




## Interoffice Memorandum

December 12, 2022

To: Mayor Jerry L. Demings  
-AND-  
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-6541

SUBJECT: Approval of Contract Y23-2001, Supportive Services for Children of  
Incarcerated Parents - Bithlo

### ACTION REQUESTED:

Approval of Contract Y23-2001, Supportive Services for Children of Incarcerated Parents - Bithlo, with Aspire Health Partners, Inc., in the total contract award amount of \$300,000 for a three-year term.

### PURPOSE:

This contract will provide funds to provide behavioral health counseling and case management services to children and their families who have one or more parent or guardian that are, or have been, incarcerated. The performance period is January 1, 2023 through December 31, 2025.

### FUNDING:

Funding is available in account number 0001-062-2556-8610.

### APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Aspire Health Partners, Inc. to receive CRP funding to provide Supportive Services for Children of Incarcerated Parents - Bithlo. The Citizens' Commission for Children Division concurs with the funding recommendation.

### REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Aspire Health Partners, Inc. will provide supportive services for children of incarcerated parents - Bithlo in which programming will target youth identified as at-risk of becoming involved, or are currently involved with, the juvenile justice system due to elevated risk factors associated with parental or guardian incarceration.