



Interoffice Memorandum

May 25, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M, Manager II,
Procurement Division

Contact: Terry Devitt, Deputy Director, Orange County Convention Center
407-685-9867

Subject: Approval of Purchase Order M111250, Purchase of Taylor Dunn
Utility Carts

ACTION REQUESTED:

Approval of Purchase Order M111250, Purchase of Taylor Dunn Utility Carts, with Briggs Industrial Solutions Inc, DBA Briggs Equipment, in the amount of \$701,985.

PROCUREMENT:

This purchase order procures 31 Taylor Dunn utility carts for use on the Orange County Convention Center's (OCCC) campus.

FUNDING:

Funding is available in account number 4430-035-0960-6410.

APPROVALS:

The OCCC concurs with this recommendation.

REMARKS:

On April 22, 2015, the Procurement Division approved a standardization of steel body utility vehicles manufactured by Taylor Dunn.

Briggs Industrial Solutions Inc, DBA Briggs Equipment has been verified as the sole vendor and is the only authorized dealer in the state of Florida for Taylor Dunn utility carts. These 31 utility carts will replace existing older, insufficient models and allow all divisions at the OCCC to efficiently transport up to four people at a time for convention service needs. These heavy-duty utility carts are also capable of hauling or towing heavy equipment throughout the entire campus. The Security Division will additionally have the ability to increase their capacity to transport guests requesting or requiring mobile accommodations throughout the OCCC campus. Pricing is consistent with current industry pricing for steel body utility vehicles. These carts are manufactured with steel

bodies (16 gauge) and have safety features that are far and above a typical passenger cart. Grainger has standard Cushman utility vehicles for sale from \$17,775.21 to \$21,138.60, but they are standard carts, not the robust utility carts that meet County needs. The quoted pricing is also consistent when compared to County purchase order M110535, issued on March 7, 2023 for a smaller quantity replacement order, therefore pricing is considered fair and reasonable.