



Interoffice Memorandum

September 29, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners



Carrie Mathes, CFM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Lynette Strong, Assistant to Director, Utilities Department, Fiscal and
Operational Support Division
407-254-9655

SUBJECT: Award of Invitation for Bids Y23-1068-JA, Temporary Labor
Services - Utilities Maintenance Technician Term Contract

ACTION REQUESTED:

Approval to Award Invitation for Bids Y23-1068-JA, Temporary Labor Services - Utilities Maintenance Technician Term Contract, to the low responsive and responsible bidder, Aligned Employment Resources LLC dba Aligned Government Services, in the estimated contract award amount of \$191,237 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide temporary labor for both long and short term assignments to assist in meeting the employment needs of the Utilities Department.

FUNDING:

Funding is available in account number 4420-038-1310-3179.

APPROVALS:

The Utilities Department and Business Development Division concur with the recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness and price reasonableness.

Aligned Employment Resources LLC dba Aligned Government Services has met all the requirements identified in the IFB and has a satisfactory record of performance for this type of work. Therefore, award is recommended to Aligned Employment Resources LLC dba Aligned Government Services.

Award of Invitation for Bids Y23-1068-JA, Temporary Labor Services - Utilities
Maintenance Technician Term Contract

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The bid tabulation is as follows:

BIDDERS	TOTAL ESTIMATED ANNUAL COST
Aligned Employment Resources LLC dba Aligned Government Services	\$191,237.00
Personnel Solutions Plus, LLC	\$197,635.20
Ace Staffing, Inc.	\$203,975.60
Moten Tate, Inc	\$214,989.00



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 21, 2023

TO: Jenna Allen, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y23-1068-JA, Temporary Labor Services – Utilities
Maintenance Technician

The Business Development Division evaluated the **four bids** submitted for this project and found that this contract may be awarded to the lowest bidder, **Aligned Employment Resources, LLC dba Aligned**, which is an Orange County Registered Service-Disabled Veteran firm.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson