




Interoffice Memorandum

November 16, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y24-2027, Provision of Community Services and
Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2027, Provision of Community Services and Facility Use, with
The IMPACT Outreach Ministry of Central Florida, Inc., in the total contract award amount
of \$450,000 for a three-year term.

PURPOSE:

This contract will provide funds for reading/math coaches – sector 2 and reading/math
coaches – sector 5. Programming will assist students, kindergarten through eighth grade,
who are struggling with reading and mathematics to improve their skills utilizing various
teaching strategies. The performance period is January 1, 2024 through December 31, 2026.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended The IMPACT
Outreach Ministry of Central Florida, Inc. to receive CRP funding to provide these services.
The Citizens' Commission for Children Division concurs with the funding
recommendation. The IMPACT Outreach Ministry of Central Florida, Inc. has previously
received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286
– Application and Exclusions, agreements between the Board and nonprofit organizations
are excluded from competitive procurement requirements.

Reading programming will focus on increasing students' reading levels as early as kindergarten through second grade, to ensure students are at the appropriate level of skill in third grade and beyond. Math programming will focus on increasing students' math levels as early as kindergarten through seventh grade, to ensure students are at the appropriate level of skill in eighth grade and beyond. High yield learning activities will promote an improvement in skills in the identified areas of weakness, preparing students for gains in the classroom and standardized assessments to increase student promotion and increase graduation rates.

Reading/Math Coaches – Sector 2: The agency anticipates serving an estimated 25 unduplicated participants per year. Services will be provided at 512 South Parramore Avenue, Orlando, Florida 32805, located in Commission District 6.

Reading/Math Coaches – Sector 5: The agency anticipates serving an estimated 25 unduplicated participants per year. Services will be provided at 1705 Rose Boulevard, Orlando, Florida 32839, located in Commission District 6.

This funding award is not inclusive of all reading/math services funded by Orange County Government. Reading/math services are currently offered at various locations throughout Orange County. All Orange County residents may have access to funded programs/services. Please contact the Orange County Citizens' Commission for Children's Division for additional information.