



Interoffice Memorandum

September 18, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y24-2023, Case Management in Support of the Oak Ridge Neighborhood Center for Families

ACTION REQUESTED:

Approval of Contract Y24-2023, Case Management in Support of the Oak Ridge Neighborhood Center for Families, with Stand Up Survivor, Inc., in the total contract award amount of \$225,000 for a three-year term.

PURPOSE:

This contract will provide program services including assessment and evaluation, plan development, advocacy, wrap around services, linkage and referral to community resources, and follow-up. The performance period is October 1, 2023 through September 30, 2026.

FUNDING:

Funding is available in account number 0001-062-0404-8610.

APPROVALS:

The Citizens' Review Panel (CRP) for Human Services recommended Stand Up Survivor, Inc. to receive CRP funding to provide Case Management in Support of the Oak Ridge Neighborhood Center for Families (NCF). The Citizens' Commission for Children Division concurs with the funding recommendation. Stand Up Survivor, Inc. has previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

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The goal of the program is to provide year-round, culturally competent case management services to Orange County residents to enable them to become self-sufficient. The program will connect clients to community resources and ancillary support services, provide emotional support, assist clients in the enrollment of services, and assist clients in becoming knowledgeable of eligibility criteria to participate in programs and services.

The agency anticipates serving an estimated 80 unduplicated participants per year. Services will be provided at the Oak Ridge NCF, located at 150 Amidon Lane, Orlando, FL 32809, in District 3.