




Interoffice Memorandum

July 14, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Rich Steiger, FMA, Manager, Facilities Management Division
407-836-7473

SUBJECT: Approval of Amendment No. 5, Contract Y19-1158, Landscaping and
Grounds Maintenance – Central District and 33rd Street Buildings

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y19-1158, Landscaping and Grounds
Maintenance – Grounds Maintenance – Central District and 33rd Street Buildings, with
Premier Lawn Maintenance, LLC, in the estimated amount of \$37,000, for a revised
estimated contract amount of \$233,610.

PROCUREMENT:

This amendment will provide funding for additional landscaping services for the 33rd
Street Corrections Complex and annual landscape services at the Corrections Work
Release Center located at 130 W. Kaley Street.

FUNDING:

Funding is available in account number 0001-043-1713-3170.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

On January 1, 2020, the Board authorized award of Contract Y19-1158 in the amount
of \$176,535 for a one-year term, with four additional one-year term renewals.

Previous amendments to the contract are as follows:

Amendment No. 5, Contract Y19-1158 Landscaping and Grounds Maintenance –
Central District and 33rd Street Buildings
Page 2 of 2

- Amendment No. 1: Effective February 1, 2020, removed irrigation maintenance from the contract. The contract amount remained unchanged at \$176,535.
- Amendment No. 2: Effective January 1, 2021, renewed the contract for the period of January 1, 2021 through December 31, 2021. The contract amount remained unchanged at \$176,535.
- Amendment No. 3: Effective October 1, 2020, added two County vacant lots and monthly maintenance to one additional property. The contract amount increased to from \$176,535 to \$186,225, an increase of \$9,690.
- Amendment No. 4: Effective April 1, 2021, added six County vacant lots. The contract amount increased to from \$186,225 to \$196,610, an increase of \$10,385.