



April 28, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y23-763-MB, Fort Christmas Post Office New
Foundation and Renovation

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-763-MB, Fort Christmas Post Office New Foundation and Renovation, to the low responsive and responsible bidder, Orange Avenue Enterprises, LLC., in the total contract award amount of \$356,020.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PROCUREMENT:

Work under this contract will consist of the renovation, restoration, and historical preservation of the original 1937 Post Office building on Fort Christmas Historical Park. Renovations will include roof and fascia repairs, porch and column repairs, general wood rot repair throughout as needed, addition of an ADA ramp, along with climate control to help historical document preservation, electrical and lighting, new finishes, and general repair throughout interior and exterior, using period appropriate materials or similar, and methodologies to ensure a historical respectful product. The project is located in District 5.

FUNDING:

Funding is available in account number 1050-062-2100-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid from Sierra Construction Group, LLC was deemed non-responsive by the Procurement Division based on the analysis provided by the Business Development Division, which identified that the M/WBE

participation goal was not achieved, and sufficient good faith documentation was not provided.

Staff determined that the bid from Orange Avenue Enterprises, LLC. is considered reasonable for this type of work. References provided by Orange Avenue Enterprises, LLC. were verified and satisfactory for this type of work. Therefore, award is recommended to Orange Avenue Enterprises, LLC.

The bid tabulation is as follows:

<u>Bidder:</u>	<u>Total Bid:</u>
Orange Avenue Enterprises, LLC	\$356,020
Café Construction & Development, Inc	\$538,000
Sierra Construction Group, LLC	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

April 17, 2023

TO: Michelle Black, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y23-763-MB / Fort Christmas Post Office New Foundation
and Renovation (Revised)**

The Business Development Division evaluated the three bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had limited M/WBE availability. As a result, the M/WBE goal was reduced from 25% to 16%. At the time of bid opening; at least 77 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Orange Avenue Enterprises, LLC reported 16% in M/WBE participation. The low bid met the Orange County M/WBE participation goal **per the Ordinance requirement**. Please note the following certified M/WBE participation:

MBE-AFAM	Quantum Electric	\$35,420
MBE-AFAM	Express Stucco & Wall Service	\$20,580
Total MWBE Participation		\$56,000 (16%)

Sheena Ferguson

Interoffice Memorandum

The second low bid, submitted by Orange County MBE firm Sierra Construction Group LLC is bidding as a Prime contractor. Therefore, Sierra Construction Group LLC is required to self-perform no less than 51 % of the contract per Sec. 17-321 per the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 16% M/WBE goal. Sierra Construction Group LLC reported self-performing 0% with 0% subcontractor's participation.

Business Development issued a Submittal of Clarification email request on April 10, 2023, for the second low bidder to submit:

- Prime contractor's scope of classification, scope of services, and dollar amount omitted on Contract and Sub-Contract Goal Participation Schedule form
- Subcontractor's scope of classification, scope of services and dollar amount omitted on Contract and Sub-Contract Goal Participation Schedule form
- Good Faith Effort Form Action #1, #2, #3, #4, #5

On April 12, 2023, the second low bidder provided no response.

Therefore, no additional M/WBE participation can be included. The M/WBE participation will remain at 0% and doesn't meet the Orange County M/WBE participation goal **per the Ordinance requirement. Good Faith Effort (GFE) was not achieved per the Ordinance requirement if the M/WBE goal is not met.** Therefore, GFE was not achieved.

The third low bid, submitted by Orange County MBE firm Café Construction & Development, Inc. is bidding as a Prime contractor. Therefore, Café Construction & Development, Inc. is required to self-perform no less than 51 % of the contract per Sec. 17-321 per the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 16% M/WBE goal. Café Construction & Development, Inc. reported self-performing 66.88% with 8.27% subcontractor's participation. They met the 16% M/WBE participation goal **per the Ordinance requirement.** Please note the following certified M/WBE participation:

MBE-HM	Café Construction & Development, Inc.	\$359,811
MBE-HM	M & M Electric of Central Florida	\$44,473
Total MWBE Participation		\$404,284 (75.15%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest

cc: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON**Y23-763-MB / Fort Christmas Post Office New Foundation and Renovation**

Rank	Bidder	Bid Amount	Prime MWBE \$'s in the Bid	Sub-contractor M/WBE \$'s in Bid	% Prime MWBE self- performing (Goal 51%)	% Sub- contractor M/WBE (Goal 16%)	Total MWBE %	GFE	EEO % M / W
Low Bid	Orange Avenue Enterprises, LLC	\$356,020.00	\$0.00	\$56,000.00	0.00%	16%	16%	N/A	25 / 25 %
2nd Low	Sierra Construction Group LLC	\$388,675.00	\$0.00	\$0.00	0.00%	0.00%	0.00%	No	100 / 25 %
3rd Low	Café Construction & Development, Inc.	\$538,000.00	\$359,811.00	\$44,473.00	66.88%	8.27%	75.15%	N/A	17 / 17 %