



Interoffice Memorandum

June 28, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THRU: Venerria Thomas, Director
Community and Family Services Department

Venerria L. Thomas

FROM: Matt Suedmeyer, Manager
Parks and Recreation Division
(407) 836-6202

SUBJECT: **Consent Agenda Item – July 11, 2023**
Park Facility Naming Request

The Parks and Recreation Division is in the process of building four youth baseball and softball fields in the Dr. Phillips area of Orange County. These park improvements are scheduled to be complete in September 2023.

The Parks and Recreation Division received a request from Dr. Phillips Little League to name the park Dr. Phillips Little League Complex. After discussion and review by the Parks Advisory Board, the board recommends naming the park the "Dr. Phillips Ballfield Complex".

Orange County Administrative Regulations, Section 2.16 outlines procedures for the naming of county parks and related facilities. The Administrative Regulations require a review and recommendation from the Parks and Recreation Advisory Board on naming requests, with final approval by the Board of County Commissioners.

The proposed name was recommended for approval by the Parks and Recreation Advisory Board on February 9, 2023. If you have questions prior to the Board meeting, please contact me.

Action Requested: Approval of Parks and Recreation Advisory Board recommendation to name the new park in the Dr. Phillips area the Dr. Phillips Ballfield Complex. District 1.

Attachment

:ms

c: Carla Bell Johnson, Deputy County Administrator
Lavon Williams, Esq. AICP, Deputy Director, Community and Family Services
Dr. Tracy Salem, Deputy Director, Community and Family Services

ORANGE COUNTY PARKS AND RECREATION ADVISORY BOARD

Magnolia Park
2929 S. Binion Road
Apopka, FL 32703

Thursday, February 9, 2023
12:00 pm

Attendance:

PAB Members: Joey Kratt, Patrick Panza, Kelly Baumier, Eugene Stoccardo, Malika Harrison, Erica Bolivar, Kelly Dudek, and David Outing

Absent Members: Donald Jones, Madeline Almodovar, and Carlos Morell

OC Staff: Kyle Kent, Regina Ramos and Meghan Dawson

Visitors: Mateo Shultz, Bill Archer

2023 ATTENDANCE REPORT														No. Held	% Miss	Date Appt.
Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Patrick Panza	X	X											Meeting Cancelled	2	0%	12/13/2022
Kelly J. Dudek	A	X												2	50%	6/30/2023
Donald L. Jones	X	A												2	50%	11/15/2016
Erica Bolivar	X	X												2	0%	8/7/2018
Joey Kratt	X	X												2	0%	11/14/2017
Kelly Baumier	X	X												2	0%	8/9/2022
Malika Harrison	X	X												2	0%	10/2/2020
Madeline Almodovar	X	A												2	50%	11/13/2018
Carlos A. Morell	X	A												2	50%	5/10/2022
David Outing	X	X												2	0%	8/6/2021
Eugene Stoccardo	X	X												2	0%	8/6/2021

- I. **Call to Order** – 12:05 p.m.
 - Pledge of Allegiance – All

- II. **Public Comment** – Mateo Schultz of the People of North Pine Hills President, discussed the Coast to Coast Trail, no further action was taken at this time

- III. **Approval of Meeting Minutes:**
 - Draft Meeting Minutes for the January 12, 2023 – following a brief review of the minutes, Eugene Stoccardo made a motion to approve the draft minutes. Erica Bolivar seconded. Chairman Kratt called for a vote. All agreed – none opposed. Meeting Minutes approved.

- IV. **Site Overview** – Ronald Cochrane Jr., Site Supervisor for Magnolia Park, gave a brief overview of the site and answered any questions specific to the park.

- V. **Manager's Update** – (Projects, Issues & Section Updates) – Kyle Kent, Assistant Manager
 - Discussion of the future locations for the 2023 Parks Advisory Board meetings will be held each month.
 - Naming of the Dr. Phillips Little League Complex – Discussion ensued regarding the naming of the new field. Patrick Panza made a motion to provide three options for naming of the field, the first preference would be "Dr. Phillips Ballfield Complex", the second name option "Dr. Phillips Ballfields" and third option is the name as originally presented "Dr. Phillips Little League Complex" as the least favorable. Kelly Baumier District 2 seconded the motion. Chairman Kratt called for a vote. All agreed – none opposed.

- VI. **P & R Division Section Updates.**
 - Planning & Design Section – Regina Ramos. Project Manager – provided an overview of the Parks Activity Schedule. Following a brief questions and answer discussion. No further action was taken.

- Operations -- Kyle gave an update on the daily Operations of the Parks Division. No further action was taken

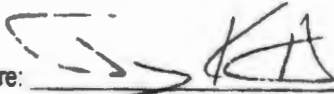
VII. Old Business

VIII. New Business

IX. Next Meeting Date & Location – March 9, 2023, 12:00 pm, Barnett Park, 4801 West Colonial Drive, Orlando, FL 32808. PPE available upon request.

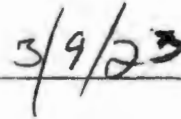
X. Meeting Adjourned – 1:20 pm

Signature: _____



Joey Kratt, District 4 Representative - Chairman

Date: _____



2.16 THE NAMING OF ORANGE COUNTY PARKS, AND RELATED FACILITIES

I. POLICY

The ultimate authority for the naming (or renaming) of Orange County Parks and Recreation sites is vested in the Board of County Commissioners (BCC). This Regulation provides the steps necessary to bring a proposed name to the BCC for consideration and approval. The following procedure is to be used for renaming existing sites, naming new park sites, and for the naming of specific facilities within a park site.

A. Acceptable Park Names

1. Natural feature, recognizable area, neighborhood, or names of horticultural or historical significance for Orange County Parks and Recreation facilities are preferred.
2. A park or recreation facility may be named in honor of a deceased person who has made a major contribution to the field of parks and recreation or community endeavors after a waiting period of no less than twelve months from death of such person except if specified as a condition of substantial donation offered to Orange County.
3. A park or recreation facility shall not be named for a living person except when a name is specified as a condition of substantial donation offered to Orange County.

In such cases when naming a park or recreation facility after a donor, the BCC should indicate the minimum monetary contribution to be considered (in relation to the percentage of total cost of the project or land).

B. The Parks and Recreation Advisory Board (Parks Board) recommends to the BCC that the names of current County parks and recreation facilities be maintained in order to respect historical tradition and community values that previous generations bestowed on these sites.

II. PROCEDURES

A. Submission Process for Proposed Site Names

I. Proposed names for new parks (or the remaining of existing facilities) may be brought forward by any of the following individuals, groups or entities:

- a. County Mayor;
- b. The BCC or an individual Commissioner;
- c. Parks Board or Board member;
- d. Parks and Recreation Manager or staff; or
- e. Any Orange County citizen or group.

2. Proposed names must be submitted in writing to the Manager of the Parks and Recreation Division. Proposals must contain, at the minimum, the following information:

- a. Proposed Name

b. Proposed Site Location

c. Reasons for recommendation of the proposed name. If being named after an individual, this should include such justifications as civic involvement of honoree, historical context of honoree in the Orange County community, and related information.

d. The submittal must include a narrative outlining the community accomplishments/donations attributable specifically to the named individual.

3. Upon receipt of the written proposal, the Manager of the Parks and Recreation Division will place the recommendation on an upcoming Parks Board agenda for consideration. Copies of the proposal will be provided to the Parks Board members prior to the scheduled meeting. The Parks and Recreation Division will include their recommendations with the submittal to the Parks Board for final evaluation and disposition.

4. A decision will be communicated to the Parks and Recreation Division for the purposes of forwarding a formal response to the sponsoring agency/organization (original requester). Receipt of an approved proposal does not indicate action but support for final consideration. More than one approved proposal can be considered for the same site or facility in question.

B. County Mayor Recommendations

The County Mayor will review the written recommendation of the Parks Board, and advance the recommendation to the BCC for consideration.

C. BCC Approval

The County Mayor's recommendation for a site name will be placed on the BCC meeting agenda for approval. Upon their approval, the site name will be official.

Upon approval of a submitted request, the Parks and Recreation Division, in conjunction with the sponsoring agency/organization, will determine the appropriate type and placement of any recognition within the park facility. All costs associated with this recognition and placement thereof will be the sole responsibility of the sponsoring individual(s)/organizations.

FOR MORE INFORMATION CONTACT: Parks & Recreation Division, Community & Environmental Services Department

REFERENCE: None

APPROVED: 6/27/06