




Interoffice Memorandum

**AGENDA ITEM**

February 4, 2021

TO: Mayor Jerry L. Demings  
–AND–  
County Commissioners

FROM: Jon V. Weiss, P.E., Director  
Planning, Environmental and Development  
Services Department 

**CONTACT PERSON: Mitchell Glasser, Manager  
Housing and Community Development Division  
407-836-5190**

SUBJECT: February 23, 2021 – Consent Item  
Amendment to the 2019-2020 One-Year Action Plan Budget and  
Authorization to Amend Subrecipient Agreement

On June 23, 2020, the Board approved a substantial amendment to the 2019-2020 One-Year Action Plan to incorporate funding received under the CARES Act for the projects and activities to be undertaken with supplemental Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). The Board also approved a delegation of limited authority for the County Administrator to execute subrecipient agreements for each agency being funded under the substantial amendment for the 2019-2020 One-Year Action Plan.

The approved budget for the substantial amendment included contingency funds in the amount of \$789,471 in CDBG-CV and \$41,470 in ESG-CV. The contingency funds were budgeted for the purpose of addressing additional needs for services under the projects and activities being funded. Orange County Citizen Participation Plan allows for non-substantial amendments to a One-Year Action Plan when those involve less than 25% of the fiscal year's funding allocation.

The Housing and Community Development Division received a request from Jewish Family Services of Greater Orlando, Inc. for additional CDBG-CV funds in the amount of \$412,500 to continue offering its rental assistance program for individuals and households affected by COVID-19. The Agency was originally awarded \$603,350, including \$500,000 in direct short-term rental assistance, to provide up to three months of rental and financial assistance to 200 low- to moderate-income households in need of those services due to COVID-19. Because of the high demand for rental assistance services, the Agency expended/obligated all of the awarded funds. The request for additional funds in the

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amount of \$412,500, for a total of \$1,015,850, will allow the Agency to serve another 100 households through the end of April 2021, along with a modification to provide up to four months of rental and financial assistance.

This request also requires an amendment to the Subrecipient Agreement with the Agency for utilization of a portion of the originally budgeted contingency funds.

**ACTION REQUESTED: Approval of Amended 2019-2020 One-Year Action Plan Budget and authorization for the County Administrator to execute amendments to the Subrecipient Agreement with Jewish Family Services of Greater Orlando, Inc. All Districts.**

JVW:MG:ER  
Attachment

BCC Mtg. Date: February 23, 2021

**Amended 2019-2020 One-Year Action Plan Budget**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV)**

**CAPITAL IMPROVEMENT & HOUSING PROJECTS**

*COVID-19 Health & Safety Improvements to Affordable Rental Housing*

Grand Avenue Economic Community Development Corporation

(Maxwell Garden and Maxwell Terrace)

\$ 34,018

Winter Park Housing Authority (*Tuscany at Aloma*)

\$ 17,258

**Total Capital Improvement & Housing Projects**

**\$ 51,276**

**PUBLIC SERVICES**

Center for Independent Living in Central Florida, Inc.

\$ 50,000

Coalition for the Homeless of Central Florida, Inc.

\$ 386,951

Community Coordinated Care for Children, Inc.

\$ 157,318

Community Legal Services of Mid-Florida, Inc.

\$ 350,800

Covenant House Florida, Inc.

\$ 62,941

Hispanic Federation, Inc.

\$ 220,000

Homeless Services Network of Central Florida, Inc.

\$ 110,000

Jewish Family Services of Greater Orlando, Inc. (rental assistance)

~~\$ 603,350~~ \$1,015,850

Jewish Family Services of Greater Orlando, Inc. (food pantry)

\$ 35,000

LifeStream Behavioral Center, Inc.

\$ 36,250

Seniors First, Inc.

\$ 160,000

SOS by Urbaner, Inc.

\$ 54,400

The Jobs Partnership, Inc.

\$ 50,000

United Against Poverty, Inc.

\$ 200,000

**Total Public Services**

**\$2,477,010**

**CONTINGENCIES**

~~\$ 789,471~~ \$ 376,971

**CDBG-CV ADMINISTRATION (20%)**

**\$ 829,439**

**TOTAL CDBG-CV BUDGET**

**\$4,147,196**

**EMERGENCY SOLUTIONS GRANT (ESG-CV)**

**SHELTER OPERATIONS**

Coalition for the Homeless of Central Florida, Inc.

\$ 229,072

Covenant House Florida, Inc.

\$ 104,093

Family Promise of Greater Orlando, Inc.

\$ 255,500

Harbor House of Central Florida, Inc.

\$ 95,000

Southern Territorial Headquarters of the Salvation Army

\$ 224,000

**Total Shelter Operations**

**\$ 907,665**

**HOMELESSNESS PREVENTION SERVICES**

Embrace Families Solutions, Inc.

\$ 395,208

**Total Rapid Rehousing and Stabilization**

**\$ 395,208**

**RAPID REHOUSING AND STABILIZATION SERVICES**

Homeless Services Network of Central Florida, Inc.

\$ 477,459

**Total Homelessness Prevention**

**\$ 477,459**

**CONTINGENCIES**

**\$ 41,470**

**ESG-CV ADMINISTRATION (10%)**

**\$ 202,422**

**TOTAL ESG-CV BUDGET**

**\$2,024,224**