



December 8, 2023

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From: Carrie Mathes, CFCM, NIGP- CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: David Gregory, Manager II, Solid Waste Division  
407-254-9622

Subject: Award of Invitation for Bids Y23-784-SH, Orange County Landfill  
Roadway Improvements at Old Scale House

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-784-SH, Orange County Landfill Roadway Improvements at Old Scale House, to the low responsive and responsible bidder, Carr & Collier Inc., in the total contract award amount of \$2,432,120, inclusive of additive number 1.

PROCUREMENT:

Work under this project will consist of constructing an additional outbound scale and a new operator's booth. Work will include refurbishment of the existing operator's booth and modifying the inbound and outbound traffic lanes to improve wait times at the landfill. Additive number 1 includes paving and roadwork behind the citizen's drop-off area. The project is located in District 4.

FUNDING:

Funding is available in account number 4410-038-1069-0006-6310.

APPROVALS:

The Solid Waste Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by APEC LLC was deemed non-responsive by the Procurement Division based on the analysis provided by the Business Development Division, which identified that the M/WBE participation goal was not achieved, and sufficient good faith effort documentation was not provided. The bid submitted by Carr & Collier Inc. is considered reasonable based on comparison to the engineer's estimate. Carr & Collier Inc. has a satisfactory record of

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Improvements at Old Scale House  
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performance for this type of work and has been determined to be responsible.  
Therefore, the award is recommended to Carr & Collier Inc.

The bid tabulation is as follows:

<b><u>Bidder</u></b>	<b><u>Base Bid</u></b>	<b><u>Additive #1</u></b>	<b><u>Total Bid</u></b>
Carr & Collier Inc.	\$2,291,700	\$140,420	\$2,432,120
APEC, LLC	Non-Responsive		



**BUSINESS DEVELOPMENT DIVISION**

November 21, 2023

TO: Sean Hynes, Contracting Agent  
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: Y23-784-SH, Orange County Landfill Roadway Improvements at Old Scale House (Base Bid plus Additive #1) Revised**

The Business Development Division evaluated two bids submitted for this project. The Business Development Division completed a M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening, at least 77 firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Carr & Collier, Inc., appeared to have 0% in M/WBE participation, because the Contract and Sub-Contract Goal Participation Schedule form was ineligible. The M/WBE participation doesn't meet the Orange County M/WBE participation goal of 25% **per the Ordinance requirement.**

Business Development issued a Submittal of Clarification email request on August 21, 2023, for the apparent low bidder to submit:

- Legible Contract and Sub-Contract Goal Participation Schedule form
- Good Faith Effort Form Action #1, #2, #3, #4, and #5

On August 23, 2023, the apparent low bidder responded and the M/WBE participation was included from the updated Contract and Sub-Contract Goal Participation Schedule form. The M/WBE participation of 25.11% met the Orange County M/WBE participation goal **per the Ordinance requirement.** Please note the following certified M/WBE participation:

*Sheena Ferguson*

**Interoffice Memorandum**

MBE-HM	HRS Construction, LLC	\$540,098.69
MBE-HM	Central Florida Construction Walls	\$52,940.00
MBE-HM	La Costa Sod	\$17,625.00
<b>Total MWBE Participation</b>		<b>\$610,663.69 (25.11%)</b>

The second low bid, submitted by APEC, LLC, reported 23.97% in M/WBE participation. The M/WBE participation doesn't meet the Orange County M/WBE participation goal of 25% **per the Ordinance requirement.**

Business Development issued a Submittal of Clarification email request on August 28, 2023, for the second low bidder to submit:

- Good Faith Effort Form Action #1, #2, #3, #4, and #5

Due to Hurricane Idalia the county's normal operations resumed on August 31, 2023, the second low bidder provided no response. While the bid submitted indicated 23.97% in M/WBE participation, Business Development Division was not able to denote the specific additives due to the information not being included in their bid. Please note the following certified M/WBE participation:

MBE-HM	German Delaware Inc (GDI)	\$615,000.00
<b>Total MWBE Participation</b>		<b>\$615,000.00 (23.97%)</b>

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON****Y23-784-SH, Orange County Landfill Roadway Improvements at Old Scale House  
(Base Bid plus Additive #1)**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>M/WBE \$'s in Bid</b>	<b>% M/WBE (Goal 25%)</b>	<b>GFE</b>	<b>EEO % M / W</b>
Low Bid	Carr & Collier, Inc.	\$2,432,120.00	\$610,663.69	25.11%	N/A	33 / 11 %
2nd Low	APEC, LLC	\$2,565,500.00	\$615,000.00	23.97%	No	76 / 8 %