



Interoffice Memorandum

November 16, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager II, Roads and Drainage
Division
407-836-7871

SUBJECT: Award of Invitation for Bids Y22-1084-RM, Right-of-Way Mowing –
Apopka, Section I

ACTION REQUESTED:

Approval to award Invitation for Bids Y22-1084-RM, Right-of-Way Mowing –
Apopka, Section I, to the low responsive and responsible bidder, Aero Groundtek,
LLC, in the estimated contract award amount of \$408,850 for the base year.
Request authorization for the Procurement Division to exercise option years one
and two.

PURPOSE:

This contract will provide right-of-way mowing for County owned properties in
Apopka Section I.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur
with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated
for responsiveness, responsibility, and price reasonableness. The bids received
from Aristocracy, LLC dba Your Chores Outdoors, Mae Mancilla, LLC and
Premier Lawn Maintenance, LLC were deemed non-responsive for failing to
submit required documents. Aero Groundtek LLC has a satisfactory record of
performance and is considered responsible. Prices have been determined to be

reasonable compared to current contracted pricing. Therefore, award is recommended to Aero Groundtek, LLC.

The bid tabulation is as follows:

Aero Groundtek, LLC	Base Year	\$408,850
	Option Year 1	\$414,910
	Option Year 2	\$420,970
	Total Estimated Bid	\$1,244,730

Aristocracy, LLC dba Your Chores Outdoors	Non-responsive
Mae Mancilla, LLC	Non-responsive
Premier Lawn Maintenance, LLC	Non-responsive



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 15, 2022

TO: Rebeca Malave, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y22-1084-RM, Right of Way Mowing Apopka Section I

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was at least one firm certified at the prime level for the scope of services. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division