Human Services
Community Services Block Grant – CARES Act
Contract # 17SB-0D-12-00-01-119
Community Action Division/Community and Family Services
Department

The U.S. Department of Health and Human Services, through the Florida Department of Economic Opportunity, has provided CARES Act funding for the Community Services Block Grant in the amount of \$1,241,021. The awarded funds will be utilized to enhance and strengthen family service programs for low-income families, youth, and seniors while preventing, preparing, and responding to the coronavirus (COVID-19).

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5880-062-8127-3140	Health and Human Services	\$ 1,241,021
	TOTAL REVENUES	\$ 1,241,021

Expenditures:

Account Number	Classification	Amount
23A-5880-062-8127-1130	Other Salaries and Wages	\$ 46,800
23A-5880-062-8127-2110	FICA Taxes	3,581
23B-5880-062-8127-3125	Indirect Costs	18,616
23C-5880-062-8127-4110	Office Supplies	1,000
23D-5880-062-8128-1130	Other Salaries and Wages	46,800
23D-5880-062-8128-2110	FICA Taxes	3,581

Mayor Jerry L. Demings
 -AND-
 Board of County Commissioners
 Consent Agenda Item for July 7, 2020
 June 18, 2020
 Page 2

Expenditures:		
Account Number	Classification	Amount
23E-5880-062-8128-3192	Software Licensing / Support / Training Fee	\$ 2,430
23E-5880-062-8128-3410	Local Travel	445
23E-5880-062-8128-3530	Toll Charges	50
23E-5880-062-8128-3910	Graphic Reproduction Services	1,000
23E-5880-062-8128-4110	Office Supplies	5,000
23E-5880-062-8128-4121	Computer Equipment less than \$500	2,000
23E-5880-062-8128-4412	Promotional Expenses	1,000
23F-5880-062-8128-6438	Computer Equipment greater than \$500	10,845
23G-5880-062-8128-1130	Other Salaries and Wages	187,200
23G-5880-062-8129-2110	FICA Taxes	14,322
23H-5880-062-8129-4115	Miscellaneous Operating Supplies /Program Expenses	896,351
	TOTAL EXPENDITURES	\$ 1,241,021

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TO: Mayor Jerry L. Demings
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FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 7, 2020
Budget Amendment #20-73, Fund #5875
U.S. Department of Health and Human Services
Ryan White HIV/AIDS Program Part A COVID-19 Response
Contract # 1H9AHA36957-01-01
Fiscal and Operational Support Division/Health Services Department

On May 5, 2020, the Board accepted an award from the U.S. Department of Health and Human Services for the Ryan White HIV/AIDS Program Part A COVID-19 Response grant in the amount of \$398,820. The U.S. Department of Health and Human Services has awarded amendment no. 1 increasing the award to \$401,169, which represents an increase of \$2,349. This grant will be used to support the prevention, preparation, and response to the Coronavirus Disease 2019 (COVID-19) in Orange, Osceola, Seminole, and Lake County. The terms of the grant are April 1, 2020 through March 31, 2021.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5875-060-8160-3140	Health and Human Services	\$ 2,349
	TOTAL REVENUES	<u>\$ 2,349</u>

Expenditures:

Account Number	Classification	Amount
17K-5875-060-8160-3197	Contractual Services	2,349
	TOTAL EXPENDITURES	<u>\$ 2,349</u>

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BCC Mtg. Date: July 7, 2020

June 18, 2020

TO: Mayor Jerry L. Demings
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FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for July 7, 2020
 Budget Amendment #20-74, Fund #7808
 U.S. Department Health and Human Services
 Family Preservation/Stabilization Program
 Agreement # OROS016-1920
 Youth and Family Services Division/Community and Family
 Services Department

On June 18, 2019, the Board approved a budget for the Family Preservation/Stabilization Program in the amount of \$458,141. The U.S. Department of Health and Human Services, through the Florida Department of Children and Families and their lead agency, Embrace Families Community Based Care, Inc., has issued amendment #2 decreasing the award to \$388,385. This represents a decrease of \$69,756 for the grant term July 1, 2019 – June 30, 2020.

The now current award amount will be sufficient for the Youth and Family Services Division to invoice for the services provided. The Family Preservation/Stabilization Program provided assistance to families whose children were at risk of removal from the home due to abuse, neglect, and/or abandonment. These services were also provided to families whose children had been removed from the home and needed assistance in expediting reunification with the family.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7808-062-7258-3140	Health and Human Services	\$ (69,756)
	TOTAL REVENUE	<u>\$ (69,756)</u>

Mayor Jerry L. Demings
-AND-
Board of County Commissioners
Consent Agenda Item for July 7, 2020
June 18, 2020
Page 2

Expenditures:

Account Number	Classification		Amount
3RK-7808-062-7258-1120	Regular Salaries and Wages	\$	(38,664)
3RK-7808-062-7258-2110	FICA Taxes		(2,958)
3RK-7808-062-7258-2120	Retirement Contribution		(3,276)
3RK-7808-062-7258-2130	Life and Health Insurance		(24,858)
	TOTAL EXPENDITURES		
		\$	<u>(69,756)</u>

KP/AO/vh

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