



**Interoffice Memorandum**


Received on July 11, 2024  
Deadline: July 16, 2024  
Publish: July 21, 2024

July 11, 2024

**TO:** Jennifer Lara Klimetz, Assistant Manager,  
Clerk of the Board of County Commissioners,  
County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor,  
Agenda Development Office

**FROM:** Nicolas Thalmueller, AICP, Planning Administrator  
Planning Division, DRC Office

**CONTACT PERSON:** **Michael Rosso**   
**Assistant Project Manager**  
**Planning Division 407-836-5616**  
[Michael.Rosso@ocfl.net](mailto:Michael.Rosso@ocfl.net)

**SUBJECT:** Request for Board of County Commissioners  
Public Hearing

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**Project Name:** South Park Planned Development (PD)  
Case # CDR-24-04-093

**Type of Hearing:** Substantial Change

**Applicant(s):** Jordan Draper  
Kimley-Horn & Associates, Inc.  
200 S Orange Avenue, Suite 600  
Orlando, Florida 32801

**Commission District:** 6

**General Location:** 2800 West Sand Lake Road; South of West  
Sand Lake Road / East of South John Young  
Parkway

**Parcel ID #(s)** 33-23-29-7457-00-001 (affected parcel)

**Size / Acreage:** 82.18 acres (overall PD)  
14.74 acres (affected area)

BCC Public Hearing  
Required by:

Orange County Code, Chapter 38, Article VIII,  
Division 1, Section 38-1207

Clerk's Advertising  
Requirements:

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held.

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

**Advertising Language:**

A PD substantial change to increase commercial use square footage in Tract 2 from 163,500 to 165,419 for a total commercial use square footage of 676,355 for the entire PD.

**Material Provided:**

(1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);

(2) Location map (*to be mailed to property owners*)

***Special Instructions to Clerk (if any):***

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

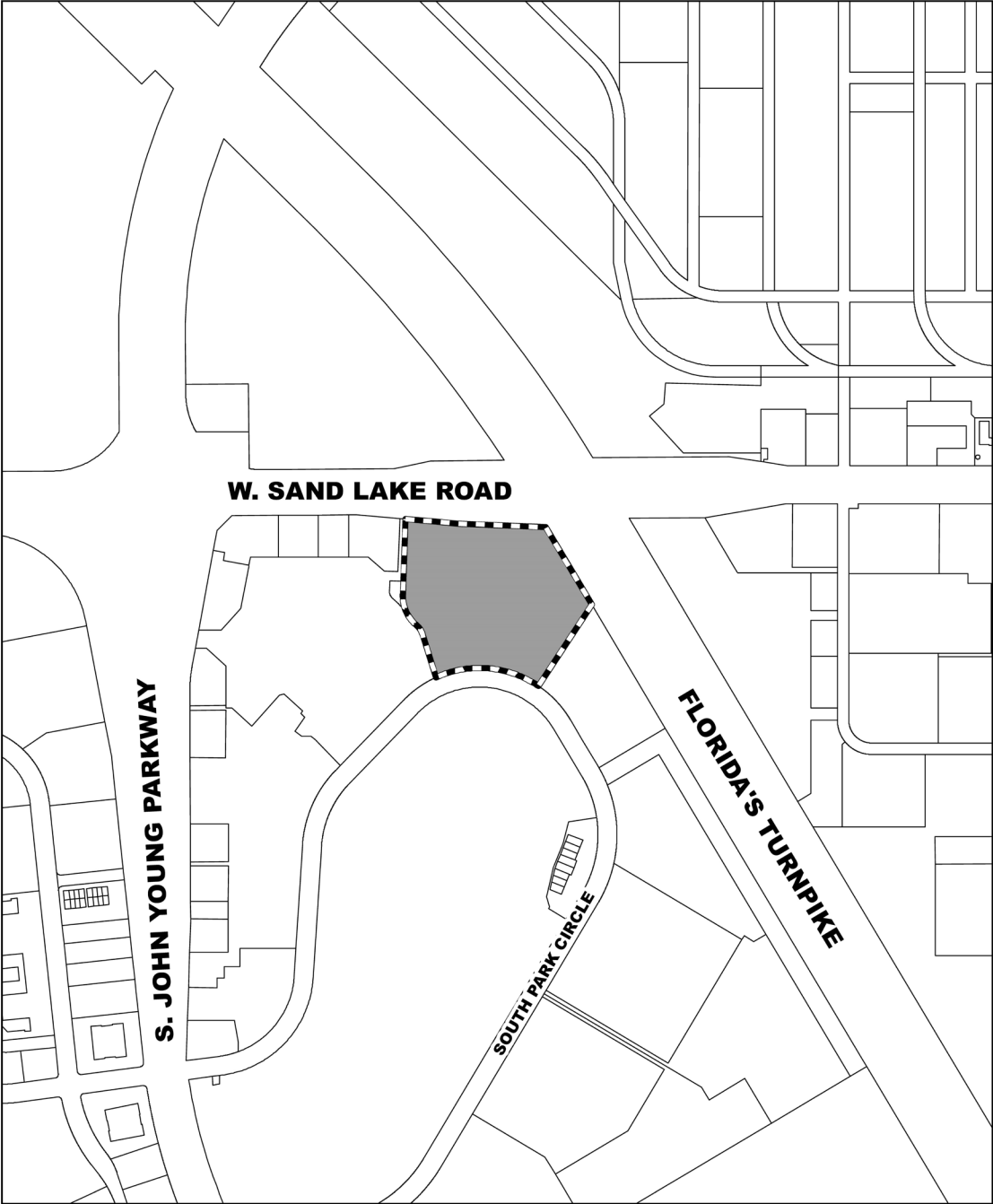
Please notify Michael Rosso of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map)

If you have any questions regarding this map, please call Planning Division at 407-836-5600.

### Location Map

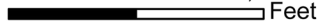
CDR-24-04-093



 Subject Property



0 600 1,200 Feet

A horizontal scale bar with markings at 0, 600, and 1,200 feet.