




Interoffice Memorandum

December 11, 2018

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, Manager, Procurement Division

Contact: Juanita Beason, Assistant Manager, Corrections Department
407-836-0369

Subject: Selection of Firm, Request for Proposals Y18-1016-KB, Residential
Substance Abuse Treatment Program

ACTION REQUESTED:

Selection of one firm and an alternate to provide Residential Substance Abuse Treatment Program, Request for Proposals Y18-1016-KB, from the following firms listed alphabetically:

Specialized Treatment Education and Prevention Services, Inc.
The Transition House

Request authorization for the Procurement Division to negotiate and execute a 3-year contract within a total budget amount of \$327,600. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

This item was evaluated by the Procurement Committee on November 28, 2018. Commissioner Jennifer Thompson was assigned to the Procurement Committee.

PROCUREMENT:

This contract will provide annual evidenced-based treatment and practices for adult inmates that are identified as in need of substance abuse treatment. Additionally, the program will be extended, in a modified form, to include the Orange County Work Release Center.

FUNDING:

Funding will be made available in account number 1660-081-3830-3197.

APPROVALS

The Corrections Department and Business Development Division concur with this recommendation.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP) and were evaluated by the Procurement Committee in accordance with the criteria set forth in the RFP.

Scores from the Procurement Committee's evaluation are attached.

RFP# Y18-1016-KB

Residential Substance Abuse Treatment Program (RSAT)


| RFP#: Y18-1016 Residential Substance Abuse Treatment Program (RSAT) | QUALIFICATION OF STAFF | | QUALIFICATION OF FIRM | | TECHNICAL APPROACH | | FEE PROPOSAL | | LOCATION | | MWBE | | WELFARE RECIPIENTS | SDV VETERANS SUB HIRE | SDV VETERANS PRIME HIRE | TOTAL |
|---|------------------------|----------------|-----------------------|----------------|--------------------|----------------|--------------|----------------|-----------|----------------|-----------|----------------|--------------------|-----------------------|-------------------------|-------|
| | 20 | | 20 | | 20 | | 20 | | 10 | | 10 | | 5 | 10 | 5 | |
| WEIGHT | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | WEIGHTED SCORE | RAW SCORE | RAW SCORE | RAW SCORE | |
| VENDOR NAME | | | | | | | | | | | | | | | | |
| Specialized Treatment Education and Prevention Services, Inc. | 4 | 80 | 5 | 100 | 5 | 100 | 5 | 100 | 5 | 50 | 3 | 30 | 0 | 0 | 0 | 460 |
| The Transition House | 2.8 | 56 | 3 | 60 | 4 | 80 | 4 | 86 | 4 | 40 | 3 | 30 | 0 | 0 | 0 | 352 |



Interoffice Memorandum

December 27, 2018

To: Kathy Bozeman, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJ: **RFP #Y18-1016-KB, Residential Substance Abuse Treatment Program**

Below are the respondents to the subject RFP with their firm's certified sub-consultants and MWBE participation score on a 1 – 5 rating:

| | | | |
|--------------|--|-----------|-----------------|
| 1. | Specialized Treatment Education and Prevention Services, Inc. | | 3 Points |
| | None | 0% | |
| | | | |
| | Total MWBE Participation: | 0% | |
| | EEO Staff | 100% | |
| Bonus Points | | | |
| | Service-Disabled Veterans (SDV) | 0 | |
| | Displaced Workers: | 0 | |

| | | | |
|--------------|----------------------------------|-----------|-----------------|
| 2. | The Transition House | | 3 Points |
| | None | 0% | |
| | | | |
| | Total MWBE Participation: | 0% | |
| | EEO Staff | 77% | |
| Bonus Points | | | |
| | Service-Disabled Veterans (SDV) | 0 | |
| | Displaced Workers: | 0 | |

Sarah L. Raper