



Interoffice Memorandum

December 27, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Donna Wyche, Manager, Mental Health and Homelessness Issues Division
407-836-7608

SUBJECT: Ratification of Sub-Recipient Agreement Y22-212, Providing Screening for Young Children Utilizing the Ages and Stages Questionnaire: Social Emotional Second Edition

ACTION REQUESTED:

Ratification of Sub-Recipient Agreement Y22-212, Providing Screening for Young Children Utilizing the Ages and Stages Questionnaire: Social Emotion Second Edition, with Orange County School Readiness Coalition, Inc. dba Early Learning Coalition of Orange County, in the contract award amount of \$139,645.

PROCUREMENT:

This sub-recipient agreement will provide funding to implement a comprehensive early childhood system that effectively serves children with or at risk of social-emotional/behavioral challenges and their families. The period of performance is August 31, 2021 to August 30, 2022.

FUNDING:

Funding is available in account number 0001-062-7500-3197. Funding for this contract is provided via federal grants from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA).

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Implementation of the comprehensive early childhood system will be accomplished by improving coordination and collaboration across child and family serving systems, offering early assessment/identification and referrals to treatment, providing evidence-based practice interventions and strengthening infrastructure for the identified families, partners, and systems.

Early Learning Coalition of Orange County is the largest supplier of Ages and Stages Questionnaire Screenings in Orange County. Their services focus on early childhood providers. This model is now SAMHSA grant, Notice of Award 6H79SM081465. The Early Learning Coalition of Orange County was identified in the grant application.

The Early Learning Coalition of Orange County's salaries are determined with the use of the Rollins College study which is prepared on regular basis in the community, analyzing the scope of responsibilities, education, and experience. The Rollins College study is used to assess the education and experience of new hires to ensure determined salary ranges for a particular position. Pricing is considered reasonable based on comparison to the data provided by the Rollins College study.