



October 2, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Raymond Williams, Manager, Public Works Engineering Division
407-836-7909

SUBJECT: Consultant Selection, Request for Proposals, Y23-811-CC, Professional
Construction Engineering and Inspection (CEI) and Compliance Services for
the University Boulevard at Dean Road Intersection Improvements Project

ACTION REQUESTED:

Selection of Civil/Site Engineering, Inc. to provide Professional Construction Engineering and Inspection (CEI) and Compliance Services for the University Boulevard at Dean Road Intersection Improvements Project, Request for Proposals, Y23-811-CC.

Further request the Board to authorize the Procurement Division to negotiate and execute a contract with a not-to-exceed budget of \$698,018.34.

The proposal was evaluated by the Procurement Committee on September 27, 2023. Commissioner Christine Moore was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide consultant services as an extension of County staff for inspection, compliance and engineering oversight during construction of the University Boulevard at Dean Road intersection improvements. This project is located in District 5.

REMARKS:

The consultant shall assist the County by providing project management and support services for construction of the University Boulevard at Dean Road intersection improvements project. The services the consultant may be asked to provide may include, but are not limited to, review and approval of plans and specifications, daily inspection services, monitoring compliance requirements in accordance with Federal Aid Contracts, coordination with contractors and stakeholders, and other tasks as may be assigned.

One proposal was received in response to this Request for Proposals (RFP). Civil/Site Engineering, Inc. is a registered disadvantaged business entity. To ensure an open and competitive process, the RFP was posted on the County's e-procurement solution. A query

Selection of Consultant, Request for Proposals Y23-811-CC, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the University Boulevard at Dean Road Intersection Improvements Project

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from staff to potential proposers that declined to compete on this project resulted in the following:

Unique Designs Professional Service, Inc.: Did not propose because they did not have adequate experience to perform this project.

Metric Engineering, Inc.: They did not submit a proposal because this project was not for design services.

Nadic, Inc.: Did not respond to the inquiry.

Madrid CPWG, Inc.: Did not respond to the inquiry.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting

Y23-811, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the University Blvd at Dean Road Intersection Improvements Project

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	Total Weighted Points
Weighted Value	25	20	25	30	100
Similar Projects Requested	3	3			
Civil/Site Engineering, Inc.	125.00	66.67	100.00	135.00	426.67



Interoffice Memorandum

September 1, 2023

To: Corie Cummings, Contracting Agent
Procurement Division

FROM: Sheena Ferguson, Manager
Business Development Division

SUBJECT: Y23-811-CC Professional Construction Engineering and Inspection (CEI)
and Compliance Services for the University Blvd at Dean Road Intersection
Improvements Project

Orange County will receive federal funding through the Florida Department of Transportation (FDOT) for the services solicited in the Request for Proposal. Pursuant to the funding requirement of the FDOT's grant, disadvantage business enterprise (DBE) utilization shall be in compliance with applicable laws and regulations. FDOT has established a DBE program in accordance with such federal laws and regulations.

Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation. FDOT's DBE goal set for this project is 10.65%.

The Business Development Division evaluated the one proposal submitted for this project. Listed below is the respondent to the subject RFP with their DBE goal:

Proposer	Firms listed	Type of Work	% Of Overall Contract Amount
Civil/Site Engineering, Inc.	Civil/Site Engineering	Roadway Construction Engineering & Construction Materials Inspection	84%
	MTN Resources	DBE Compliance	3%
	AE Engineering, Inc	Roadway Construction Engineering & Construction Materials Inspection	3%
	Geotechnical and Environmental Consultants	Highway Materials Testing & Construction Materials inspection	3%
	Percentage		93%

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson

cc: Contract File