



Interoffice Memorandum

September 1, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Jason Reynolds, AICP, Manager, Neighborhood Services Division
407-836-5547

SUBJECT: Award of Invitation for Bids Y23-189-AV, Lot Cleaning Services for
Neighborhood Services Division, Code Compliance

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-189-AV, Lot Cleaning Services for Neighborhood Services Division, Code Compliance, to the low responsive and responsible bidders, by lot: Lot A to Greco International Corporation, in the estimated contract award amount of \$484,355 for a one-year term, Lot B to PLT Landscaping Services LLC, in the estimated contract award amount of \$391,000 for a one-year term, and Lot C to National Trading Group LLC, in the estimated contract award amount of \$420,100 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-Verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PURPOSE:

These contracts will provide lot cleaning services for Code Compliance as needed throughout unincorporated Orange County.

FUNDING:

Funding is available in account number 0001-068-3125-3197.

APPROVALS:

The Neighborhood Services Division and Business Development Division concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The solicitation limited award to a maximum of one geographical location per lot.

A.L.G. Landscaping and Concrete Work Inc. was deemed non-responsive for their failure to submit required documentation. A timely protest was received by A.L.G. Landscaping and Concrete Work Inc. In accordance with the Procurement Ordinance, a protest review was held by the Procurement Manager, who rendered a decision to deny the protest. No appeal was received. Greco International Corporation, PLT Landscaping Services LLC, and National Trading Group LLC. have satisfactory records of performance and are considered responsible. Therefore, award is recommended to Greco International Corporation, PLT Landscaping Services LLC, and National Trading Group LLC.

The bid tabulation is as follows:

LOT A	
Greco International Corporation	\$484,355.00
National Trading Group LLC	\$420,000.00
PLT Landscaping Services LLC	\$420,500.00
Sunshine Project Management LLC	\$742,667.50
LOT B	
PLT Landscaping Services LLC	\$391,000.00
National Trading Group LLC	\$409,000.00
Greco International Corporation	\$484,355.00
Sunshine Project Management LLC	\$742,667.50
LOT C	
National Trading Group LLC	\$420,100.00
Greco International Corporation	\$484,355.00
Sunshine Project Management LLC	\$742,667.50
PLT Landscaping Services LLC	No Bid
A.L.G. Landscaping and Concrete Work Inc.	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

June 16, 2023

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y23-189-AV, Lot Cleaning Services for Neighborhood Services Division

The Business Development Division evaluated the **four bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid openings there were at least four firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson