




Interoffice Memorandum

July 12, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Terry Devitt, Deputy Director, Orange County Convention Center
407-685-9867

SUBJECT: Approval of Amendment No. 1, Contract Y19-1131, Landscape Management and
Irrigation at the Orange County Convention Center

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y19-1131, Landscape Management and Irrigation at the Orange County Convention Center, with Aero Groundtek, LLC, in the amount of \$1,065,405 for a revised estimated contract amount of \$8,813,805.

PROCUREMENT:

This amendment renews the contract for a one-year term and adds funding to support a contract price escalation allowable under the contract terms, which has been validated through the U.S. Bureau of Labor and Statistics, Consumer Price Index (CPI).

FUNDING:

Funding is available in account number 4430-035-0922-3810.

APPROVALS:

The Orange County Convention Center concurs with this recommendation.

REMARKS:

On November 12, 2019, the Board authorized award of Contract Y19-1131 to Groundtek of Central Florida, LLC, in the estimated contract total of \$7,748,400. In April, 2020, a Novation Agreement was executed, transferring contract ownership to Aero Groundtek, LLC. In accordance with the contract, Aero Groundtek, LLC submitted a request for a contract price escalation on the contract line items due to market price fluctuations. The contract allows for annual consideration of requests for price escalation, supported by calculations from the associated index. The Procurement Division evaluated the request against the U.S. Bureau of Labor and Statistics CPI and confirmed that the request is reasonable. The Convention Center has confirmed that they are agreeable to the requested contract price escalation.