



Interoffice Memorandum

March 13, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-9504

SUBJECT: Award of Human Services Contracts Y20-2000 Series for Fiscal Year
2019-2020

ACTION REQUESTED

Approval to award Human Services Contracts for Children's Services, Y20-2000 Series for Fiscal Year 2019-2020, in the total contract award amount of \$600,000 for a one-year term. Further request authorization for the Procurement Division to renew the contracts for two additional one-year terms.

PROCUREMENT

The purpose of these contracts is to fund non-profit organizations that provide health and human services to children and families throughout Orange County.

FUNDING

Funding is available in account number 0001-062-2556-8610.

APPROVAL

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS

The Citizens' Review Panel for Human Services (CRP) is responsible for recommending the allocation of human service dollars to fund non-profit programs in Orange County.

During the Fiscal Year 2017-2018, the Board commissioned the services of Forefront, LLC, an independent Florida-based consulting, research, and advisory firm, to provide recommendations for the utilization of \$20,000,000 in new funding earmarked for children's programs and services in Orange County. Forefront, LLC published a final report outlining focus areas for targeted services of juvenile prevention and diversion, mental and physical health, early childhood education/care, and child/student homelessness. The report recommended that this programming should be provided in Orange County zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822,

and 32839. Zip codes were divided into Targeted Community Initiative sectors as follows: Sector 1 - 32703; Sector 2 - 32801 and 32805; Sector 3 - 32808, 32810, 32811, and 32818; Sector 4 - 32822; and Sector 5 - 32839.

The allocation of the available funding occurred in three phases. Phase 1 of allocation amended currently contracted non-profit organizations meeting contractual expectations. Phase 2 was a competitive funding process facilitated by the Citizens' Review Panel for Human Services Advisory Board.

During Phase 3, funds were allocated using a mix of contract amendments and a competitive funding process. Finally, for Phase 3B, the CRP allocated rollover remain in the budget due to the close of Fiscal Year 2018-2019 prior to the allocation of funding and funding not encumbered from other Community and Family Services divisions. Phase 3B allocated funding to non-profit organizations who submitted applications in one or both of the prior two processes to address documented needs in additional zip codes in East and West Orange County based on data received from Forefront, LLC. Phase 3 and 3B, traditional CRP fund distribution process occurred simultaneously.

Prior to making funding recommendations, CRP members are provided orientation and training on the fund distribution process. This training includes, but is not limited to, evaluation of all facets of the funding proposal, such as budgets, program design, and review of organization documents comprised of bylaws, financial statements, Internal Revenue Services form 990, strategic plans, and other supporting documentation submitted by organizations. CRP members also received Results-Based Accountability training from Forefront, LLC prior to participating in the evaluation processes.

Approval is requested for contracts to be awarded for the Fiscal Year 2019-2020 for the listed non-profit agencies for the following proposed services:

- **Central Florida Young Men's Christian Association, Inc. dba YMCA of Central Florida, Inc.** will provide **Innovation Programming for Youth Sector 5** to address risk factors of delinquency, schools, public health, mental health, and substance abuse. Programming will help youth overcome challenges by building positive social connections, strengthening family relationships, increasing the sense of social responsibility, developing problem-solving and conflict resolution skills, and promoting leadership development.
- **Foundation for Orange County Public Schools, Inc.** will offer **Vocational Opportunities for Students** to include, but is not limited to, career exploration, training, and job placement targeting Orange County youth, with a focus on those that are identified as at-risk or high-risk of not graduating high school, and/or pursuing a post-secondary education.
- **Hope CommUnity Center, Inc.** will provide **Innovation Programming for Youth – Sector 1** to address risk factors of delinquency, schools, public health, mental health, and substance abuse. Programming will help youth overcome challenges by building positive social connections, strengthening

family relationships, increasing the sense of social responsibility, developing problem-solving and conflict resolution skills, and promoting leadership development.

- **Youth Advocate Programs, Inc.** will provide **Innovation Programming for Youth – Sector 2** to address risk factors of delinquency, schools, public health, mental health, and substance abuse. Programming will help youth overcome challenges by building positive social connections, strengthening family relationships, increasing the sense of social responsibility, developing problem-solving and conflict resolution skills, and promoting leadership development.

Human Services Contract - Children's Services Funding for Fiscal Year 2019-2020				
Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Accounting Lines	Total Funding
Central Florida Young Men's Christian Association, Inc. dba YMCA of Central Florida, Inc.	Innovation Programming for Youth Sector 5	Y20-2069	0001-062-2556-8610	\$100,000
Foundation for Orange County Public Schools, Inc.	Vocational Opportunities for Students	Y20-2054	0001-062-2556-8610	\$300,000
Hope Community Center, Inc.	Innovation Programming for Youth Sector 1	Y20-2071	0001-062-2556-8610	\$100,000
Youth Advocate Programs, Inc.	Innovation Programming for Youth Sector 2	Y20-2072	0001-062-2556-8610	\$100,000
				\$600,000