



Interoffice Memorandum

July 6, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Bradley Campbell, Assistant Manager, Neighborhood Services
Division
407-836-4220

SUBJECT: Award of Invitation for Bids Y21-160-KB, Nuisance Sign Removal
Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-160-KB, Nuisance Sign Removal Services, to the low responsive and responsible bidder, National Trading Group LLC, in the estimated contract award amount of \$120,000 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

The contract will provide services to actively patrol primary roadways throughout unincorporated Orange County on a scheduled basis, removing unpermitted signs from the County's right of way and associated areas and deliver to the Neighborhood Services Division for disposal.

FUNDING:

Funding is available in account number 0001-068-3220-3197.

APPROVALS:

The Neighborhood Services Division and the Business Development Division concur with this recommendation.

REMARKS:

Nine bids were received in response to the Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Staff evaluated the use of county man hours to perform the scope of services, and it was determined that the bid submitted by National Trading Group LLC is reasonable and fair, in addition to meeting all the requirements of the solicitation.

Award of Invitation for Bids, Y21-160-KB, Nuisance Sign Removal Services

Therefore, National Trading Group LLC is recommended for award.

The bid tabulation is as follows:

<u>Bidder</u>	<u>Bid Total</u>
National Trading Group LLC	\$120,000
Garcia Civil Contractors, LLC	\$141,600
RVEN Global Industries Inc.	\$152,040
WSL Graphics Signs Supplies LLC	\$159,000
Direct Underground Construction LLC	\$159,876
SMA Landscaping Inc	\$162,480
Jam 5:20 Inc.	\$171,520
i2 Visual, Inc.	\$203,000
Kenco Sign and Awning LLC	\$559,400



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 25, 2021

TO: Kathy Bozeman, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y21-160-KB, Nuisance Sign Removal Services

The Business Development Division evaluated the **nine bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson