



Interoffice Memorandum

September 18, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

Carrie Mathes
C.M.

Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement
Division

CONTACT: Julie Naditz, P.E, Manager, Highway Construction Division
(407) 836-7949

SUBJECT: Consultant Selection, Request for Proposals Y20-833-CH,
Professional Construction Engineering and Inspection (CEI) and
Compliance Services for the Oakland Roundabout Construction
Project

RECOMMENDATION:

Selection of one firm and an alternate to provide Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project, Request for Proposals Y20-833-CH. Further, request the Board authorize negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget of \$299,000.

- AE Engineering, Inc.
- CDM Smith, Inc.

The Procurement Committee evaluated the proposals on September 16, 2020. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

The Consultant shall assist the County by providing project management, CEI, and compliance services for the Oakland Roundabout Construction project. The project is located in District 1.

The services to be performed include, but are not limited to:

- Shop drawings review and approval, interpretation of plans and specifications to respond to information requests, claim and construction schedule review and recommendation, daily inspection services and reporting, monitoring for adherence to County, State, safety and permitting standards.
- Compliance services shall include, but are not limited to, monitoring the compliance requirements in accordance with Required Contract Provisions Federal Aid Contracts (FHWA 1273) and compliance oversight program established by the Florida Department of Transportation (FDOT). The CEI Services is not funded by FDOT. However, the Oakland Roundabout construction project may be funded by FDOT.
- Perform geotechnical/material testing services as may be necessary.

Request for Proposals Y20-833-CH, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project

- Coordination with Contractors and stakeholders and review of change orders and pay requests as it relates to the tasks listed.

DISCUSSION:

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP.

The Consensus scores from the Procurement Committee are attached.

Procurement Committee Meeting - September 16, 2020

Y20-833-CH, Professional Construction Engineering Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
CDM Smith, Inc.	75.00	16.67	60.00	120.00	15.00	50.00	75.00	0.00	2.00	413.67
AE Engineering, Inc.	0.00	0.00	60.00	135.00	25.00	50.00	37.50	0.00	0.00	307.50



INTEROFFICE MEMORANDUM

September 15, 2020

TO: Carol Hewitt, Contracting Agent, Procurement Division
FROM: Angela Brown, Senior Contract Administrator
 Business Development Division
SUBJECT: Business Development Division M/WBE Proposal Evaluation
PROJECT: Y20-833, Professional Construction Engineering Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project

APPROVED: *Aheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. AE ENGINEERING, INC.
 MAJORITY PRIME**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
None			

Total M/WBE Participation Proposed: 0%
 M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 23%
 Total WBE Workforce: 6%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0
 Dislocated Worker(s) Proposed: 0

Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

2. CDM SMITH, INC.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Civil/Site Engineering and Inspection, Inc.	WF	18%	Inspection
Mehta & Associates, Inc.	AM(Is)	4.5%	Inspection
Nadic Engineering Services, Inc.	AFAF	2%	Materials Testing/Asphalt Plant
PI Consulting Services, Inc.	AF(Is)	4.5%	Inspection

Total M/WBE Participation Proposed: 29%
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 20%
Total WBE Workforce: 24%
Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
PES, LLC	2	Survey

Registered SDV(s) Proposed: 1
SDV Bonus Points: **2**

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Dislocated Workers)