Interoffice Memorandum



BUSINESS DEVELOPMENT DIVISION

November 8, 2024

TO:	Kristen Collora, Contracting Agent Procurement Division
FROM:	Kesi Warren, Senior Contract Administrator Business Development Division
SUBJECT:	Business Development Division Bid Evaluation

PROJECT: IFB #Y24-192-KC, Removal and Processing Waste Tires

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324, cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 12.2.2024