



Interoffice Memorandum

REAL ESTATE MANAGEMENT ITEM 2

**DATE:** June 18, 2020

**TO:** Mayor Jerry L. Demings  
and the  
Board of County Commissioners

**FROM:** Paul Sladek, Manager *PS*  
Real Estate Management Division

**CONTACT PERSON:** Paul Sladek, Manager

**DIVISION:** Real Estate Management  
Phone: (407) 836-7090

**ACTION REQUESTED:** Approval and execution of Agreement for Sale and Purchase by and between Financial Center Winter Park, LLC and Orange County, Florida, approval of Special Warranty Deed from Financial Center Winter Park, LLC to Orange County, Florida, delegation of authority to the Manager of the Real Estate Management Division to exercise all delegations of authority expressly provided for by the Agreement for Sale and Purchase, and authorization to disburse funds to pay purchase price and closing costs and perform all actions necessary and incidental to closing

**PROJECT:** Metric Drive Courthouse  
  
District 5

**PURPOSE:** To provide for acquisition, construction, operation, and maintenance of a new courthouse facility, including consolidating the operations of two existing leased locations into one new owned location.

**ITEMS:** Agreement for Sale and Purchase (Parcel 101)  
  
Special Warranty Deed (Instrument 101.1)  
Cost: \$4,270,000  
Size: 2.69 acres

**BUDGET:** Account No.: To be assigned by OMB

**FUNDS:** \$4,285,000 Old Republic National Title Insurance Company  
(purchase price and closing costs)

**APPROVALS:** Real Estate Management Division  
Orange County Clerk of Courts  
Ninth Judicial Circuit Court

**REMARKS:** County currently leases approximately 10,500 square feet for the Winter Park Branch of the Orange County Clerk of Courts (Clerk) within the Winter Park Corners Shopping Center at 450 North Lakemont Avenue in incorporated Winter Park. County also currently leases approximately 1,400 square feet for the Clerk's Goldenrod Service Center within the Pinar Plaza Shopping Center at 684 South Goldenrod Road in unincorporated Orlando. The current term of each of these long term leases, originally entered into in 1991 and 2006, respectively, expire in 2021.

The subject property, containing approximately 2.69 acres, is located at 4037 Metric Drive in unincorporated Winter Park, (Property) approximately 300 feet north of University Boulevard, between North Forsyth Road and North Goldenrod Road. The Property is improved with an approximately 33,915 square foot office/commercial building, parking lot, and other improvements.

The Property is being acquired at the request of the Clerk and of the Ninth Judicial Circuit Court (Court) to allow consolidation of the leased Winter Park Branch and leased Goldenrod Service Center in one County-owned facility. Acquisition of the Property will also provide space for additional courtrooms and associated facilities that will be needed to accommodate new judges that the Court is expected to receive in the next fiscal year. Acquisition of the Property is expected to result in cost savings to County long-term. Funding for this acquisition is included in the proposed FY21 budget.

Closing is contingent on the acceptability of the due diligence investigations of the Property to be undertaken by County during the inspection period. Closing is also contingent on the purchase price neither exceeding by more than ten percent the average of two appraisals to be obtained by the Real Estate Management Division, nor exceeding the value of the Property established by the appraisal having the higher valuation.

Seller to pay documentary stamp tax, recording fees, closing fee, and prorated taxes. County to pay title search fee and title insurance premium. County to also pay for its appraisal, survey, and other due diligence inspections.

REQUEST FOR FUNDS FOR LAND ACQUISITION

Under BCC Approval

Under Ordinance Approval

Date: June 18, 2020

Total Amount: \$4,285,000.00

Project: Metric Drive Courthouse

Parcel: 101

Charge to Account # To be assigned by OMB

[Signature] 6/18/2020  
Controlling Agency Approval Signature Date

John M. Ames  
Printed Name

[Signature] 6/19/20  
Fiscal Approval Signature Date

Reed A Knowlton  
Printed Name

TYPE TRANSACTION (Check appropriate block{s})  
 Pre-Condemnation  Post-Condemnation  N/A District # 5

- Acquisition at Approved Appraisal
- Acquisition at Below Approved Appraisal
- Acquisition at Above Approved Appraisal
- Acquisition Subject to Approved Appraisal

\$4,285,000.00

Payable to:  
Old Republic National Title Insurance Company  
2300 Maitland Center Pkwy.  
Suite 140  
Maitland, FL 32751  
FEIN: 41-0579050  
(purchase price and closing costs)

DOCUMENTATION ATTACHED (Check appropriate block{s})

- Contract/Agreement
- Copy of Executed Instruments
- Certificate of Value
- Settlement Analysis

Payable to: Old Republic National Title Insurance Company – \$4,285,000.00 (purchase price and closing costs)

\*\*\*\*\*  
**IMPORTANT: PAYMENT OF \$4,285,000.00 TO BE MADE BY WIRE TRANSFER ONLY (DO NOT ISSUE CHECK)**  
\*\*\*\*\*

Recommended by [Signature]  
Paul Sladek, Manager, Real Estate Management Division

6/18/2020  
Date

Payment Approved [Signature]  
Paul Sladek, Manager, Real Estate Management Division

6/18/2020  
Date

Certified [Signature]  
Approved by BCC for Deputy Clerk to the Board

JUL 07 2020  
Date

Examined/Approved \_\_\_\_\_  
Comptroller/Government Grants

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

Check No. / Date

REMARKS: Anticipated Closing Date: Mid-November 2020.

JUL 07 2020

This parcel will close by wire transfer for the payment of \$4,285,000.00. Instructions will be sent once the closing date is determined. Please contact the Manager, Paul Sladek, @ (407) 836-7090 if there are any questions.

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

JUL 07 2020

This Instrument Prepared By

And To Be Returned To:

Randall C. Smith, Esquire

PO Box 2022

Apopka, Florida 32704

Parcel ID No. 02-22-30-1572-00170

**THIS DEED** is made this 16 day of November, 2020, by Financial Center Winter Park, LLC, a Florida limited liability company, hereinafter "Grantor," to Orange County, Florida, a charter county and political subdivision of the State of Florida, whose post office address is C/O Real Estate Management Division, Attention Manager, PO Box 1393, Orlando, Florida 32802-1393, its successors and assigns, hereinafter "Grantee."

**WITNESSETH**, that Grantor, for ten dollars and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, hereby grants, aliens, remises, releases, conveys and confirms unto the Grantee all that certain land situate in Orange County, Florida (the "Property"), viz:

Lot 17, COMMERCE SQUARE PHASE I, according to the plat thereof as recorded in Plat Book 6, Page 27, Public Records of Orange County, Florida.

Together with a Non-Exclusive Easement for access, ingress and egress by pedestrian traffic and by motor vehicles, created by that certain Ingress/Egress Easement Agreement recorded in Official Records Book 5744, Page 893, Public Records of Orange County, Florida on, over and across that part of Lot 18, Commerce Square Phase I, according to the plat thereof as recorded in Plat Book 6, Page 27, Public Records of Orange County, Florida, described as follows:

Beginning at the Northwestern most point of said Lot 18 on the Eastern right-of-way of Metric Drive, thence run in a Northeasterly direction along the Northern boundary line of said Lot 18 a distance of 322 feet to a point, thence turn and run in a Southeasterly

direction along that Easterly boundary line of said Lot 18 a distance of +/- 15 feet to a point, thence turn and run in a Southwesterly direction following a line parallel with the Northern boundary line of said Lot 18, a distance of +/- 322 feet to a point; thence turn and run in a Northwesterly direction along the Eastern right-of-way of Metric Drive a distance of 15 feet to point; said point being the Point of Beginning.

TOGETHER with: (i) all tenements, hereditaments, and appurtenances belonging or in anywise appertaining to the Property; (ii) all improvements, buildings, and fixtures, if any, situated in, over, under, on, upon, through, or across the Property; (iii) all of Grantor's rights, titles, and interests, if any, in and to any streets, roads, avenues, alleys, or rights-of-way in front of, adjoining, and/or along the boundaries of the Property, whether public or private, whether dedicated or otherwise, and whether before or after vacation thereof and whether previously abandoned or vacated or hereafter abandoned or vacated; (iv) all of Grantor's rights, titles, and interests, if any, in and to any strips, hiatuses, gores, gaps, or boundary adjustment areas adjoining or affecting the Property; (v) all of Grantor's rights, titles, and interests in and to any body of water situated on, under, or adjacent to such Property; and (vi) any and all riparian and other water rights relating to such Property.

TOGETHER with all other tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining and subject to covenants, conditions, restrictions and easements described as permitted exceptions by Exhibit A hereto, reference thereto not to reimpose the same.

TO HAVE AND TO HOLD the same in fee simple absolute forever, and the Grantor hereby covenants with the Grantee that the Grantor is lawfully seized of said land in fee simple; that the Grantor has good right and lawful authority to sell and convey this land; that the Grantor hereby specially warrants that title to the land is free from all encumbrances made by Grantor except taxes accruing subsequent to December 31, 2020, and Grantor will defend the same against the lawful claims of all persons claiming by, through, or under Grantor, but against none other.

IN WITNESS WHEREOF, Grantor has signed and sealed these presents on the day and year first hereinabove written.

Signed, Sealed and Delivered

In Our Presence:

Financial Center Winter Park, LLC

a Florida limited liability company

[Signature] [SIGNATURE]  
Printed Name: Deborah Veigle

[Signature] [SIGNATURE]  
Printed Name: Randall Smith

By: [Signature]  
Joshua Yablon, Manager  
1301 West Fairbanks Avenue  
Winter Park, Florida 32789

STATE OF FLORIDA )  
COUNTY OF ORANGE )

The undersigned does hereby certify that on this day, before me, an officer duly authorized in the jurisdiction aforesaid to take acknowledgments, personally, and not by online notarization, appeared Joshua Yablon, Manager of Financial Center Winter Park, LLC, a Florida limited liability company, who is personally well known to me to be the person described in and who executed the foregoing instrument, and acknowledged before me that he executed the same freely and voluntarily for the purposes and in the capacity therein stated. Witness my hand and official seal this 16 day of November, A.D. 2020.

[SEAL]



**RANDALL C. SMITH**  
Commission # GG 359034  
Expires September 24, 2023  
Bonded Thru Budget Notary Services

[Signature]  
Notary Public

## **Exhibit A**

Restrictions, conditions, reservations, easements, and other matters contained on the Plat of Commerce Square Phase I, as recorded in Plat Book 6, Page 27, as affected by Affidavit confirming error on recorded plat recorded in O.R. Book 3225, Page 2032, Public Records of Orange County, Florida.

Grant of Easement to K Mart Corporation recorded in O.R. Book 3363, Page 1999, as amended by Amendment to Easement recorded in O.R. Book 4971, Page 4224, as affected by Certificate of Resolution of Board of Directors recorded in O.R. Book 5005, Page 2958, and Easement contained in Warranty Deed recorded in O.R. Book 3398, Page 2479, Public Records of Orange County, Florida.

Ingress/Egress Easement Agreement to Racetrac Petroleum, Inc. recorded in O.R. Book 5744, Page 887, Public Records of Orange County, Florida.

Terms, covenants, conditions, and other matters contained of the Ingress/Egress Easement Agreement recorded in O.R. Book 5744, Page 893, Public Records of Orange County, Florida.

Recorded Notice of Environmental Resource Permit by St. Johns River Water Management District recorded in O.R. Instrument #20170086970, Public Records of Orange County, Florida. (As to Easement Parcel only)

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

JUL 07 2020

Project: Metric Drive Courthouse  
Parcel: 101

### AGREEMENT FOR SALE AND PURCHASE

THIS AGREEMENT FOR SALE AND PURCHASE (this "**Agreement**") is made and entered into as the Effective Date (hereinafter defined) by and between FINANCIAL CENTER WINTER PARK, LLC, a Florida limited liability company, ("**Seller**") and ORANGE COUNTY, FLORIDA, a charter county and political subdivision of the State of Florida ("**Purchaser**").

#### RECITALS

A. Seller is the sole owner in fee simple owner of that certain real property located at 4037 Metric Drive, Winter Park, Florida, 32792, in unincorporated Orange County, Florida, containing approximately 2.69 acres, bearing Orange County Property Appraiser's Parcel Identification Number 02-22-30-1572-00-170, and more particularly described on Exhibit "A" attached hereto and incorporated herein by this reference (the "**Property**").

B. The conveyance of the Property from Seller to Purchaser shall also include: (i) all tenements, hereditaments, and appurtenances belonging or in anywise appertaining to the Property; (ii) all improvements, buildings, and fixtures, if any, situated in, over, under, on, upon, through, or across the Property; (iii) all of Seller's rights, titles, and interests, if any, in and to any streets, roads, avenues, alleys, or rights-of-way in front of, adjoining, and/or along the boundaries of the Property, whether public or private, whether dedicated or otherwise, and whether before or after vacation thereof and whether previously abandoned or vacated or hereafter abandoned or vacated; (iv) all of Seller's rights, titles, and interests, if any, in and to any strips, hiatuses, gores, gaps, or boundary adjustment areas adjoining or affecting the Property; (v) all of Seller's rights, titles, and interests in and to any body of water situated on, under, or adjacent to such Property; (vi) any and all riparian and other water rights relating to such Property; and (vii) all permits, approvals, authorizations, entitlements, and licenses relating to or affecting the Property which Purchaser approves.

C. Without limiting the generality of the foregoing, the Property includes an approximately 33,915 square foot office/commercial building located on the Property as of the Effective Date (the "**Building**").

D. On the terms and conditions set forth herein, Seller wishes to sell to Purchaser, and Purchaser wishes to purchase from Seller, the Property.



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Parcel: 101

**NOW, THEREFORE**, in consideration of the Purchase Price (hereinafter defined), the mutual covenants and agreements set forth herein, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Purchaser and Seller agree as follows:

1. Recitals. The recitals set forth above are true and correct and are incorporated herein by this reference.

2. Agreement. Seller agrees to sell the Property to Purchaser, and Purchaser agrees to purchase the Property from Seller, for the Purchase Price and on the terms and conditions set forth in this Agreement.

3. Effective Date. The effective date of this Agreement (the “**Effective Date**”) shall be latest of: (i) the date this Agreement is executed by Seller; (ii) the date this Agreement is executed by Purchaser; and (iii) the date this Agreement is approved by the Orange County Board of County Commissioners (the “**Board**”). Board approval shall be sought and obtained by Purchaser no later than at the Board’s July 7, 2020 meeting, failing which any offer by Seller to sell the Property to Purchaser shall be deemed to have been withdrawn by Seller.

4. Purchase Price. Subject to such credits, adjustments, and prorations, if any, for which provisions are hereinafter made, the total purchase price to be paid by Purchaser to Seller for the Property shall be Four Million Two Hundred Seventy Thousand and No/100 U.S. Dollars (\$4,270,000.00) (the “**Purchase Price**”).

5. Title and Survey.

5.1 Within fifteen (15) days after the Effective Date, Seller shall, at Seller’s expense, subject to reimbursement from Purchaser at Closing in accordance with Subsection 7.2.11 below, obtain and deliver to Purchaser an ALTA title insurance commitment for an Owner’s Title Insurance Policy (Form 2006), in the amount of the Purchase Price, with an effective date on or after the Effective Date, together with copies of all instruments referred to in both Schedule A and Schedule B thereof (collectively, the “**Commitment**”) issued by Old Republic National Title Insurance Company, 2300 Maitland Center Parkway, Suite 140, Maitland, Florida, 32751 (the “**Title Company**”). The Commitment shall evidence that, upon execution, delivery, and recordation of the Deed (hereinafter defined), and the satisfaction of all requirements specified in Schedule B, Section I, of the Commitment, Purchaser shall acquire indefeasible fee simple and marketable title to the Property, subject only to the Permitted Exceptions (hereinafter defined).

5.2 Within sixty five (65) days after the Effective Date, Purchaser shall, at Purchaser’s expense, obtain and deliver to Seller a boundary survey of the Property (the “**Survey**”), prepared by a licensed Florida registered land surveyor selected by Purchaser from among its preferred providers (in Purchaser’s sole discretion) in accordance with the minimum technical requirements and standards promulgated by the Florida Board of Professional Surveyor and Mappers, Chapter 5J-17, of the Florida Administrative Code, Section 472.027, Florida Statutes. The Survey shall be in the form required by the Title Company to delete the standard survey exception in the Commitment and shall show all improvements, setbacks, easements, encroachments, or overlaps on the Property and all matters affecting title which are capable of

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being shown on the Survey and are set forth on Schedule B, Section II, of the Commitment. The Survey shall, at a minimum, be certified to the following parties: Purchaser, Seller, and the Title Company.

5.3 Within twenty (20) days after receipt of the Commitment from Seller (the “**Title Objection Period**”), Purchaser may deliver to Seller written notice of any title matters which are not acceptable to Purchaser in its sole and absolute discretion (the “**Title Objections**”); provided, however, that Purchaser may not object to utility easements encumbering the Property that are used solely for the purpose of providing service to the Property. Within twenty (20) days after receipt of the Survey (the “**Survey Objection Period**”), Purchaser may deliver to Seller written notice of any survey matters which are not acceptable to Purchaser in its sole and absolute discretion (the “**Survey Objections**”, and together with the Title Objections, collectively, “**Objections**”). If Purchaser raises any Title Objections and/or any Survey Objections, then Seller shall, within fifteen (15) days after receipt of any such Objections from Purchaser, (each, a “**Response Period**”) notify Purchaser in writing as to whether or not Seller, at Seller’s expense, agrees to cure any of the Objections and, if so, which Objections Seller agrees to cure. If Seller does not provide Purchaser with a written response to the Title Objections and/or any Survey Objections on or before the expiration of the applicable Response Period, it shall be presumed that Seller is unable or unwilling to attempt to cure any of such Title Objections and/or any Survey Objections, as applicable. If Seller agrees to cure any of the Objections, then Seller, at Seller’s expense, shall undertake reasonable and diligent efforts to cure and remove such Objections on or before five (5) business days prior to Closing (the “**Cure Period**”). As Seller completes the cure of any Objection, Seller shall notify Purchaser in writing of the same; if Seller does not notify Purchaser on or before expiration of the Cure Period that Seller has cured a particular Objection that Seller has agreed to cure, it shall be presumed Seller has been unable to do so. If, after the exercise of reasonable and diligent efforts, Seller has been unable (or deemed to be unable) to cure any Objection (that Seller has agreed to cure) within the Cure Period, then Purchaser shall elect, by written notice to Seller delivered at or prior to Closing, to either: (i) terminate this Agreement; or (ii) waive such uncured Objections and accept title and survey as they then are without setoff or reduction in the Purchase Price. The Manager of the Orange County Real Estate Management Division (“**REM**”) is hereby authorized, on behalf of Purchaser, to furnish any notice required or allowed under, and/or to terminate this Agreement pursuant to, this Section 5.3.

5.3.1 Seller hereby discloses to Purchaser that, as of the Effective Date, the Property is or may be subject to one or more of those matters set forth in **Exhibit “B”** attached hereto and incorporated herein by this reference (the “**Existing Encumbrances**”). The disclosure by Seller to Purchaser of the Existing Encumbrances shall not prevent Purchaser from hereafter raising Objections to any one or more of the Existing Encumbrances in accordance with Section 5.3 above; provided, however, that Purchaser acknowledges that, in accordance with said Section 5.3 above, Seller has no obligation whatsoever to cure or to attempt to cure any Objections to any of the Existing Encumbrances – except to the extent that Seller hereafter agrees to cure or to attempt to cure any Objections to any of the Existing Encumbrances in accordance with Section 5.3 above.

5.4 Any defect in title or survey that Purchaser does not object to on or before the expiration of the Objection Period, together with any and all uncured Objections which

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Purchaser elects to waive in writing, shall be deemed permitted exceptions (“**Permitted Exceptions**”).

5.5 No sooner than five (5) business days prior to Closing but not later than two (2) business days prior to Closing, Seller shall cause the Title Company to endorse the Commitment to update the effective date of the Commitment to a date on or after the day that is ten (10) days prior to Closing. If the endorsement to the Commitment includes any additional requirements in Schedule B, Section I, Seller must satisfy the same prior to Closing at Seller’s sole cost and expense unless said new requirements were caused by an action of Purchaser. If the endorsement to the Commitment includes any exceptions in Schedule B, Section II, that are not already Permitted Exceptions, Seller must take all action necessary to delete the same prior to Closing at Seller’s sole cost and expense unless: (i) said new exceptions were caused by an action of Purchaser; or (ii) Purchaser consents in writing to the same as Permitted Exceptions prior to the Closing. Failure to satisfy said new requirements and/or delete said new exceptions shall be a default under this Agreement by Seller.

6. Inspection Period.

6.1 Purchaser shall have one hundred (100) days from the Effective Date (the “**Inspection Period**”) within which to investigate the physical, legal, and economic feasibility of acquiring, owning, improving, developing, using, occupying, operating, and maintaining the Property for Purchaser’s intended uses including, without limitation, investigation of all applicable building, zoning, environmental, and other codes, ordinances, statutes, laws, rules, and regulations affecting the Property, stormwater management, zoning, and development standards, impact and development fees, drainage conditions, soils, other environmental factors, sewer and water utility capacity and availability factors, concurrency, moratoriums, entitlements, and any other factors whatsoever considered appropriate by Purchaser, in its sole and absolute discretion, to determine overall project feasibility. For the purposes of conducting this investigation, Purchaser shall have the right, both during the Inspection Period, and at all other times that this Agreement is in effect, during normal business hours, to personally or through its agents, employees, and independent contractors, to enter upon the Property (including any buildings, structures, or other improvements located thereon) for the purposes of inspecting the Property (including any buildings, structures, or other improvements located thereon), making additional surveys, soil tests, environmental tests, test borings, topographical studies, and conducting such other investigations of the Property (including any buildings, structures, or other improvements located thereon), which Purchaser deems appropriate, in Purchaser’s sole and absolute discretion. Notwithstanding the foregoing, prior to any entry pursuant to this Section 6.1 into/within any buildings or structures located upon the Property, Purchaser shall provide Seller with reasonable prior notice of any intended entry so that Seller may arrange to provide Purchaser (and/or Purchasers’ agents, employees, and independent contractors) access to said buildings or structures and to have a representative present during any time that Purchaser has entered into/within any buildings or structures located upon the Property; notwithstanding the notice provisions of Section 12 below, the “prior notice” required by this Section 6.1 need not be in writing, may be provided by Purchaser to Seller’s representative Joshua Yablon at Phone: 407- 970-9436 or Email: jyablon1@aol.com, and shall be considered “reasonable prior notice” if it is provided not less than 24 hours prior to Purchaser’s intended entry. Purchaser shall also have the right to meet and consult with Seller’s consultants with information

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relative to the Property, or development matters related thereto, for the sole purpose of Purchaser's proposed acquisition and development of the Property.

6.1.1 Purchaser, to the extent permitted by Section 768.28 of the Florida Statutes, agrees to indemnify Seller for damage or injury that may occur on the Property attributable to Purchaser's own negligent acts or omissions or those of its officials and employees acting within their scope of their employment. The foregoing shall not constitute an agreement by Purchaser to assume any liability for the acts, omissions, and/or negligence of any other party or person. Nothing in this Agreement is intended to act as a waiver of the Purchaser's sovereign immunity pursuant to Section 768.28 of the Florida Statutes, and, notwithstanding anything in this Agreement to the contrary, under no circumstances shall Purchaser be liable to Seller under any contract, negligence, strict liability, or other legal or equitable theory for any amounts in excess of those limits per claim and per occurrence set forth for tort liability in Section 768.28 of the Florida Statutes, which limits are hereby made applicable to all manner of claims against Purchaser related to this Agreement and are not confined to tort liability. Purchaser shall promptly repair any damage caused by Purchaser's tests and investigations. The terms and provisions of this paragraph shall survive both termination of this Agreement and Closing.

6.2 The Due Diligence Contingency, set forth in Exhibit "C" attached hereto and incorporated herein by this reference, is a material condition of this Agreement and is incorporated herein by this reference.

6.3 In the event Purchaser determines, in its sole and absolute discretion, which may be exercised for any reason or no reason at all, that it is not desirable or feasible for Purchaser to acquire the Property – or that Purchaser is not satisfied with any other matter (including without limitation those other matters set forth in this Section 6 above or any other matter(s) which Purchaser deems relevant) – then, in such event, Purchaser may, in Purchaser's sole and absolute discretion, elect to terminate this Agreement by furnishing written notice thereof to Seller prior to the expiration of the Inspection Period. The Manager of REM is hereby authorized, on behalf of Purchaser, to furnish any notice required or allowed under, and/or to terminate this Agreement pursuant to, this Section 6.3.

6.4 Seller agrees to deliver to Purchaser within five (5) business days after the Effective Date a copy of each of the following, to the extent such is within Seller's possession or control, all of which shall be delivered without any assignment or warranty and considered the "**Seller's Documents**":

6.4.1 Any environmental, wetlands, and/or endangered species reports, structural, mechanical, foundation, and/or roof reports, or studies, technical data, utility capacity information, soils reports, drainage reports, traffic reports and studies, surveys, maps (including flood plain maps), and/or hydrological reports, related to all or any part of the Property (including without limitation for the Building and/or any other buildings, structures, or improvements located on the Property);

6.4.2 Final and/or draft subdivision, site, master drainage, infrastructure, engineering, construction, building, landscape, and architectural plans approved, or proposed to

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be approved, by government agencies for all or any part of the Property (including without limitation for the Building and/or any other buildings, structures, or improvements located on the Property);

6.4.3 Resolutions, development orders, development agreements, planned development (PD) approvals and/or ordinances, preliminary subdivision plans/development plans, plats, permits, and vested rights certificates for all or any part of the Property, and any of the same that have been submitted to government agencies for approval and for which approval is currently pending;

6.4.4 A summary of recent maintenance performed and/or improvements made to all or any part of the Property (including without limitation to the Building and/or to any other buildings, structures, or improvements located on the Property);

6.4.5 Inspection reports, including building inspection reports, for the Building and/or for any other buildings, structures, or improvements located on the Property;

6.4.6 Service contracts related to all or any part of the Property (including without limitation for the Building and/or for any other buildings, structures, or improvements located on the Property), including but not limited to HVAC, halon, roof, pest control, and landscaping (“**Service Contracts**”);

6.4.7 Warranties related to all or any part of the Property, including without limitation for the Building, for any other buildings, structures, or improvements located on the Property, and/or for any components thereof (e.g. HVAC, roof, etc.); and (“**Warranties**”);

6.4.8 Notices from government agencies affecting all or any part of the Property;

6.4.9 All title policies and title instruments pertaining to all or any part of the Property; and

6.4.10 Any other similar due diligence documents, studies, notices, analysis, or information pertaining to the Property in Seller’s possession or under Seller’s control.

6.5 After the Effective Date (and until this Agreement is terminated, if ever), Seller shall not change or cause the physical condition of the Property to change relative to its condition on the Effective Date, absent the prior written consent of Purchaser to any such change.

6.6 Prior to Closing, Purchaser, in Purchaser’s sole and absolute discretion, but at Purchaser’s sole cost and expense, may deem it advisable to pursue or obtain certain permits, approvals, licenses, authorizations, and/or development entitlements of/from any governmental authority that will be required for Purchaser to own, improve, develop, use, occupy, operate, and/or maintain the Property for Purchaser’s intended uses. In such event, Seller shall cooperate with Purchaser in Purchaser’s efforts. In furtherance and not in limitation thereof, where required by the governmental authority(ies) and/or requested by Purchaser, Seller shall execute any agreements, documents, instruments, applications, approvals, authorizations, or submissions

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requiring the consent or joinder of the record owner of any part of the Property.

6.7 On or before thirty (30) days after the Effective Date, Purchaser shall order the Appraisals (hereinafter defined), as evidenced by Purchaser's issuance of purchase orders (POs) to the Appraisers (hereinafter defined) performing the Appraisals in accordance with Subsection 8.1.3 below, and provide notice to Seller that the Appraisals have been ordered and of the names of the Appraisers.

6.7.1 Purchaser shall provide a copy of the Appraisals to Seller within five (5) business days after Purchaser has received final versions of both Appraisals from the Appraisers.

6.7.2 If RASs (hereinafter defined) are issued by REM, then Purchaser shall provide a copy of the RASs to Seller within five (5) business days after issuance of the RASs in accordance with Subsection 8.1.3 below.

6.8 On or before thirty (30) days after the Effective Date, Purchaser shall order a Phase I environmental site assessment of the Property ("**Phase I**"), as evidenced by Purchaser's issuance of a purchase order (PO) to the Consultant (hereinafter defined) performing the Phase I in accordance with Exhibit "C" below, and provide notice to Seller that the Phase I has been ordered and of the name of the Consultant selected by Purchaser to perform the Phase I. Purchaser shall provide a copy of the Phase I to Seller within five (5) business days after the later of: (i) Purchaser having received the final version of the Phase I from the Consultant; and (ii) issuance of a memorandum by the Orange County Risk Management Division ("**Risk Management**") accepting the Phase I as completed.

6.8.1 Such memorandum accepting the Phase I shall be issued by Risk Management, and a copy of such memorandum shall be delivered by Purchaser to Seller, within fifteen (15) business days after Purchaser's receipt of the final version of the Phase I from the Consultant.

6.9 For avoidance of doubt, the provisions of Sections 6.7 and 6.8 above shall not be deemed or construed to limit either the nature of the due diligence that Purchaser may undertake during the Inspection Period (pursuant to the rights granted to Purchaser by this Section 6), or the time period during which Purchaser may undertake said due diligence – except to the extent that such Sections 6.7 and 6.8 above provide specific time periods by which Purchaser shall have ordered the Appraisals and the Phase I.

## 7. Closing.

7.1 Unless otherwise agreed in writing between Purchaser and Seller, the closing of the purchase and sale of the Property contemplated herein ("**Closing**") shall be a "mail away" closing and all documents and funds necessary for Closing shall be received by the Title Company (the "**Closing Agent**") on or before third (30) days after the expiration of the Inspection Period (the "**Closing Date**") (except to the extent that the Closing Date is extended by other provisions of this Agreement).

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## 7.2 At Closing:

7.2.1 Purchaser shall remit to the Closing Agent by wire transfer the Purchase Price, subject to the adjustments and prorations herein provided, and plus the Purchaser's expenses, if any, herein provided.

7.2.2 Seller shall execute and deliver to Purchaser a special warranty deed (a "**Deed**") conveying, in accordance with all applicable laws and ordinances, indefeasible fee simple title to the Property free and clear of all liens, special assessments, easements, reservations, restrictions, and encumbrances whatsoever except for the Permitted Exceptions. The Deed shall also expressly transfer: (i) all tenements, hereditaments, and appurtenances belonging or in anywise appertaining to the Property; (ii) all improvements, buildings, and fixtures, if any, situated in, over, under, on, upon, through, or across the Property; (iii) all of Seller's rights, titles, and interests, if any, in and to any streets, roads, avenues, alleys, or rights-of-way in front of, adjoining, and/or along the boundaries of the Property, whether public or private, whether dedicated or otherwise, and whether before or after vacation thereof and whether previously abandoned or vacated or hereafter abandoned or vacated; (iv) all of Seller's rights, titles, and interests, if any, in and to any strips, hiatuses, gores, gaps, or boundary adjustment areas adjoining or affecting the Property; (v) all of Seller's rights, titles, and interests in and to any body of water situated on, under, or adjacent to such Property; and (vi) any and all riparian and other water rights relating to such Property.

7.2.3 Seller shall execute and deliver to Purchaser an Assignment of Intangible Property and Development Rights and Entitlements (the "**Assignment**") pursuant to which Seller shall transfer, assign, and convey to Purchaser without warranty or representation (but only to the extent Seller may transfer, assign, and convey), for no additional consideration, all of Seller's rights, titles, and interests in and to: (i) all permits, approvals, authorizations, licenses, and development entitlements, including without limitation all concurrency and capacity reservations, rights, and credits and all other transferrable development rights issued to or for the benefit of the Property (including without limitation development approvals, if any, obtained by Purchaser) (collectively, "**Permits**"); (ii) all Warranties; and (iii) all subdivision, site, master drainage, infrastructure, engineering, and construction plans to the extent applicable to the Property, whether or not approved by governmental agencies (collectively, "**Plans**"). However, at Purchaser's election, the Assignment may include all Permits, Warranties, and Plans, or only those Permits, Warranties, and Plans that Purchaser requests be transferred, assigned, and conveyed to Purchaser at Closing.

7.2.4 Seller shall execute and deliver to Purchaser a Bill of Sale (the "**Bill of Sale**") pursuant to which Seller shall transfer, assign, and convey to Purchaser without warranty or representation (but only to the extent Seller may transfer, assign, and convey), for no additional consideration, all of Seller's rights, titles, and interests in and to any and all personal property (the "**Personal Property**") that is located over, under, on, upon, through, across the Property as of the Closing Date. However, at Purchaser's election, the Bill of Sale may include all such personal property, or only those items of personal property that Purchaser requests be transferred, assigned, and conveyed to Purchaser at Closing.



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7.2.5 Seller shall also execute and deliver, in such form reasonably acceptable to Purchaser, Seller, and the Title Company, as applicable:

- (a) a closing statement;
- (b) an affidavit and/or such other instruments as shall be required for Seller to comply with Section 286.23, Florida Statutes, pertaining to disclosure of beneficial ownership;
- (c) an owner's affidavit in the form required by the Title Company to delete the standard exceptions on an owner's title policy;
- (d) a non-foreign person affidavit pursuant to Section 1445(b)(2) of the Internal Revenue Code; and
- (e) copies of such documents, resolutions, and other instruments as may be reasonably required by Purchaser and/or the Title Company, in form acceptable to Purchaser, Seller, and the Title Company, to evidence the authority of the person signing the Deed and other documents to convey the Property to Purchaser in accordance with this Agreement.

7.2.6 All property taxes to the Closing Date shall be paid by Seller at Closing pursuant to Section 196.295, Florida Statutes, unless the conveyance occurs between November 1 and December 31 of the year of conveyance, in which case ad valorem taxes shall be paid by Seller for the year of conveyance.

7.2.7 Seller shall pay all pending, certified, confirmed, and/or ratified charges or assessments against the Property existing as of the day before the Closing Date.

7.2.8 Seller shall pay for the cost of recording the Deed, the costs of recording of any corrective instruments necessary to cure any Objections, and the costs of recording any other instruments to be recorded in connection with this Agreement and/or Closing.

7.2.9 Seller shall pay for state documentary stamp tax on the Deed.

7.2.10 Seller shall pay for any closing fee, and/or other similar fee, to be paid to the Title Company and/or the Closing Agent in connection with this Agreement and/or Closing.

7.2.11 Purchaser shall reimburse Seller for the cost to obtain the Commitment (i.e. the title search/commitment fee) in the amount of Two Hundred Fifty and No/100 U.S. Dollars (\$250.00).

7.2.12 Purchaser shall pay to the Title Company, at state promulgated rates, the title insurance premium for the owner's policy for the Property (and for any endorsements thereto requested by Purchaser) to be issued pursuant to the Commitment.



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7.2.13 Purchaser shall pay, outside of Closing, for the Appraisals (hereinafter defined).

7.2.14 Purchaser shall pay, outside of Closing, for the Survey.

7.2.15 Each party shall bear its own attorney's fees and expenses in connection with Closing.

7.2.16 Seller shall execute and deliver such other documents and instruments as are helpful or reasonably necessary to evidence or effectuate the transactions contemplated hereby.

7.3 Possession of the Property shall be delivered to Purchaser at Closing.

7.4 The Manager of REM is hereby authorized to execute, on behalf of Purchaser, those closing documents requiring execution by Purchaser at Closing.

## 8. Contingencies.

8.1 Contingencies Defined. The Closing is contingent upon and subject to those matters specifically set forth hereinafter in this Section 8.1 (the "**Contingencies**"):

8.1.1 Title Cures. At or before Closing, Seller shall have cured all Objections that Seller agreed to cure pursuant to Section 5.3 above. Without limiting the foregoing, Seller shall have delivered to Purchaser and/or Title Company, as applicable, in recordable form, if applicable, all instruments necessary to convey clear title to the Property.

8.1.2 Marked-Up Commitment. At or before Closing, Title Company shall have provided Purchaser with a "marked-up" version of the Commitment unconditionally obligating Title Company to issue an owner's policy to Purchaser in the condition required by this Agreement.

8.1.3 Appraisals. Purchaser, at Purchaser's expense, shall have received, reviewed, and approved two (2) real estate appraisals of the Property, (the "**Appraisals**") prepared by MAI appraisers selected by Purchaser (in Purchaser's sole discretion) – which approval shall be evidenced by issuance of one or more review appraiser's statements ("**RASs**"), prepared by staff of REM, concluding that the Appraisals meet current Uniform Standards of Professional Appraisal Practice and applicable Orange County standard procedures. If REM will be able to issue RASs accepting the Appraisals, then the RASs shall be issued by REM within ten (10) business days after Purchaser has received final versions of both Appraisals from the Appraisers.

8.1.4 Purchase Price Cap. The Purchase Price neither: (i) exceeds the value of the Property established by the County-approved Appraisal having the higher valuation of the Property; nor (ii) exceeds, by more than ten percent (10%), the average of the two valuations of the Property established by the two County-approved Appraisals. Purchaser shall provide written notice to Seller as to whether or not the Contingency set forth in this Subsection 8.1.4 has been satisfied no later than contemporaneously with Purchaser's delivery of the RASs to Seller in

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accordance with Subsection 6.7.2 above; the Manager of REM is hereby authorized, on behalf of Purchaser, to furnish the notice required under this Subsection 8.1.4.

8.1.5 Termination of Leases. Seller shall not have entered into any recorded or unrecorded licenses, leases, or other occupancy agreements of any kind or nature affecting all or any portion of the Property (“Leases”) after the Effective Date. Any Leases in effect as of the Effective Date shall have been terminated by Seller, at no cost or expense to Purchaser, before the Closing Date, and any person(s) in possession of all or any part of the Property at any time prior to the Closing Date, shall have physically vacated the Property, and shall have removed all personal property (other than fixtures constituting part of the Property) from the Building and the Property, before the Closing Date. As of the morning of the Closing Date, there shall be no person in possession of any part of the Property, other than Seller, such that, following Closing, there shall be no person in possession of any part of the Property, other than Purchaser. At or before Closing, Seller shall provide reasonable and sufficient proof to Purchaser and Title Company of Seller’s compliance with this paragraph. If requested by Purchaser, Seller shall allow Purchaser to conduct a walk-through inspection of the Property, within the five (5) business days leading up to Closing, to ensure Seller’s compliance with this paragraph.

8.1.6 Termination of Service Contracts. Any and all Service Contracts, whether existing as of the Effective Date or entered into by Seller after the Effective Date, shall have been terminated by Seller, at no cost or expense to Purchaser, before the Closing Date. At or before Closing, Seller shall provide reasonable and sufficient proof to Purchaser and Title Company of Seller’s compliance with this paragraph.

8.2 Waiver of Contingencies. Any Contingency may be waived, lessened, or otherwise removed from this Agreement by Purchaser at any time by delivery of written notification from Purchaser to Seller. The Manager of REM is hereby authorized, on behalf of Purchaser, to waive Contingencies and furnish notices pursuant to this paragraph.

8.3 Effect of Failure of Contingency. If all Contingencies have not been satisfied (by the person responsible for the satisfaction of the same) or waived in writing by Purchaser on or before the Closing Date (or on or before such earlier date as may be specified for the satisfaction of any particular Contingency in Section 8.1 above), then this Agreement shall automatically terminate and be of no further force or effect.

8.4 Mutual Extension of the Closing Date. In the event that any (or all) of the Contingencies are not satisfied on or before the Closing Date, then the Parties by mutual agreement may (but shall not be required to) extend the Closing Date through one or more written extensions executed by Purchaser and Seller; provided, however, in no event shall the Closing Date be extended to a time later than one hundred twenty (120) days from the end of the Inspection Period (i.e. the aggregate total of all extensions to the Closing Date may not exceed ninety (90) additional days). The Manager of REM is hereby authorized, on behalf of Purchaser, to execute written extensions pursuant to this paragraph.

## 9. Seller’s Representations and Warranties.

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9.1 Seller hereby represents and warrants to Purchaser that each of the following are true and correct as of the Effective Date, and that each of the following shall be true and correct as of the Closing Date as if such representations and warranties were made again on the Closing Date:

9.1.1 This Agreement constitutes a valid and binding obligation of Seller and is enforceable against Seller in accordance with its terms.

9.1.2 The execution and delivery of all instruments and documents required hereunder to be obtained or authorized by Seller in order to consummate this transaction have been or will be obtained and authorized as so required.

9.1.3 There are no outstanding state or federal tax liens, claims, or demands against Seller that constitute or will constitute a lien against the Property or any portion thereof.

9.1.4 The Property is not any type of security or collateral for any obligation – other than matters of public record that will be reflected on the Commitment.

9.1.5 Seller is not in default under any indenture, mortgage, deed of trust, loan agreement, or other agreement that affects any portion of the Property.

9.1.6 To Seller's actual knowledge, there are no currently pending or threatened actions, suits, claims, demands, or proceedings of any kind or nature, legal or equitable, affecting the Property or any portion thereof.

9.1.7 To Seller's actual knowledge there are no recorded or unrecorded liens, special assessments, easements, reservations, restrictions, covenants, or encumbrances affecting the Property – other than matters of public record that will be reflected on the Commitment.

9.1.8 After the Effective Date, Seller shall not convey, transfer, or encumber the Property, take any action to cause the Property to be conveyed, transferred, or encumbered, or grant any interest in the Property to any person or entity other than to Purchaser as contemplated in this Agreement.

9.1.9 The Property is not subject to any recorded or unrecorded licenses, leases, or other occupancy agreements of any kind or nature.

9.1.10 There is no person in possession of the Property, other than Seller.

9.1.11 There are no other persons or entities known to Seller who have any rights to acquire the Property or have any rights or claims therein or thereto or for any portion thereof – other than matters of public record that will be reflected on the Commitment.

9.1.12 Except as otherwise disclosed in the Seller's Documents, to Seller's actual knowledge, there presently does not exist and there has never existed on, above, or under

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the Property any Hazardous Material, and, to Seller's actual knowledge, neither Seller, nor any other person, has ever caused or permitted any Hazardous Materials to be placed, held, located, or disposed of, on, under, or at the Property or any part thereof. To Seller's actual knowledge, no part of the Property has ever been used as a manufacturing, storage, or dumpsite for Hazardous Materials, nor is any part of the Property affected by any Hazardous Materials Contamination.

(a) "Hazardous Materials" shall mean: (a) any "hazardous waste" as defined by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901 et seq.), as amended from time to time, and regulations promulgated thereunder; (b) any "hazardous substance" as defined by the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (42 U.S.C. Section 9601 et seq.), as amended from time to time, and the Superfund Amendments and Reorganization Act of 1986, as amended from time to time, and regulations promulgated thereunder; (c) asbestos; (d) polychlorinated biphenyls; (e) petroleum, petroleum by-products or petroleum constituents; (f) any substance the presence of which is prohibited by any governmental requirement; and (g) any other substance which by any governmental requirement requires special handling in its collection, storage, treatment or disposal.

(b) "Hazardous Materials Contamination" shall mean the contamination (whether presently existing or hereafter occurring) of any improvements, facilities, soil, ground water, ambient air, subsurface strata, biota, or other elements on, or of, the Property by Hazardous Materials, or the contamination of any improvements, facilities, soil, ground water, ambient air, subsurface strata, biota, or other elements on, or of, any other property as a result of Hazardous Materials emanating from the Property.

9.1.13 To Seller's actual knowledge, there are no wells, drilling holes, wellheads, or underground storage tanks located on the Property, and no portion of the Property has ever been used for a cemetery/burial site, garbage dump, landfill, or service station or other business selling petroleum or petroleum products.

9.1.14 Seller has received no written notification and, to Seller's actual knowledge, has received no other notification from any individual, corporation, governmental agency, bureau, or authority which pertains to or concerns a violation or suspected violation of any environmental or ecological law or regulation relating to the Property.

9.1.15 All utility services necessary for the development, use, and operation of the Property for Purchaser's intended use (e.g. water (potable and reclaimed, all at pressures sufficient to satisfy fire flow requirements of governmental agencies), sewer, electricity, telephone, cable television, and gas) are available at the boundary of the Property.

9.1.16 Seller will notify Purchaser promptly of any occurrence, notification, or variation in the representations or warranties contained herein.

9.2 The failure of any of the representations, warranties, or covenants contained in Section 9.1 to be true and correct on the Effective Date and on the Closing Date shall be a Seller's default under this Agreement. In addition, if, after Closing, Purchaser becomes aware that

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any of the representations or warranties are not true or correct, Purchaser shall have all remedies at law, in equity, and under this Agreement with respect thereto, however, in no event shall Seller be liable for any consequential, indirect, special or punitive damages; provided, however, that the terms of this Section 9 shall only survive Closing for a period of one (1) year after Closing.

9.3 For purposes of this Agreement whenever the phrase “to Seller’s actual knowledge” or words of similar import are used, they shall be deemed to refer to facts within the actual knowledge of Joshua Yablon in his capacity as Manager of Seller, without any investigation or inquiry.

#### 10. Brokers and Commission.

10.1 Seller has agreed to pay a real estate brokerage commission at Closing in the amount of four percent (4%) of the Purchase Price, with half of said amount (i.e. two percent (2%) of the Purchase Price) being paid to Cushman & Wakefield of Florida, LLC, a Florida limited liability company, (“**Seller’s Broker**”), which Seller’s Broker has represented Seller in this transaction, and the other half of said amount (i.e. another two percent (2%) of the Purchase Price) being paid to CBRE, Inc., a Delaware corporation, (“**Purchaser’s Broker**”) which Purchaser’s Broker has represented Purchaser in this transaction. Both Seller’s Broker and Purchaser’s Broker are licensed by the State of Florida as a real estate brokers. Purchaser shall have no obligation whatsoever to Seller’s Broker or to Purchaser’s Broker, the sole liability to Seller’s Broker and to Purchaser’s Broker being that of Seller.

10.2 Seller and Purchaser represent to each other that, except for the Seller’s Broker and the Purchaser’s Broker, neither party is aware of any person or entity that would be entitled to a commission, finder’s fee, compensation, or brokerage fee upon the consummation of this transaction. The terms of this provision shall survive Closing, or termination of this Agreement, for a period of one (1) year after the date of Closing or such termination.

10.3 Notwithstanding the foregoing, Seller acknowledges that, pursuant to a separate agreement between Purchaser and Purchaser’s Broker, Purchaser’s Broker will be sharing with Purchaser a portion of the commission to be paid by Seller to Purchaser’s Broker at Closing pursuant to this Section 10.

#### 11. Default and Remedies.

11.1 In the event either party fails to comply with or perform any of the conditions, covenants, or agreements contained in this Agreement and prior to the exercise of the rights hereinafter provided to either party, the breaching party shall be entitled to written notice of the specific non-compliance, breach, or other problem and to ten (10) days after the receipt of that written notice in which to cure said non-compliance, breach, or other problem, except the parties shall only have three (3) days to cure a failure to timely close the transaction contemplated hereby. If such non-compliance, breach, or other problem is not corrected within the applicable period, then an event of default shall have occurred and the parties shall be entitled to the rights and remedies hereinafter set forth.

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11.2 In the event of a default by Seller, then Purchaser may, at Purchaser's election, either: (i) terminate this Agreement by written notice to Seller; or (ii) pursue an action for specific performance against Seller.

11.3 In the event of a default by Purchaser, then Seller, as Seller's sole and exclusive remedy, shall be entitled to terminate this Agreement by written notice to Purchaser.

11.4 Except as otherwise expressly set forth in this Agreement, in no event shall either party be liable for damages in the event of a default by such party hereunder; furthermore, and notwithstanding anything in this Agreement to the contrary, in no event shall either party be liable for consequential, special, indirect, exemplary, or punitive damages in the event of a default by such party hereunder.

11.5 The Manager of REM is hereby authorized, on behalf of Purchaser, to furnish any notice required or allowed under, and/or to terminate this Agreement pursuant to, this Section 11.

12. Notices.

12.1 Any notices which may be permitted or required under this Agreement must be in writing, sent to the appropriate notice address(es) for such party set forth below, and may be given by hand delivery; certified mail, return receipt requested; or guaranteed overnight delivery service. Notices shall be deemed given and received upon receipt by the party to whom the notices are sent, as evidenced by the notation on the records of the courier, U.S. Postal Service, or overnight delivery service, as applicable.

As to Seller: Financial Center Winter Park, LLC  
Attn: Joshua Yablon, Manager  
1301 W. Fairbanks Ave.  
Winter Pak, FL 32789

*with a copy to:* Walsh Banks PLLC  
Attn: Randall C. Smith, Esquire  
PO Box 2022  
Apopka, Florida 32704

As to Purchaser: Orange County, Florida  
Real Estate Management Division  
Attn: Manager  
400 E. South St.  
5th Floor  
Orlando, FL 32801

*with a copy to:* Orange County, Florida  
County Attorney's Office  
Attn: County Attorney

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201 S. Rosalind Ave.  
3rd Floor  
Orlando, FL 32801

12.2 Failure to conform to the requirement of the forms of notices above shall not defeat the effectiveness of notice actually received by the addressee, but such notice shall be deemed given only upon such actual receipt. Addresses for notice may be changed by giving notice hereunder.

12.3 Notwithstanding any provisions hereof to the contrary, legal counsel for either party may provide any notice required or permitted hereunder by communication from said party's legal counsel pursuant to methods of notice permitted under this Section 12.

12.4 The Manager of REM is hereby authorized, on behalf of Purchaser, to furnish any notice required or allowed under this Section 12.

13. Miscellaneous.

13.1 No Waiver; Rights Cumulative. Neither the failure of either party to exercise any power or right herein provided or to insist upon strict compliance with any obligation herein specified, nor any custom, use, or practice at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms and provisions of this Agreement. Except as expressly limited the terms of this Agreement, all rights, powers, and privileges conferred herein shall be cumulative with, and not restrictive of, those provided at law or in equity.

13.2 Entire Agreement; Modification. This Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and no representations, inducements, promises, or other agreements, oral, written, or otherwise, between the parties which are not embodied within this Agreement shall be of any force or effect. No amendment to this Agreement shall be binding upon any of the parties hereto unless such amendment is in writing and fully executed by all parties hereto.

13.3 Survival; Effect of Termination. Neither this Agreement, nor any term or provision hereof, shall survive Closing hereunder, except as specifically provided herein. Upon any termination of this Agreement, the parties shall thereafter be relieved of all rights and obligations hereunder, except for those rights and obligations which expressly survive the termination of this Agreement.

13.4 Binding Effect. The provisions of this Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective successors and permitted assigns (if any).

13.5 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same Agreement. Signature pages may be detached from the various counterparts and attached

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to a single copy of this document to physically form one document.

13.6 Headings; Gender. The headings inserted at the beginning of each section are for the convenience of the parties only and do not add to or subtract from the meaning and contents of each section. Words of any gender used in this Agreement should be held and construed to include any other gender, and words of a singular number shall be held to include the plural, and vice-versa, unless the context requires otherwise.

13.7 Further Assurances. After the Effective Date, Seller shall, at the request of Purchaser, make, execute, and deliver or obtain and deliver all such affidavits, deeds, approvals, certificates, resolutions, and other instruments and documents, and shall do or cause to be done all such other things which Purchaser may reasonably request and which are reasonably required to effectuate the provisions and intention of this Agreement.

13.8 Severability. This Agreement is intended to be performed in accordance with and only to the extent permitted by all applicable laws, ordinances, rules, and regulations. If any of the provisions of this Agreement or the application thereof to any person or circumstances shall for any reason and to any extent be invalid or unenforceable, then the remainder of this Agreement and the application of such provisions to other persons or circumstances shall not be affected thereby but shall be enforced to the greatest extent permitted by law.

13.9 Time of the Essence. Time is of the essence of this Agreement.

13.10 Drafting; Negotiation. All of the parties to this Agreement have participated fully in the negotiation and preparation hereof; this Agreement shall not be construed more strongly for or against any party regardless of which party is deemed to have drafted the Agreement.

13.11 No Partnership. Nothing contained in this Agreement shall be construed to create a partnership or joint venture between the parties or their successors in interest.

13.12 No Third Party Beneficiaries. Except as otherwise set forth herein, no person other than the parties shall have any rights or privileges under this Agreement, either as a third-party beneficiary or otherwise.

13.13 Governing Law. This Agreement shall be governed by, construed, and enforced under the internal laws of the State of Florida without giving effect to the rules and principles governing the conflicts of laws.

13.14 Calculation of Time Periods. Unless otherwise specified, in computing any period of time described in this Agreement, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday, or holiday, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday, or holiday. The last day of any period of time described herein shall be deemed to end at 6:00 p.m. local time in Orange County, Florida. For purposes of this Agreement, "holiday" shall mean federal holidays as defined in 5 U.S.C. 6103.



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13.15 Assignment. Neither this Agreement, nor any right or obligation of any party, may be assigned, delegated, or otherwise transferred, in whole or in part, without the express written consent of all parties.

13.16 Attorney's Fees. Both parties expressly agree that each party shall bear the cost of its own attorney and legal fees in connection with any dispute arising out of this Agreement, or the breach, enforcement, or interpretation of this Agreement, regardless of whether such dispute results in mediation, arbitration, litigation, or none of the above, and regardless of whether such attorney and/or legal fees are incurred at trial, retrial, on appeal, at hearings or rehearings, or in administrative, bankruptcy, or reorganization proceedings.

13.17 1031 Exchange. Purchaser acknowledges that Seller may elect to consummate the sale of the Property as part of a so-called like kind exchange (an "Exchange") pursuant to § 1031 of the Internal Revenue Code, as amended (the "Code"), provided that: (i) the Closing of the Property shall not be delayed or affected by reason of any Exchange; (ii) the consummation or accomplishment of any Exchange shall not be a condition precedent or condition subsequent to Seller's obligations under this Agreement; (iii) any Exchange shall be effected through a qualified intermediary and Purchaser shall not be required to take an assignment of any purchase agreement for the exchange property or be required to acquire or hold title to any real property for purposes of consummating an Exchange involving Seller; and (iv) Seller shall pay any additional costs that would not otherwise have been incurred by Purchaser or Seller had Seller not consummated its sale through an Exchange. Purchaser shall not, by this paragraph or acquiescence to any Exchange by Seller, (1) have its rights under this Agreement affected or diminished in any manner or (2) be responsible for compliance with or be deemed to have warranted to Seller that any Exchange involving Seller in fact complies with the § 1031 of the Code. The Manager of REM is hereby authorized, on behalf of Purchaser, to execute any instruments or documents that may be required in connection with Seller's Exchange.

13.18 Waiver of Jury Trial. SELLER AND PURCHASER HEREBY MUTUALLY, KNOWINGLY, VOLUNTARY, AND INTENTIONALLY WAIVE ANY RIGHT THEY MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY AND ALL CLAIMS AND CAUSES OF ACTION OF ANY KIND WHATSOEVER, INCLUDING, WITHOUT LIMITATION, ANY AFFIRMATIVE DEFENSES, COUNTERCLAIMS, OR CROSS CLAIMS, BASED ON THIS AGREEMENT OR ARISING OUT OF, UNDER, OR IN CONNECTION WITH THIS AGREEMENT OR ANY AGREEMENT CONTEMPLATED TO BE EXECUTED IN CONNECTION WITH THIS AGREEMENT, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF ANY PARTY WITH RESPECT HERETO OR THERETO WHETHER SUCH CLAIMS OR CAUSES OF ACTION ARE KNOWN OR UNKNOWN AT THE TIME OF EXECUTION OF THIS AGREEMENT. FURTHERMORE, NONE OF THE UNDERSIGNED SHALL SEEK TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY ACTION IN WHICH A JURY TRIAL CANNOT BE WAIVED. THIS WAIVER IS A MATERIAL INDUCEMENT FOR PURCHASER ENTERING INTO THIS AGREEMENT (OR ANY AGREEMENT EXECUTED IN CONNECTION WITH THIS AGREEMENT) FROM, OR WITH SELLER.

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13.19 No Recording. Neither this Agreement, nor any memorandum hereof, shall be recorded in the public records of any county.

14. As-Is Sale and Purchase. Except as otherwise specifically and expressly set forth in this Agreement, Seller has not made and does not and will not make any representation or warranty, either express or implied, including any with respect to the condition, operability, safety, fitness for intended purpose, or use of the Property. Purchaser specifically acknowledges and agrees that except as otherwise specifically and expressly set forth in this Agreement to the contrary, Seller shall convey and Purchaser shall accept the Property on an “AS IS, WHERE-IS, AND WITH ALL FAULTS” basis and that, except as otherwise specifically and expressly set forth in this Agreement to the contrary, Purchaser is not relying on any representations or warranties of any kind whatsoever, express or implied, from Seller and/or Seller’s employees, contractors, consultants, counsel, and/or other agents, as to any matters concerning the Property except as specifically and expressly set forth in this Agreement, including, without limitation, any warranty or representation as to: (i) the quality, nature, adequacy, and physical condition of the Property; (ii) the quality, nature, adequacy, and physical condition of soils, geology, and any groundwater; (iii) the existence, quality, nature, adequacy, and physical condition of utilities serving the Property; (iv) the development potential of the Property; (v) the Property’s value, use, habitability, or merchantability; (vi) the fitness, suitability, or adequacy of the Property for any particular use or purpose; (vii) the zoning or other legal status of the Property or any other public or private restrictions on the use of the Property; (viii) the compliance of the Property or its operation with all applicable codes, laws, rules, regulations, statutes, ordinances, covenants, judgments, orders, directives, decisions, guidelines, conditions, and restrictions of any governmental or quasi-governmental entity or of any other person or entity including, without limitation, environmental person or entity, including, without limitation, environmental laws, and environmental matters of any kind or nature whatsoever relating to the Property; (ix) the presence of hazardous or toxic materials on, under, or about the Property or the adjoining or neighboring property; (x) the quality of any labor and materials used in any improvements included in the Property, (xi) any service contracts, guarantees or warranties, or other agreements affecting the Property; (xii) the economics of the transfer of the Property; (xiii) the freedom of the Property from latent or apparent vices or defects; (xiv) peaceable possession of the Property; and (xv) any other matter or matters of any nature or kind whatsoever relating to the Property. The terms and provisions of this section shall survive the Closing of this Agreement.

15. Sovereign Immunity. No provision of or in this Agreement shall be construed as a waiver of sovereign immunity or of the limits of liability by Purchaser, including their respective commissioners, officers, employees, or agents, as set forth in Section 768.28, Florida Statutes (2020).

*[signature pages and exhibits follow]*

Project: Metric Drive Courthouse  
Parcel: 101

IN WITNESS WHEREOF Seller and Purchaser have caused this Agreement to be executed effective as of the Effective Date.

“SELLER”

Signed, sealed, and delivered  
in the presence of:

**FINANCIAL CENTER WINTER PARK,  
LLC, a Florida limited liability company**

[Signature]

Print Name: Alben Rolon

[Signature]

Print Name: Hanny Ayala

By: [Signature]

Print Name: **Joshua Yablon**

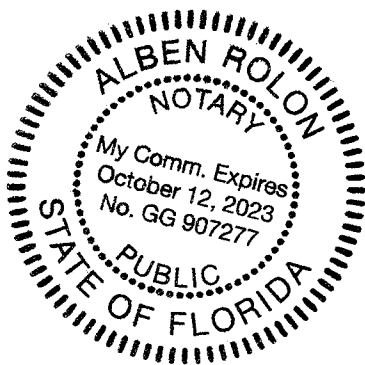
Title: **Manager**

Date: 6/12/20

STATE OF FLORIDA

COUNTY OF ORANGE

This instrument was sworn to and subscribed before me, by means of X physical presence or \_\_\_\_\_ online notarization, this 12<sup>th</sup> day of June, 2020, by Joshua Yablon, as Manager of FINANCIAL CENTER WINTER PARK, LLC, a Florida limited liability company, on behalf of said company. He \_\_\_\_\_ is personally known to me OR X has produced FD DL as identification.



[Signature]  
Notary Public

Alben Rolon  
Print Name

My Commission Expires: 10.12.2023

Project: Metric Drive Courthouse  
Parcel: 101

IN WITNESS WHEREOF Seller and Purchaser have caused this Agreement to be executed effective as of the Effective Date.

“PURCHASER”

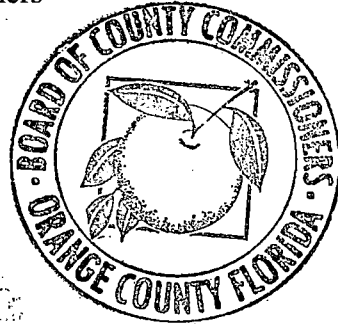
ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

BY: *Jerry L. Demings*  
Jerry L. Demings  
for Orange County Mayor

DATE: *8 July 2020*

ATTEST: Phil Diamond, CPA, County Comptroller  
As Clerk of the Board of County Commissioners

BY: *Noelia Perez*  
for Deputy Clerk  
Noelia Perez  
Printed Name



Project: Metric Drive Courthouse  
Parcel: 101

**EXHIBIT "A"**  
**Legal Description of the Property**

Lot 17, COMMERCE SQUARE PHASE 1, according to the plat thereof as recorded in Plat Book 6, Page 27, of the Public Records of Orange County, Florida.

Together with a Non-Exclusive Easement for access, ingress and egress by pedestrian traffic and by motor vehicles, created by that certain Ingress/Egress Easement Agreement recorded in Official Records Book 5744, Page 893, Public Records of Orange County, Florida on, over and across that part of Lot 18, Commerce Square Phase I, according to the plat thereof as recorded in Plat Book 6, Page 27, Public Records of Orange County, Florida, described as follows:

Beginning at the Northwestern most point of said Lot 18 on the Eastern right-of-way of Metric Drive, thence run in a Northeasterly direction along the Northern boundary line of said Lot 18 a distance of 322 feet to a point, thence turn and run in a Southeasterly direction along that Easterly boundary line of said Lot 18 a distance of +/- 15 feet to a point, thence turn and run in a Southwesterly direction following a line parallel with the Northern boundary line of said Lot 18, a distance of +/- 322 feet to a point; thence turn and run in a Northwesterly direction along the Eastern right-of-way of Metric Drive a distance of 15 feet to point; said point being the Point of Beginning.

Project: Metric Drive Courthouse  
Parcel: 101

**EXHIBIT "B"**  
**Existing Encumbrances**

**Restrictions, conditions, reservations, easements, and other matters contained on the Plat of Commerce Square Phase I, as recorded in Plat Book 6, Page 27, Public Records of Orange County, Florida. Affidavit confirming error on recorded plat recorded in O.R. Book 3225, Page 2032, Public Records of Orange County, Florida.**

**Easement in favor of Florida Power Corporation contained in instrument recorded March 27, 1978, under O.R. Book 1929, Page 1026, Public Records of Orange County, Florida.**

**Developers Agreement recorded in O.R. Book 3166, Page 381, Public Records of Orange County, Florida.**

**Developers Agreement recorded in O.R. Book 3392, Page 2745, Public Records of Orange County, Florida.**

**Grant of Easement recorded in O.R. Book 3363, Page 1999, Amendment to Easement recorded in O.R. Book 4971, Page 4224, Certificate of Resolution of Board of Directors recorded in O.R. Book 5005, Page 2958, and Easement contained in Warranty Deed recorded in O.R. Book 3398, Page 2479, Public Records of Orange County, Florida.**

**Resolution of the Board of County Commissioners establishing a municipal service taxing unit for street lighting as recorded in O.R. Book 5356, Page 315, of the Public Records of Orange County, Florida.**

**Ingress/Egress Easement Agreement recorded in O.R. Book 5744, Page 887, Public Records of Orange County, Florida.**

**Terms and conditions of the Ingress/Egress Easement Agreement recorded in O.R. Book 5744, Page 893, Public Records of Orange County, Florida.**

**Declaration of Restrictive Covenants recorded in O.R. Book 5744, Page 899, Public Records of Orange County, Florida. (As to Easement Parcel)**

Project: Metric Drive Courthouse  
Parcel: 101

**EXHIBIT "C"**  
**Due Diligence Contingency**

I. Without in any way limiting the scope of the investigations of the Property that Purchaser may undertake pursuant to Section 6 of the Agreement, Purchaser may obtain within the Inspection Period a report (an "**Environmental Survey**") by a qualified consultant or consultants, including members of Purchaser's own professional staff (the "**Consultants**"). Such Environmental Survey may include, without limitation, the following (all of which shall hereinafter be collectively referred to as the "**Environmental Exceptions**"):

- (i) contamination of the Property by hazardous materials;
- (ii) apparent violation of environmental requirements upon or associated with activities upon the Property;
- (iii) the presence of any endangered or threatened species or plant life on the Property;
- (iv) whether the Property has any historical or archeological significance; and/or
- (v) potential incurrence of environmental damages by the owner(s) or operator(s) of the Property.

The Environmental Survey may also include, without limitation, the results of:

- a) a site inspection;
- b) interviews of present occupants of the Property, if any;
- c) a review of public records concerning the Property and other properties in the vicinity of the Property;
- d) a review of aerial photographs of the Property and other evidence of historic land uses;
- e) soil and/or ground water testing and/or analysis;
- f) asbestos testing and/or analysis;
- g) testing and/or analysis of any other apparently applicable environmental hazard or condition; and/or
- h) building inspection.

The Environmental Survey shall include (if determined by the Consultants) the estimated cost of cure and period of time required to remediate any Environmental Exceptions.

II. The Consultants are hereby authorized to enter upon the Property for such purposes and to perform such testing and take such samples as may be necessary in the reasonable opinion of the Consultants to conduct the Environmental Survey.

III. Seller will cooperate with the Consultants and supply to the Consultants such historical and operational information as may be reasonably requested by the Consultants, including any notices, permits, or other written communications pertaining to possible Environmental Exceptions, and including without limitation, any studies or reports prepared by or for Seller, or furnished to Seller, or its agents or consultants, and Seller will make available to the Consultants any persons known to have knowledge of such matters.

Project: Metric Drive Courthouse  
Parcel No(s): 101  
Name of Owner(s): Financial Center Winter Park, LLC  
Page No.: 1

### SETTLEMENT ANALYSIS

         Pre-Condemnation  
  X   Not Under Threat

#### County's Appraised Value

Land:	2.69 gross acres (approximately)	\$	TBD
Improvements:	33,915 square foot (approximately) office/commercial building, parking lot, and other improvements	\$	TBD
Cost-to-Cure:	n/a	\$	0.00
Other Damages:	n/a	\$	<u>0.00</u>
<b>Total Appraisal Value</b>		<b>\$</b>	<b><u>TBD</u></b>

#### Owner's Requested Amount—Initial

Owner's Counter Offer (Global):	\$ 4,800,000.00
<b>Total Owner's Requested Amount—Initial:</b>	<b>\$ 4,800,000.00</b>

#### Owner's Requested Amount—After Negotiations

Owner's Counter Offer (Global):	\$ 4,270,000.00
<b>Total Owner's Requested Amount—After Negotiations:</b>	<b>\$ 4,270,000.00</b>

<b>Recommended Settlement Amount</b>	<b>\$ 4,270,000.00</b>
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Project: Metric Drive Courthouse  
Parcel No(s): 101  
Name of Owner(s): Financial Center Winter Park, LLC  
Page No.: 2

**EXPLANATION OF RECOMMENDED SETTLEMENT**

(Memorandum to File pursuant to Section 4 of Ordinance 92-29)

The subject property consists of one tax parcel, containing approximately 2.69 acres, located at 4037 Metric Drive in unincorporated Winter Park, Florida, 32792, approximately 300 feet north of University Boulevard, between North Forsyth Road and North Goldenrod Road, bearing Orange County Property Appraiser's Parcel Identification Number 02-22-30-1572-00-170 (the "Property"). The Property is improved with an approximately 33,915 square foot office/commercial building, parking lot, and other improvements.

The Property was initially being listed for lease, not for sale; however, after discussions between County representatives and Financial Center Winter Park, LLC, a Florida limited liability company, ("Owner") Owner agreed to sell the property and quoted an initial asking price of \$4,800,000. After further negotiations, Owner has agreed to sell the Property to County for \$4,270,000. County's external real estate broker, CBRE, Inc., which was involved in these negotiations, has indicated that this purchase price for the Property is reasonable.

Appraisals of the Property have not yet been obtained by County; however, Section 8.1.4 of the proposed contract provides, in part, that County's obligation to purchase the Property is contingent upon:

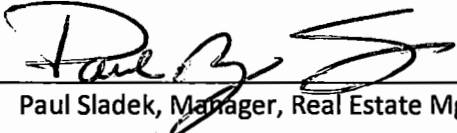
*"The Purchase Price neither: (i) exceeds the value of the Property established by the County-approved Appraisal having the higher valuation of the Property; nor (ii) exceeds, by more than ten percent (10%), the average of the two valuations of the Property established by the two County-approved Appraisals ..."*

As such, unless the proposed contract is amended with the approval of the Orange County Board of County Commissioners, the Purchase Price will be equal to or less than at least one of the two County appraisals to be obtained by County during the inspection period and the Purchase Price may not significantly exceed the average of the two County appraisals. In light of the protections provided to County by this contract contingency, County is adequately protected against overpaying for the Property.

The Real Estate Management Division recommends this settlement.

Recommended by:   
Paul Sladek, Manager, Real Estate Mgmt. Division

Date: 6/18/2020

Approved by:   
Paul Sladek, Manager, Real Estate Mgmt. Division

Date: 6/18/2020

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Old Republic National Title Insurance Company**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**1410 N. Westshore Blvd Suite 800**

6 City, state, and ZIP code  
**Tampa FL 33607**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-			-	
or								
Employer identification number								
4	1			-	0	5	7	9
					0	5	0	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶ *Donusettenald* Date ▶ *2/11/2020*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*