



May 12, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Kenneth Leeming, P.E., Manager, Highway Construction Division
407-836-7713

SUBJECT: Consultant Selection, Request for Proposals, Y23-807-CC,
Professional Construction Engineering and Inspection (CEI) and
Compliance Services for the Lake Apopka Connector Trail Project

RECOMMENDATION:

Selection of one firm and an alternate to provide Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project, Request for Proposals, Y23-807-CC from the following firms listed alphabetically:

- AE Engineering, Inc.
- Civil/Site Engineering, Inc.

Request Board authorization for the Procurement Division to negotiate and execute a contract with a not-to-exceed budget amount of \$593,150.

The proposals were evaluated by the Procurement Committee on May 10, 2023. Commissioner Maribel Gomez Cordero was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide professional construction engineering, inspection, and compliance services and personnel to act as an extension of County staff for the construction management and oversight of federal requirements for the federally funded construction project. This project is located in District 2.

REMARKS:

The consultant shall assist the County by providing project management and support services for construction of the Lake Apopka Connector Trail project. The services the consultant may be asked to provide may include, but are not limited to, review and approval of plans and specifications, daily inspection services, monitoring

Selection of Consultant, Request for Proposals Y23-807-CC Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project
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compliance requirements in accordance with Federal Aid Contracts, coordination with contractors and stakeholders, and other tasks as may be assigned.

Three proposals were received in response to this Request for Proposals (RFP). The proposal from A2 Group, Inc. scored too low for Board consideration. The Procurement Committee evaluated the proposals in accordance with the criteria set forth in this RFP.

The Procurement Committee's scores are attached.

Procurement Committee Meeting

Y23-807-CC, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3								
AE Engineering, Inc.	50.00	16.67	41.25	120.00	25.00	40.00	37.50	0.00	0.00	330.42
Civil/Site Engineering, Inc.	75.00	0.00	60.00	120.00	20.00	50.00	75.00	0.00	0.00	400.00



INTEROFFICE MEMORANDUM

May 2, 2023

TO: Corie Cummings, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-807-CC / Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Lake Apopka Connector Trail Project

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. A2 GROUP, INC.
Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
BASE Consultants, Inc.	AF(Is)	27%	Engineering Inspections

Total M/WBE Participation Proposed: 27%
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 64%
Total WBE Workforce: 14%

Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

2. AE ENGINEERING, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
3G Engineering and Consulting Services, Inc.	AFAM	9%	*Inspection Services
**Adaptive Consulting Engineers, LLC	AF(Pac)	4%	*Inspection Services
Civil/Site Engineering, Inc	WF	6%	*Inspection Services
L & S Diversified, LLC	AF(Pac)	1%	Survey
PI Consulting Services, LLC	AF(Pac)	4%	*Inspection Services

***Prime has included four (4) subconsultants on team to perform the same role (CEI Inspection Support Services). Additional clarification needed as it relates to the inspection support scope for this project. *Prime has included three (3) subconsultants on team to perform the same role (CEI Inspection Support Services). Additional clarification needed as it relates to the inspection support scope for this project. The contract awardee for Contract Y22-815, CEI for Shingle Creek Trail Phase 3, originally allocated 4% to six (6) different M/WBE subconsultants to perform inspection support on this project. However, during the negotiations phase, the User Department indicated generally it is the best interest of the project and the County to have the same inspector for the duration of the work. Therefore, additional clarification is needed in this regard.**

****Additional clarification needed on Subconsultant's role. Subconsultant is an Orange County certified M/WBE in the following role: Construction Administration to include the management of project financials, viewing proposed and existing contracts, contract negotiations, project staffing, contract amendment and preparation, budget and invoice establishment tracking, marketing and meeting with clients.**

Total M/WBE Participation Proposed: **24%**
M/WBE Sub consultant participation Weighted Score: **0**

Total M/WBE Workforce: **41%**
Total WBE Workforce: **9%**

Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: **0**
SDV Bonus Points: **0**

Dislocated Worker(s) Proposed: **0**
Dislocated Worker(s) Bonus Points: **0**

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

3. CIVIL/SITE ENGINEERING, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Mehta and Associates, Inc.	AM(Pac)	4%	*CEI Inspection Support Services
PI Consulting Services, LLC	AF(Pac)	4%	*CEI Inspection Support Services
Geotechnical and Environmental Consultants, Inc.	AFAF	4%	Material Testing
3G Engineering & Consulting Services, Inc.	AFAM	11%	*CEI Inspection Support Services
L & S Diversified, LLC	AF(Pac)	4%	Surveying Services

*Prime has included three (3) subconsultants on team to perform the same role (CEI Inspection Support Services). Additional clarification needed as it relates to the inspection support scope for this project. The contract awardee for Contract Y22-815, CEI for Shingle Creek Trail Phase 3, originally allocated 4% to six (6) different M/WBE subconsultants to perform inspection support on this project. However, during the negotiations phase, the User Department indicated generally it is the best interest of the project and the County to have the same inspector for the duration of the work. Therefore, additional clarification is needed in this regard.

Total M/WBE Participation Proposed: **27%**
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 19%
 Total WBE Workforce: 10%

Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
 Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)