



May 15, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Renzo Nastasi, A.I.C.P., Manager II, Transportation Planning  
Division  
407-836-8072

SUBJECT: Consultant Selection, Request for Proposals, Y23-813-SH, University  
Boulevard Pedestrian/Cyclist Safety Study

**RECOMMENDATION:**

Selection of Vanasse Hangen Brustlin, Inc. to provide University Boulevard Pedestrian/Cyclist Safety Study, Request for Proposals, Y23-813-SH. Request Board authorization for the Procurement Division to negotiate and execute a contract with a not-to-exceed budget of \$630,000.

The proposal was evaluated by the Procurement Committee on May 3, 2023. Commissioner Maribel Gomez Cordero was assigned to the Procurement Committee.

**PURPOSE:**

This contract will provide a technical evaluation of University Boulevard from Semoran Boulevard to Goldenrod Road to review the need for additional pedestrian, cyclist, and transit enhancements. This project is located in District 5.

**FUNDING:**

Funding is available in account number 1003-072-5156-3110.

**DISCUSSION:**

The focus of this project is to identify safety, access, and comfort needs of pedestrians and cyclists. The Consultant shall provide recommendations for enhancements of crosswalks at major intersecting streets and driveways, mid-block crossing countermeasures, and measures to guide pedestrians and cyclists towards crosswalks at the major intersections.

One proposal was received in response to this Request for Proposals (RFP). To ensure an open and competitive solicitation process, the RFP was posted on the County's e-procurement platform. A query from staff to potential proposers that declined to compete on this project resulted in the following:

- AVCON, Inc.: Did not respond to the inquiry.
- DRMP, Inc.: Did not respond to the inquiry.
- Kelly Collins & Gentry: Felt that the reference and Minority/Women Business Enterprise requirements were too restrictive.
- Luke Transportation Engineering Consultants: They reviewed the project scope and determined it would not fit for them to be the lead consultant but considered joining a team as a subconsultant.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - May 3 2023  
 Y23-813-SH, University Boulevard Pedestrian/Cyclist Safety Study

CRITERIA	Project Manager	Assistant Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximum Bonus Points Above)							
Vanasse Hangen Brustlin, Inc.	75.00	50.00	60.00	120.00	20.00	50.00	37.50	0.00	0.00	412.50



**INTEROFFICE MEMORANDUM**

March 2, 2023

TO: Sean Hynes, Contracting Agent  
Procurement Division

FROM: Angela Brown, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-813-SH / University Boulevard Pedestrian/Cyclist Safety Study

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. VANASSE HANGEN BRUSTLIN, INC.**  
**Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Accurate Traffic Counts, Inc.	HM	5%	Traffic Counts, Speed Studies
ASHA Planning Consultancy, Inc.	AF(Pac)	15%	*Public Involvement
L & S Diversified, LLC	AF(Pac)	7%	Right-of-Way Engineering Projects (Right-of-Way Identification Maps)

**\*Additional clarification needed on Subconsultant’s role. Subconsultant is an Orange County certified M/WBE in the following role: Consultancy Services to Include Transportation and Land Use Planning, Policy Planning and GIS Services.**

Total M/WBE Participation Proposed: 27%

M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 15%

Total WBE Workforce: 37%

Minority Workforce and Women Workforce Weighted Score: **0**

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0

SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0

Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points:** 0

*(Includes SDV & Dislocated Workers)*