



Interoffice Memorandum

CAPITAL PROJECTS ITEM 4

DATE: February 2, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

Handwritten signature of Anne Kulikowski in black ink.

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

Handwritten signature of Sara Flynn-Kramer in black ink.

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 3, Contract Number Y19-753, Moss Park C-29 Boat Dock & Mooring Repairs, with Construct Co Inc, in the amount of \$18,910.67, for a revised lump sum contract amount of \$267,841.24.

PROJECT: Moss Park C-29 Boat Dock & Mooring Repairs

DISTRICT 4

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1250-062-1800-3810

JUSTIFICATION/DISCUSSION:

South Florida Water Management District Right of Way permitting required that the replacement dock be raised to comply with their regulations in this navigable waterway. This change was unexpected because this was a replacement of an existing dock that was permitted and installed at a lower elevation. All of the existing sidewalks had to be reworked to meet the new raised elevations. This work includes new ADA compliant sidewalks, handrails, and the associated site work and sod.

PREVIOUS ACTIONS TO THIS PURCHASE ORDER:

The Contract award was approved on July 2, 2019.

Original Contract dated July 29, 2019

Original Purchase Order dated August 6, 2019 **Lump sum amount - \$ 198,980.00**

Change Order No. 1 dated October 1, 2020 **Lump sum amount - \$ 1,461.47**
Changes for unforeseen SFWMD requested hurricane preparation.

Change Order No. 2 dated January 25, 2020 **Lump sum amount - \$ 48,489.10**
Changes for unforeseen construction services to comply with USACE and SFWMD permit requirements.

Proposed Change Order No. 3 **Lump sum amount - \$ 18,910.67**
Changes for unforeseen ADA compliant handrail installation due to raised sidewalk and additional sod to work with the revised elevations for ADA access.

Proposed Final Contract Amount **Lump sum amount - \$ 267,841.24**

cc: *Administrative Services Department
Procurement Division
Parks and Recreation Division
Capital Projects Division*



**ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
01/26/21	FY 21	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services	Reed Knowlton	836-0052	Rochelle Chambers

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO
Construct Co Inc	3	C19753	POOC	Y19-753	<input type="checkbox"/> DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
2	Select Action FROM 112178.67 TO 131089.34	\$ 112,178.67	\$ 131,089.34	Moss Park C-29 Boat Dock and Mooring Repair	\$ 18,910.67
	Select Action FROM TO			APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS FEB 23 2021	\$ 0.00
	Select Action FROM TO				\$ 0.00

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
								\$ 0.00
								\$ 0.00
								\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O	OTHER CHANGES: DESCRIBE
\$ 198,980.00	\$ 49,950.57	\$ 18,910.67	\$ 267,841.24	

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
\$ 198,980.00	\$ 49,950.57	\$ 18,910.67	\$ 267,841.24

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

This change order is necessary to procure and install of ADA Compliant handrails at raised sidewalk and additional Bahia sod.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

LINDSEY BUCHANAN
Sara Flynn-Kramer
Digitally signed by Sara Flynn-Kramer
DN: cn=Sara Flynn-Kramer, o=OC, email=Sara.Flynn-Kramer@ocd.net, ou=OC
Date: 2021.02.04 11:58:33 -0800

DATE: 02/04/21

DEPARTMENT APPROVAL SIGNATURE

DATE: 02/04/21

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL: _____

DATE: _____

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: YES NO

CHANGE AWARD AMOUNT TO: _____