



September 30, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Terry Devitt, Acting Deputy Director, Orange County Convention Center
(407) 685-9867

SUBJECT: Consultant Selection, Request for Proposals Y20-801-JS, Design Services
for the Orange County Convention Center Campus Dry Sprinkler
Replacement

RECOMMENDATION:

Selection of SGM Engineering, Inc. to provide Design Services for the Orange County Convention Center Campus Dry Sprinkler Replacement, Request for Proposals Y20-801-JS. Further request authorization for the Procurement Division to negotiate and execute the final contract within a budget not to exceed \$890,000.

This item was evaluated by the Procurement Committee on September 25, 2019. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

To select a firm to provide design services for the campus dry sprinkler replacement at the Convention Center.

DISCUSSION:

The Consultant shall provide final design and construction plans for the Convention Center Campus Dry Sprinkler Pipe Replacement project. The Consultant shall perform those architectural and/or engineering services required to prepare a complete set of contract documents, plans, and specifications.

One proposal was received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposal in accordance with the criteria set forth in the RFP. The consensus scores of the Procurement Committee are attached.



INTEROFFICE MEMORANDUM

September 6, 2019

TO: Jacquetta Scott, Senior Contract Administrator
Procurement Division

FROM: Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-801-JS / DESIGN SERVICES FOR THE ORANGE COUNTY CONVENTION CENTER CAMPUS DRY SPRINKLER REPLACEMENT

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. SGM Engineering, Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
MLM- Martin Architects	WBE- HM (2)	15%	Architecture Support
Eleven18 Architects	WBE- WF(6)	6%	Architecture Support
Montgomery Consulting Group, Inc.	WBE- WF(6)	3%	Cost Estimation

Total M/WBE Participation Proposed: 24%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 25%
Total WBE Workforce: 7%
Minority Workforce and Women Workforce Weighted Score: 37.5
Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
Roger A. Repstien, PE, AIA, CGC dba RDC	2%	QC/CA Support Services

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)