



Interoffice Memorandum

AGENDA ITEM

June 5, 2020

TO: Mayor Jerry L. Demings
–AND–
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director
Planning, Environmental and Development
Services Department

**CONTACT PERSON: Mitchell Glasser, Manager
Housing and Community Development Division
407-836-5190**

SUBJECT: June 23, 2020 – Discussion Item
Amendment to the Orange County Citizen Participation Plan and
Substantial Amendment to the 2019-2020 One-Year Action Plan

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law making available supplemental Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) funds to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19). Orange County is making a substantial amendment to the 2019-2020 One-Year Action Plan to enable the County to receive and administer the funding from Department of Housing and Community Development (HUD). The amendment to the Citizen Participation Plan will allow for a reduced public comment period of no less than five days and for virtual meetings as a method of citizen participation during a declared disaster or a health-related emergency event, such as the COVID-19 pandemic.

The substantial amendment to the 2019-2020 One-Year Action Plan incorporates supplemental funding received under the CARES Act and outlines the projects and activities to be undertaken with those funds. The proposed budget for the substantial amendment includes funding from the supplemental CDBG-CV Program for the sum of \$4,147,196 and the supplemental ESG-CV for the sum of \$2,024,224. The proposed budget was reviewed and approved by the Community Development Advisory Board on May 20, 2020.

A Public Notice outlining the proposed CDBG-CV and ESG-CV budgets was posted on the Orange County Housing and Community Development website. The Public Notice was also published in the Orlando Sentinel on June 14, 2020 announcing the amendments and availability for review and comments from June 15, 2020 through June 19, 2020.

Given the need to fund these activities as soon as possible, we are seeking a delegation of limited authority for the County Administrator to execute the grant agreements for CDBG-CV and ESG-CV and sub-recipient agreements for each agency being funded under the Substantial Amendment for the 2019-2020 One-Year Action Plan.

ACTION REQUESTED: Approval of Amendment to the Orange County Citizen Participation Plan and Substantial Amendment to the 2019-2020 One-Year Action Plan; approval and execution of: 1) Application for Federal Assistance SF-424 and Assurances-Construction Programs for Community Development Block Grant (CDBG-CV); 2) Application for Federal Assistance SF-424 and Assurances-Construction Programs for Emergency Solutions Grant (ESG-CV); 3) Certifications; 4) Specific Community Development Block Grant Certifications; 5) INTERIM ESG-CV Certifications (NON-STATE); and delegation of limited authority for the County Administrator to execute subsequent CDBG-CV and ESG-CV Grant Agreements with the Department of Housing and Urban Development (HUD), and Subrecipient Agreements for CDBG-CV and ESG-CV funds consistent with the projects and activities outlined in the Substantial Amendment to the 2019-2020 One-Year Action Plan and the budgetary amounts set forth therein. All Districts.

JWV:MG:ER
Attachment

SUBSTANTIAL AMENDMENT TO THE 2019-2020 ONE-YEAR ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV) CAPITAL IMPROVEMENT & HOUSING PROJECTS

COVID-19 Health & Safety Improvements to Affordable Rental Housing

Grand Avenue Economic Community Development Corporation

(*Maxwell Garden and Maxwell Terrace*)

\$ 34,018

Winter Park Housing Authority (*Tuscany at Aloma*)

\$ 17,258

Total Capital Improvement & Housing Projects

\$ 51,276

PUBLIC SERVICES

Center for Independent Living in Central Florida, Inc. (*case management*)

\$ 50,000

Coalition for the Homeless of Central Florida, Inc. (*shelter and staffing needs*)

\$ 386,951

Community Coordinated Care for Children, Inc. (*affordable childcare*)

\$ 157,318

Community Legal Services of Mid-Florida, Inc. (*legal clinics and services*)

\$ 350,800

Covenant House Florida, Inc. (*shelter and staffing needs*)

\$ 62,941

Hispanic Federation, Inc. (*rental assistance*)

\$ 220,000

Homeless Services Network of Central Florida, Inc. (*rental assistance*)

\$ 110,000

Jewish Family Services of Greater Orlando, Inc. (*rental assistance*)

\$ 603,350

Jewish Family Services of Greater Orlando, Inc. (*food pantry staffing needs*)

\$ 35,000

LifeStream Behavioral Center, Inc. (*homeless services*)

\$ 36,250

Seniors First, Inc. (*in-home senior services and food preparation*)

\$ 160,000

SOS by Urbander, Inc. (*job readiness and training*)

\$ 54,400

The Jobs Partnership, Inc. (*job readiness and training*)

\$ 50,000

United Against Poverty, Inc. (*wraparound services and staffing needs*)

\$ 200,000

Total Public Services

\$2,477,010

CONTINGENCIES

\$ 789,471

CDBG-CV ADMINISTRATION (20%)

\$ 829,439

TOTAL CDBG-CV BUDGET

\$4,147,196

EMERGENCY SOLUTIONS GRANT (ESG-CV)

SHELTER OPERATIONS

Coalition for the Homeless of Central Florida, Inc.

\$ 229,072

Covenant House Florida, Inc.

\$ 104,093

Family Promise of Greater Orlando, Inc.

\$ 255,500

Harbor House of Central Florida, Inc.

\$ 95,000

Southern Territorial Headquarters of the Salvation Army

\$ 224,000

Total Shelter Operations

\$ 907,665

HOMELESSNESS PREVENTION SERVICES

Embrace Families Solutions, Inc.

\$ 395,208

Total Homelessness Prevention

\$ 395,208

RAPID REHOUSING AND STABILIZATION SERVICES

Homeless Services Network of Central Florida, Inc.

\$ 477,459

Total Rapid Rehousing and Stabilization

\$ 477,459

CONTINGENCIES

\$ 41,470

ESG-CV ADMINISTRATION

\$ 202,422

TOTAL ESG-CV BUDGET

\$2,024,224

Proposed CDBG-CV Activities

Activity Name or Agency Name	Project Description	Proposed Funding Allocation
COVID-19 HEALTH & SAFETY IMPROVEMENTS TO AFFORDABLE RENTAL HOUSING		
Grand Avenue Economic Community Development Corporation <i>(Maxwell Garden and Maxwell Terrace)</i>	Pathlight Home COVID-19 needs – additional health and safety updates at apartment complexes for formerly homeless individuals. Costs to cover additional security services, cleaning supplies and PPE.	\$34,018
Winter Park Housing Authority <i>(Tuscany at Aloma)</i>	COVID-19 improvements at an affordable housing complex. Costs to cover sanitation posts in common areas, cleaning and an air purifier machine.	\$17,258
Total CDBG-CV for Affordable Rental Housing		\$51,276
PUBLIC SERVICES		
Center for Independent Living in Central Florida, Inc.	COVID-19 Response Program Enhancement – to offer case management, intake and referrals for services for individuals with disabilities. Costs to cover personnel expenses, PPE and sanitation supplies.	\$50,000
Coalition for the Homeless of Central Florida, Inc.	Shelter and Services for Homeless Persons and Families – Public Services COVID-19 – an increase in the level of service in order to combat the COVID-19 in the community (due to change in the agency operations). Request to cover additional staffing and indirect costs incurred due to COVID-19 pandemic.	\$386,951
Community Coordinated Care for Children, Inc.	School Readiness Program – to cover additional expenditures related to the COVID-19 response. Funding to cover face masks, thermometers, wipes and other health/safety items; match for the additional School Readiness slots to address higher needs for affordable child care due to COVID-19.	\$157,318
Community Legal Services of Mid-Florida, Inc.	Meeting Needs after COVID – to deal with legal housing issues related to the crisis. Request to cover expenditures, add legal personnel and legal clinics to address increased demand for legal services due to COVID-19.	\$350,800
Covenant House Florida, Inc.	CDBG- Safe-Haven Parenting and Child Development – increased level of service (youth shelter and case management) related to the pandemic. Request for additional personnel to address an increase of clients due to COVID-19.	\$62,941
Hispanic Federation, Inc.	Family Stabilization Initiative – assisting families and individuals at risk of losing their homes. Funding to cover an increased need for services, including rental assistance payments for individuals that have lost employment due to COVID, personnel and indirect costs.	\$220,000
Homeless Services Network of Central Florida, Inc.	CDBG Prevention and Diversion Program – prevention and stabilization program for previously housed homeless individuals who lost income due to COVID-19. Funding to cover	\$110,000

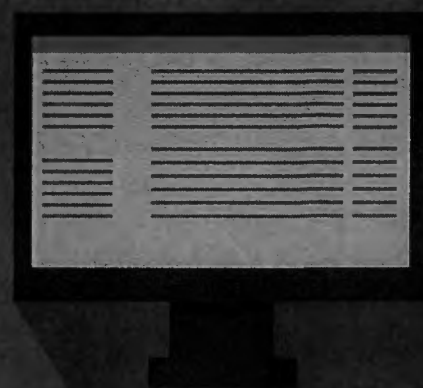
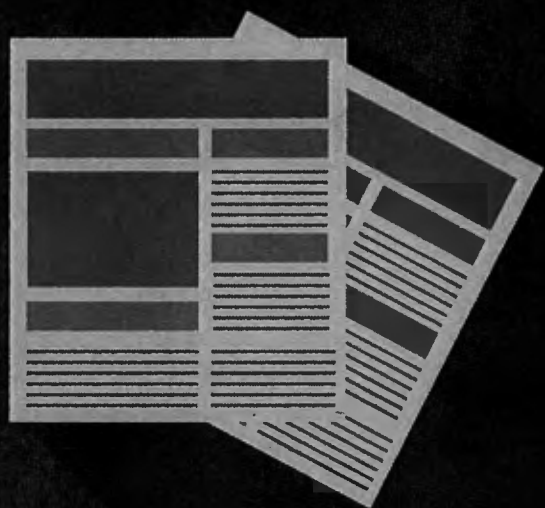
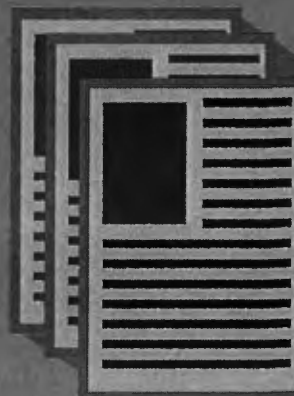
Activity Name or Agency Name	Project Description	Proposed Funding Allocation
Jewish Family Services of Greater Orlando, Inc. (rental assistance)	rental assistance, personnel expenditures, etc. Rental Assistance Program – increased demand for services and additional emergency rental assistance to prevent homelessness and help clients maintain their basic needs. Request for emergency financial assistance, personnel expenditures and indirect costs.	\$603,350
Jewish Family Services of Greater Orlando, Inc. (food pantry)	Pearlman Emergency Food Pantry – increased demand for food assistance related to COVID-19. Funds to cover personnel expenditures and indirect costs to address an increased demand for food services for low income households.	\$35,000
LifeStream Behavioral Center, Inc.	COVID-19 Response – purchase of PPE and testing kits for the Anthony House facility for women and children.	\$36,250
Seniors First, Inc.	Pandemic Emergency Expenses – In-Home Services, expansion of the Meals on Wheels program and food pantry, additional supplies. Request for additional personnel expenditures, food preparation, cleaning and PPE supplies, and indirect costs.	\$160,000
SOS by Urbaner, Inc.	Job Readiness Program in the Azalea Park neighborhood – Job readiness trainings in the COVID-19 impacted neighborhood (Azalea Park) for individuals who have lost employment due to COVID. Costs to cover personnel expenditures.	\$54,400
The Jobs Partnership, Inc.	LifeWorks – job readiness program – new location in the Mercy Drive area due to anticipated higher demand for job services because of COVID-19. Funding for personnel expenses, supplies, and outreach, etc.	\$50,000
United Against Poverty, Inc.	COVID-19 Response and Recovery – expenditures to support delivery of existing programs (Crisis Stabilization, Grocery, Workforce Development and Education) and to expand and reconfigure services. Request to cover additional personnel, PPE, cleaning supplies, and indirect costs.	\$200,000
Total CDBG-CV Public Services		\$2,477,010

Proposed ESG-CV Activities

Activity Name or Agency Name	Project Description	Proposed Funding
SHELTER OPERATIONS		
Coalition for the Homeless of Central Florida, Inc.	Shelter Operations (Center for Women and Families and Men's Service Center) – to accommodate changes in the delivery of shelter services. Request to cover personnel expenses (medical coordinators), equipment/isolation areas, minor renovations, PPE, cleaning, food supplies and indirect costs.	\$229,072
Covenant House Florida, Inc.	Youth Housing Focused Shelter – to support increased demand for crisis shelter beds. Funding for additional personnel due to increased demand for services/changes in operations, and for communications/WiFi upgrades.	\$104,093
Family Promise of Greater Orlando, Inc.	Interfaith Hospitality Network (IHN) Shelter Program – additional expenditures related to COVID-19. Request to cover hotel vouchers, additional personnel expenditures, facility renovation costs, shelter food and supplies.	\$255,500
Harbor House of Central Florida, Inc.	Emergency Domestic Violence Shelter – to assist with increased operating costs of the shelter facility. Funding for additional personnel, hotel vouchers, food, and increased operational expenditures due to COVID-19.	\$95,000
Southern Territorial Headquarters of the Salvation Army	Shelter Operations/Emergency Shelter – increased level of service due to COVID-19. Funding to cover personnel expenses, supplies, operations, and food.	\$224,000
Total Shelter Operations		\$907,665
HOMELESSNESS PREVENTION SERVICES		
Embrace Families Solutions, Inc.	Family Homeless Prevention Services – Funding to cover personnel expenditures for a homeless prevention program, financial assistance, communications, supplies, and indirect costs.	\$395,208
RAPID RE-HOUSING AND STABILIZATION SERVICES		
Homeless Services Network of Central Florida, Inc.	HSN COVID-19-related Rapid Rehousing – expansion of the program funded through general revenue to meet the increased demand for services. Funding to cover rental and financial assistance (moving, utility and security deposits) and case management.	\$477,459

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS

BCC Mtg. Date: June 23, 2020



ORANGE COUNTY CITIZEN PARTICIPATION PLAN

Amended May 28, 2020

**Housing and Community
Development Division**

525 East South Street
Orlando, Florida 32801



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BACKGROUND

Orange County's Citizen Participation Plan (CPP) is intended to establish the procedures and standards for citizen participation, in compliance with the U.S. Department of Housing and Urban Development's rule 24 CFR 91.105. All Orange County citizens, in particular low and moderate income persons and those living in slum and blighted areas, are encouraged to participate in the planning, implementation and assessment of its Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grants programs.

Citizens are encouraged to participate in all stages of the planning process, including the identification of needs, setting of needs-related priorities, funding allocations, and implementation and evaluation of program activities designed to meet high-priority needs. Accordingly, the County makes provision for citizens to participate in the development of the Citizen Participation Plan, the Consolidated Plan, each related Annual Action Plan, and any substantial amendments to these plans. The County also makes provision for citizens to comment on the Consolidated Annual Performance Report that evaluates activities and projects implemented each year.

INTRODUCTION

Orange County housing and community development programs are intended to develop viable urban communities with decent housing and a suitable living environment, and to expand economic opportunities, particularly for low- and moderate-income persons. Through its Housing and Community Development Division, the County implements activities aimed at meeting this commitment within the Unincorporated County area and in the participating municipalities.

To conduct desired activities, Orange County seeks federal funding from the U.S. Department of Housing and Urban Development (HUD) primarily through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG) programs. The Orange County Citizen Participation Plan is designed to gather input from persons with low- and moderate- incomes, persons living in slum and blighted areas, and in areas where funds are being used, or are proposed to be used, and from residents of primarily low- and moderate-income neighborhoods, as defined by HUD. The CPP also seeks input from persons who are homeless, members of minority groups, non-English speaking persons, persons with disabilities, and residents of public housing, by publicly soliciting individual comments and by contacting groups and agencies that represent and/or serve these populations.

Orange County recognizes the need for persons or groups affected by, or involved with community development projects under these programs to be given the opportunity to provide relevant and productive input to those tasked with program implementation and administration. Though Orange County does not administer public housing, it welcomes input from local community partners, such as the Orlando and Winter Park Housing Authorities, local public housing authorities (PHAs), and their residents, and from those agencies that provide assisted housing, health services, homeless services, and various public services. These partners can provide valuable insight on community needs and improvements. The County will host public meetings and provide timely notification and appropriate information concerning the conduct and purpose of these meetings to allow full public participation.

DEFINITIONS

Consolidated Plan: A five-year strategic plan prepared as required by 24 CFR Part 91. It is the planning document of the County which describes identified needs and goals for community planning and development programs, and housing programs, during the designated five-year period. The plan is submitted to HUD on or before August 15 prior to the start of the first year of the new five-year period. It allows the County to apply for funding under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Shelter Grants (ESG) programs.

Annual Action Plan: An annual action plan is prepared for each year of the five-year Consolidated Plan and specifies the amount of funding the County anticipates receiving from HUD, and related program income, under the CDBG, HOME and ESG programs. It describes the activities/projects to be undertaken to address the needs and priorities identified in the Consolidated Plan. It is submitted to HUD on or before August 15 of each year and serves as the annual application for funding for the grant year that begins October 1st and ends September 30th.

Consolidated Annual Performance and Evaluation Report (CAPER): This is the annual report that provides details of the County's performance in the administration of funding provided under the CDBG, HOME, and ESG programs during the previous grant year and tracks progress made towards five year goals established in the Consolidated Plan. It describes how funds were actually used and the extent to which funds benefitted low- and moderate-income persons. The CAPER is submitted within 90 days of the end of the grant year (by December 30th), and it is the basis for an evaluation of annual accomplishments and progress towards goals established in the Consolidated Plan.

Community Development Advisory Board (CDAB): The Advisory Board serves as a liaison between the Housing and Community Development Division and County residents. The Board represents both community wide and neighborhood interests. Orange County's six District Commissioners each appoint a CDAB member for a particular district and one CDAB member is appointed by the Mayor as an at large representative. The Board convenes regularly, and members are also encouraged to attend neighborhood organization meetings in the district they represent.

PROVISION OF TECHNICAL ASSISTANCE

Orange County actively promotes neighborhood/community organizations and the regular conduct of neighborhood meetings by participating in meetings and maintaining ongoing contact with neighborhood organization representatives, especially in low- and moderate-income areas in need of community development assistance. Meetings give county representatives the opportunity to share information about the Citizen Participation Plan process. Citizens and community leaders can interact with and share concerns or recommendations with county representatives. Citizens may review old or new program issues or activities, and may solicit input on projects they are considering for their area, prior to submitting a proposal through their organization to the Housing and Community Development Division.

The Division staff will provide guidance in the interpretation of relevant federal regulations, strategies and objectives of the Consolidated Plan and Annual Action Plan, and referrals to

appropriate agencies and to HUD, if necessary. Orange County staff will provide technical assistance, to the greatest extent feasible, to all applicants or potential applicants and their constituents. Assistance may be in the form of one-on-one technical assistance to community leaders, or organizations and agencies that represent and/or assist minorities and disabled persons in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan. Staff may also attend meetings to provide needed technical assistance and to respond to community questions and/or concerns, or both. Assistance with proposals is not a guarantee of funding.

ORANGE COUNTY CONSOLIDATED PLAN

Public meetings prior to development of the Consolidated Plan

Before developing the Consolidated Plan, the County will schedule at least one public hearing to:

- Provide citizens, public agencies and interested parties with a forum for input on housing and community development needs and priorities as part of the preparation of the Plan
- Discuss the amount of funding the County anticipates receiving from HUD for CDBG, ESG and HOME programs, and related program income, and the estimated amount of funding under these programs that will benefit persons of low and moderate income
- Examine the range of activities that may be implemented
- Give assurances of plans to minimize displacement of persons, assist any persons displaced, and specify the types and levels of assistance the County will make available (or require others to make available) to persons displaced, (even if no displacement is expected to occur) in keeping with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended
- Advise when and how the County will make this information available

Development of the Consolidated Plan

Preparation of the Plan will begin after community and neighborhood needs have been identified. The County will provide opportunity for citizen input on needs and priorities by such means as focus group sessions, a public survey at community locations and/or a request for input/comments on the County's website, participation in community meetings, and by other means as feasible and appropriate.

Prior to adopting the Consolidated Plan, Orange County will make available to citizens, public agencies, and other interested parties information which includes the amount of assistance the County expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.

Orange County will ensure that citizens, public agencies, and other interested parties are afforded a reasonable opportunity to examine the contents of the proposed Consolidated Plan and to submit comments regarding the Plan through the following actions.

- **Publication of Plan Summary:** A summary of the proposed Consolidated Plan, in English and Spanish, will be published in the Orlando Sentinel/El Sentinel (English and Spanish) or similar newspaper of general circulation, and in newspapers and/or newsletters or other publications directed to, or reaching minorities where available and feasible. It will also be published on the County's website at <http://www.orangecountyfl.net/NeighborsHousing/CommunityDevelopment.aspx>, and to the extent possible, on the website/facility notice board of non-profit public service providers, including those serving persons with disabilities. It will be provided to community partners, particularly those in or serving target areas and low- and moderate-income areas of the county, and faith based, business and other agencies/organizations and associations, as appropriate. The published summary will describe the contents and purpose of the Consolidated Plan, funding anticipated, proposed activities, and locations where copies of the entire proposed Consolidated Plan may be examined by the public.
- **Public Review and Comment Period:** A public review and comment period of not less than thirty (30) days will be established for the receipt of comments from citizens on the proposed Consolidated Plan. This period will be specified in the public notice at the time the summary of the plan is published.
- **Copies of Proposed Consolidated Plan:** A copy of the proposed plan will be available for review at the Orange County Public Library, and at the Orange County Housing and Community Development Office, including its Planning and Development, Housing Development and Section 8 offices. The proposed Consolidated Plan will be posted on the <http://www.orangecountyfl.net/NeighborsHousing/CommunityDevelopment.aspx>, the County's website, and, to the extent possible, at such public places and other locations throughout the county that will facilitate examination by the general public. Upon request, the County will also make a reasonable number of copies of the Plan available to citizens and groups that request it, including copies to persons who are homebound. Locations and addresses of locations where the plan will be available are as follows:

Orange County Housing and Community Development Division

525 E. South St.
Orlando, FL 32801

Orange County Public Library

101 E. Central Blvd.
Orlando, FL 32801

Orange County Community Centers

[Various - Located in or serving current Target Areas and other Low/Mod Income Areas]

Displacement

In implementing its Consolidated Plan activities, the Orange County will make every effort possible to avoid or minimize the effects of displacement of persons affected by any CDBG, HOME, and ESG funded activities. If an involuntary displacement should occur, the County will provide housing referral assistance and, if required, make relocation payments in accordance with local, state and federal law.

Public Meetings – Consolidated Plan

Orange County will hold at least two (2) public meetings annually to obtain citizen input and to respond to questions regarding program activities. These public meetings will be conducted at different times during the program year. These meetings will, together, address housing and community development needs, discuss proposed activities, and review program performance.

An initial public meeting will be held during the development of the Action Plan. A second public meeting will be held near the end of the fifteen (15) day public review period of the CAPER. Every five years, when the Consolidated Plan is being developed, the County will hold an additional public meeting before the proposed Consolidated Plan is published for review in order to obtain the input of citizens on housing and community development needs. These public meetings are intended to meet the guidelines required by the U.S. Department of Housing and Urban Development established in 24 CFR 91.105(e)1.

The public meeting procedures are outlined below.

- **Notice of Public Meetings:** Orange County will make every effort to ensure that the notice of these public meetings is published at least fifteen (15) days in advance of the meetings in the Orlando Sentinel/El Sentinel (English and Spanish) or similar newspaper(s) of general circulation, and in minority and non-English language newspapers, where available and feasible. Notice of these public meetings will include the time, date, place and procedures of these meetings as well as topics to be considered. Notices will encourage all interested parties to participate and give their comments and input on the proposed plans being developed.
- **Time and Location of Meetings:** Public meetings will be held at times and locations convenient to potential and actual beneficiaries. Unless otherwise noted, public hearings will be held at 6:00 p.m. at a central, accessible location.
- **Non-English Speaking Persons:** Orange County will make a translator available at public meetings where a significant number of non-English speaking persons or interest groups notify the staff at least two (2) business days prior to the public meeting and request appropriate translation services.
- **Special Accommodations for Persons with Disabilities:** Orange County staff will make special arrangements for the attendance of persons with disabilities who notify the County at least two (2) business days prior to the public meeting and identify and request the special accommodations needed.

Amendments to the Consolidated Plan/Annual Action Plan

a) Substantial Amendments to the Consolidated Plan/Annual Action Plan

Substantial amendments to the Consolidated Plan must conform to 24 CFR 91.505. Orange County will consider the following changes to be substantial amendments to the Consolidated Plan, and the Annual Action Plan, and subject to the citizen participation process, in accordance with its Citizen Participation Plan and 24 CFR 91.505. A substantial change is defined as one of the following occurrences:

1. A change that adds a new priority;

2. A change that adds a new activity;
3. A change that cancels an activity that involves more than 25% of the fiscal year's funding allocation;
4. A change in the project location to one beyond the original census tract and block group; or
5. A change in the scope of an activity as it relates to beneficiaries, basic eligibility or changes in purpose/stated objectives of an activity.

The procedures that must be followed when processing a substantial amendment to the Consolidated Plan are outlined below.

- **Public Notice:** A notice concerning the availability of the proposed substantial amendment will be published in the Orlando Sentinel/El Sentinel or other newspaper of general circulation, and it will establish a thirty (30) day public review and comment period. The public notice will encourage all interested parties to participate, and solicit their comments and input on the proposed substantial amendment. Upon request, the County will also make copies of the proposed substantial amendment available to citizens and groups.
- **Public Comments:** Orange County will consider any comments or views of citizens received in writing, or orally at public meetings, in preparing the final substantial amendment. Questions (including requests to review supporting documentation) or written comments regarding the proposed Amendment should be directed to the Orange County Housing and Community Development Division.
- **Expedited Procedures and their Applicability:** Disaster or emergency events may require expedited procedures for processing substantial amendments to the Consolidated Plan and/or the Annual Action Plan. These disaster or emergency events may include, but are not limited to, man-made disasters, natural disasters, acts of terrorism, or public health crises such as the recent coronavirus disease 2019 (COVID-19) pandemic. Expedited substantial amendments to fund new activities and/or reprogram funds (including canceling activities) may be required to meet the housing and community development needs resulting from a disaster or public health emergency. Therefore, Orange County may utilize eligible funds to address these needs following a five (5) day public comment period instead of a thirty (30) day comment period when provided a waiver by HUD. For CDBG funding under FY 2019-2020 and *The Coronavirus Aid, Relief and Economic Security Act (CARES Act)*, Orange County may provide a five (5) day notice of a proposed change for public comments, as allowed under the HUD waiver. A special ESG Program funding under the CARES Act (referred to as ESG-CV) is not subject to the consultation and citizen participation requirements that would otherwise apply to the ESG funds. Instead, Orange County must publish how its ESG-CV allocation will be used, at a minimum, on the Internet at its website or through other electronic media.
- **Virtual Meetings:** In the event that Orange County is closed to the public, or has a declared emergency, or for as long as public health authorities recommend social distancing or limited in-person public gatherings for public health reasons, virtual public meetings and hearings may be used to fulfill any public hearing requirements. Orange County will continue to provide reasonable notification, public comment opportunity and access for citizens, timely response from local officials to all citizen questions and issues, and public access to all questions and responses (at request). Public comment

opportunities and accommodations for persons with disabilities or persons with limited English proficiency will be made available to the greatest extent possible.

- Submission to the Orange County Board of County Commissioners for approval
- Submission to HUD for final approval through IDIS

Substantial amendment(s) must be submitted and reviewed by HUD prior to completion of the Consolidated Annual Performance and Evaluation Report (CAPER). The amendment(s) should first be incorporated into the Consolidated Plan and, subsequently, into the Annual Action Plan.

b) Minor Amendments to the Consolidated Plan

Orange County will consider the following changes to be minor amendments to the Consolidated Plan, and the Annual Action Plan, and subject to the citizen participation process, in accordance with its Citizen Participation Plan and 24 CFR 91.505. A minor amendment is defined as:

- A change that cancels an activity that involves less than 25% of the fiscal year's funding allocation.

Minor amendments will not require public notices or submission to the Orange County Board of County Commissioners; however, these amendments must be submitted through IDIS and reviewed by HUD prior to completion of the Consolidated Annual Performance and Evaluation Report (CAPER). Minor amendments should first be incorporated into the Consolidated Plan and, subsequently, into the Annual Action Plan.

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

On an annual basis, Orange County will review and report, in a form prescribed by HUD, on the progress it has made in carrying out its five year strategic plan and Annual Action Plan. This Consolidated Annual Performance and Evaluation Report (CAPER) will include a description of the resources made available, the utilization of available resources, the geographic distribution and location of funded projects, households and persons assisted (including racial and ethnic status of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the five year strategic Plan and the Annual Action Plan. As required, the CAPER will be submitted to HUD within ninety (90) days after the close of the County's program year.

Public Notice and Comment Period – CAPER

To inform the public of the availability of the CAPER, Orange County will publish a notice in the Orlando Sentinel/El Sentinel or other newspaper of general circulation, and will establish a fifteen (15) day public review and comment period. The notice will encourage all interested parties to participate and provide their comments and input on the CAPER. The notice will also provide information on locations where copies of the entire proposed CAPER report may be examined by the public. Upon request, the County will also make free copies of the proposed CAPER report available to citizens and groups.

A public review and comment period of not less than fifteen (15) days will be established for the receipt of comments from citizens and all interested parties on the proposed CAPER report.

Public Meeting – CAPER

Orange County will conduct a public meeting to provide an opportunity for citizens to comment and ask questions regarding the CAPER. This meeting will follow the public review and comment period, noted above.

Notice of this public meeting will be published at least fifteen (15) days in advance of the meeting in the Orlando Sentinel/El Sentinel (English and Spanish) or similar newspaper of general circulation, and where available and feasible, in newspapers and/or newsletters or other publications directed to, or reaching minorities. It will also be published on the County’s website at <http://www.orangecountyfl.net/NeighborsHousing/CommunityDevelopment.aspx>. The notice will describe the contents and purpose of the CAPER and locations where copies of the entire CAPER may be examined by the public.

Orange County will consider any comments or views of citizens received in writing in preparing the annual CAPER report. A summary of these comments or views will be attached to the annual CAPER report.

PUBLIC ACCESS TO MEETINGS AND RECORDS

Public Meetings

Orange County commits to provide its citizens with reasonable and timely access to public meetings regarding the Consolidated Plan and related Annual Action Plans and any amendments thereto, and also to the Consolidated Annual Performance Report.

Document Availability

The Consolidated Plan, any amendments thereto, the annual Action Plans and the CAPER will be made available and accessible to the public. Public access includes the availability of materials in a form accessible to persons with disabilities, upon request. In addition, English-Spanish bilingual staff will be available to assist non-English speaking residents in accessing this information. These plans will be made available for public inspection and review during regular business hours at the Orange County Housing and Community Development Division, located at 525 E. South St., Orlando, FL 32801.

Access to Records and Information

The public will be provided with reasonable access to records, subject to all local, state and federal laws regarding privacy and obligations of confidentiality, during the public comment periods. Interested persons and groups, including those that are or may be affected, will have the opportunity to receive information, review and submit comments on any proposed submission concerning funds available and the estimated amount expected to benefit low- and moderate-income residents.

ADDITIONAL PUBLIC PARTICIPATION TOOLS

In addition to the strategies proposed in this document, Orange County will continue implementing other outreach tools in order to improve citizen participation. With regards to Public Notices, documents submitted for review may be summarized in the form of flyers or brochures and placed in public libraries and/or community centers in low-income areas for easy accessibility; these summaries will also be published on the County's website. Public Notices may be provided in languages other than English and Spanish, if needed. Furthermore, advertisement will also be done through Spanish radio channels, when necessary, in order to reach larger audiences and improve access to information for Non-English speakers.

Email announcements will be shared with agencies and community leaders when documents become available for public review. Orange County will continue consultations with other local governments and jurisdictions in the region to discuss issues of regional importance, such as affordable housing and homelessness.

In an effort to reach out to various groups within the County and to ensure these public participation tools are put into place, Orange County staff will host topic-oriented stakeholder sessions and continue to be part of the Florida Community Development Association (FCDA). To reduce language barriers and allow for better communication, staff who are Spanish speaking, or who speak other languages, such as Haitian Creole or Russian, may be available to assist the public upon request.

COMPLAINTS AND GRIEVANCE PROCEDURES

Orange County will provide a written response to all complaints received in writing, or orally at public hearings, if any, concerning the Consolidated Plan, the Annual Action Plan, and any amendment to these plans, or to the CAPER. Responses will be provided within fifteen (15) working days, where practicable. A record of complaints received will include the nature of the complaint, referrals made, and the final disposition. This record will be included with the final document submitted to HUD.

Comments and/or complaints should be submitted to the Housing and Community Development Division, which administers federal funding from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Shelter Grants (ESG) programs (and other programs that may be administered on behalf of HUD from time to time as deemed necessary). The City of Orlando administers funding for the area under the HOPWA program. Comments and/or complaints should be submitted in writing, by mail, or fax to:

The Manager, Orange County Housing and Community Development Division
525 E. South St., Orlando, FL 32801 Tel: 407-836-5191 Fax: 407-836-5193

ACCESS TO CITIZEN PARTICIPATION PLAN

Orange County will provide citizens with a reasonable opportunity to comment on this Citizen Participation Plan and on any substantial amendments thereto. This Citizen Participation Plan and any amendments thereto, will be maintained as public documents and available to any

member of the public. This Citizen Participation Plan will be made available in a format accessible to persons with disabilities and non-English speaking persons, upon request.

The Citizen Participation Plan, or any proposed amendments thereto, will be made available to the public, including various social service providers and groups that represent or serve persons with low and moderate incomes, persons living in slum and blighted areas and in areas where CDBG funds are proposed to be used, persons with special needs, residents of public housing, persons who are homeless, members of minority groups, non-English speaking persons, and persons with disabilities. The Plan will be posted on the County's website at <http://www.orangecountyfl.net/NeighborsHousing/CommunityDevelopment.aspx>, distributed via email, and advertised in the Orlando Sentinel or other newspaper of general circulation.

Copies of this Citizen Participation Plan and any amendment thereto, will be kept on file at Orange County Housing and Community Development Division at 525 E. South St., Orlando, FL 32801, and will be made available for public inspection and review during regular business hours.

BCC Mtg. Date: June 23, 2020

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="05/28/2020"/>	4. Applicant Identifier: <input type="text" value="200206122180C"/>
---	---

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
---	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name: <input type="text" value="Orange County Board of County Commissioners"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000773"/>	* c. Organizational DUNS: <input type="text" value="0647972510000"/>	

d. Address:

* Street1:	<input type="text" value="525 E. South Street"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Orlando"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="FL: Florida"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="32801-1393"/>

e. Organizational Unit:

Department Name: <input type="text" value="Planning, Env and Dev Services"/>	Division Name: <input type="text" value="Housing and Community Developm"/>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>
Middle Name: <input type="text" value="L."/>	
* Last Name: <input type="text" value="Glasser"/>	
Suffix: <input type="text"/>	

Title: <input type="text" value="Division Manager"/>

Organizational Affiliation: <input type="text" value="County Division"/>
--

* Telephone Number: <input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
--	--

* Email: <input type="text" value="Mitchell.Glasser@ocfl.net"/>
--

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant(CDBG)/Entitlement Grant

*** 12. Funding Opportunity Number:**

* Title:

Community Development Block Grant(CDBG-CV) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

COVID-19 Supplemental Funds - CDBG-CV

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="4,147,196.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="4,147,196.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement of agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

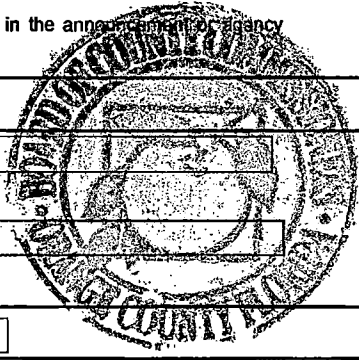
* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed: **JUN 23 2020**



ASSURANCES - CONSTRUCTION PROGRAMS

BCC Mtg. Date: June 23, 2020

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

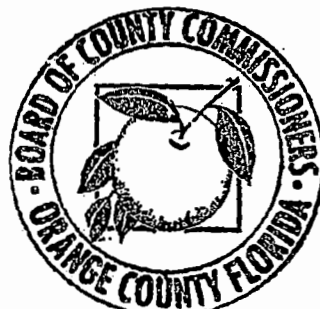
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Orange County Mayor fol
APPLICANT ORGANIZATION	DATE SUBMITTED
Orange County, Florida	JUN 23 2020

SF-424D (Rev. 7-97) Back



BCC Mtg. Date: June 23, 2020

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: <input type="text" value="05/28/2020"/>	4. Applicant Identifier: <input type="text" value="200206122180C"/>
---	---

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
---	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name: <input type="text" value="Orange County Board of County Commissioners"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000773"/>	* c. Organizational DUNS: <input type="text" value="0647972510000"/>	

d. Address:

* Street1:	<input type="text" value="525 E. South Street"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Orlando"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="FL: Florida"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="32801-1393"/>

e. Organizational Unit:

Department Name: <input type="text" value="Planning, Env and Dev Services"/>	Division Name: <input type="text" value="Housing and Community Developm"/>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>
Middle Name: <input type="text" value="L."/>	
* Last Name: <input type="text" value="Glasser"/>	
Suffix: <input type="text"/>	

Title: <input type="text" value="Division Manager"/>

Organizational Affiliation: <input type="text" value="County Division"/>
--

* Telephone Number: <input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
--	--

* Email: <input type="text" value="Mitchell.Glasser@ocfl.net"/>
--

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant (ESG)/Entitlement Grant

*** 12. Funding Opportunity Number:**

*** Title:**

Emergency Solutions Grant (ESG-CV) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

COVID-19 Supplemental Funds - ESG-CV

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,024,224.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,024,224.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

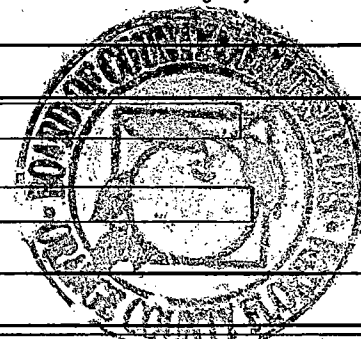
* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed: **JUN 23 2020**



ASSURANCES - CONSTRUCTION PROGRAMS

BCC Mtg. Date: June 23, 2020

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

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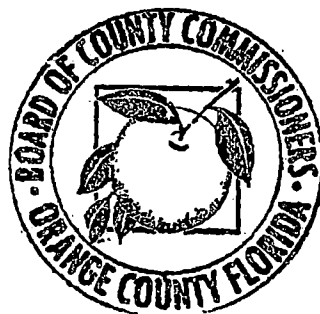
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972; as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Orange County Mayor fol
APPLICANT ORGANIZATION Orange County, Florida	DATE SUBMITTED JUN 23 2020

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CERTIFICATIONS

BCC Mtg. Date: June 23, 2020

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

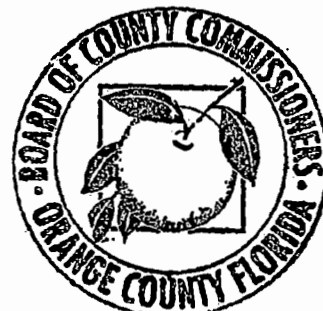
Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Ryan M. Brown
Signature of Authorized Official

JUN 23 2020
Date

County Administrator
Title



Specific Community Development Block Grant Certifications

BCC Mtg. Date: June 23, 2020

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

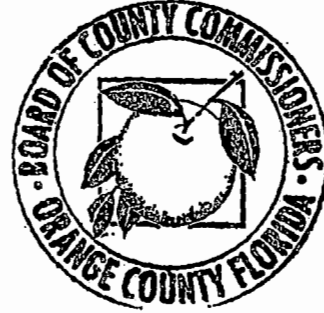
Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Ronald B. Bowers
Signature of Authorized Official

JUN 23 2020
Date

County Administrator
Title



BCC Mtg. Date: June 23, 2020

INTERIM ESG-CV Certifications (NON-STATE)

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

~~**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.~~

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with

the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Raymond B. Bwalya
Signature/Authorized Official

JUN 23 2020
Date

County Administrator
Title

