

Fiscal & Operational Support Division will publish display advertisement in local newspaper of general circulation.



**Interoffice Memorandum**

**DATE:** September 5, 2024

**TO:** Jennifer Lara Klimetz, Assistant Manager,  
Clerk of the Board of County Commissioners,  
County Comptroller's Office

**THRU:** Agenda Development BCC

**FROM:** Alberto A. Vargas, MArch, Manager  
Planning Division

**CONTACT PERSON:** **Jason H. Sorensen, AICP, Chief Planner** Jason Sorensen  
Planning Division Sorensen  
(407) 836-5602 or [Jason.Sorensen@ocfl.net](mailto:Jason.Sorensen@ocfl.net)

**SUBJECT:** Request Public Hearing on October 8, 2024  
**Comprehensive Plan – Adoption of Small-Scale Ordinance**

Digitally signed by  
Jason Sorensen  
Date: 2024.09.05  
15:14:04 -0400

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**TYPE OF HEARING:** Adoption of Ordinance for Small-Scale Future Land Use Map Amendment, FLU1.2.4 Text Amendment and FLU8.1.4 Text Amendment

**APPLICANT:** Thomas Sullivan, Gray Robinson, P.A.

**AMENDMENT:** Ordinance for Previously Approved Small-Scale Amendments (Associated with SS-24-01-117, SS-24-01-FLUE-1, and SS-24-01-FLUE-2)

**DISTRICT #:** 4

**ESTIMATED TIME REQUIRED FOR PUBLIC HEARING:** 1 minute

**HEARING CONTROVERSIAL:** No

**HEARING REQUIRED BY FL STATUTE OR CODE:** Part II, Chapter 163, Florida Statutes and Orange County Code Chapter 30

**ADVERTISING REQUIREMENTS:** Fiscal & Operational Support Division will publish display advertisement in local newspaper of general circulation.

**ADVERTISING TIMEFRAMES:** At least ten (10) days prior to public hearings for Comprehensive Plan Amendments.

**SPANISH CONTACT PERSON:** Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la División de Planificación, al 407-836-5600.

**MATERIALS BEING SUBMITTED AS BACKUP FOR PUBLIC HEARING REQUEST:** Fiscal & Operational Support Division will provide the Clerk's Office with proof of publication the Wednesday prior to the Public Hearing.

The staff report will be provided under separate cover seven (7) days prior to the public hearing.

c: Jon Weiss, P.E., Deputy County Administrator  
Georgiana Holmes, Deputy County Attorney, County Attorney's Office  
Tanya Wilson, AICP, Director, Planning, Environmental, and Development Services Department  
Nik Thalmueller, AICP, Planning Administrator, Planning Division  
Alberto Vargas, Manager, Planning Division  
Olan Hill, Assistant Manager, Planning Division