



Interoffice Memorandum

October 26, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Approval of Contracts, Request for Proposals Y20-148-AH, Electrical Maintenance, Repair and Replacement

RECOMMENDATION:

Approval of Contracts, Request for Proposals Y20-148-AH, Electrical Maintenance, Repair and Replacement, from the following firms for Lots A, B and C, in the contract amounts below. Request authorization for the Procurement Division to execute the contracts in the total estimated contract award amounts for a one-year term. Further request authorization for the Procurement Division to renew the contracts for four additional one-year terms.

Lot	Proposer	Description	Estimated Annual Total
Lot A	Yang, Inc. dba Semco Electric Company	Facilities Management	\$795,000
Lot B	Heron Electric, Inc.	Orange County Convention Center	\$601,000
Lot C	Heron Electric, Inc.	Utilities, Fire Rescue and other County Sites	\$652, 500

The proposals were evaluated by the Procurement Committee on October 14, 2020. Commissioner Mayra Uribe was assigned to the Procurement Committee.

PROCUREMENT:

These contracts will provide necessary electrical repair, maintenance services, and installation of new electrical fixtures and systems at multiple facilities within Orange County.

FUNDING:

Funding is available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, 0001-043-1719-3810, 4430-035-0922-3810, 4420-038-1301-3810, 4420-038-1310-3810, 4420-038-1359-3810, 4410-038-1013-3810, 4410-038-1031-3810, and 1009-034-0672-3810.

REMARKS:

Six proposals were received in response to this Request for Proposals. The proposals from Bates Electric, Inc. and Echo ED Corp were deemed non-responsive for failure to submit required forms. Four were evaluated by the procurement committee.

It was the County's intent to make awards per lot as follows:

Lot A – Facilities Management – one award

Lot B – Orange County Convention Center – one award

Lot C – Utilities, Fire Rescue and Other County Sites – one award

The solicitation and issued addenda established that though this was the County's intent, in the event competition was limited, prohibiting the rationale mentioned above, Proposers could then be awarded more than one lot. Yang, Inc. dba Semco Electric Company and Heron Electric, Inc. were the only proposers which scored high enough for Board consideration and are recommended for award. Frank Gay Services, LLC and Prime Electrical Services, Inc. scored too low for Board consideration.

Consensus scores of the Procurement Committee are attached.

Procurement Committee Meeting - October 14, 2020
RFP #Y20-148-AH, Electrical Maintenance, Repair and Replacement

CRITERIA	Qual. of Staff	Qual of Firm	Technical Approach	Location	M/WBE	Displaced Workers (B)	SDV (B)	Fee Proposal LOT A	Fee Proposal LOT B	Fee Proposal LOT C	Total Weighted Points LOT A	Total Weighted Points LOT B	Total Weighted Points LOT C
Weighted Value	15	15	20	10	10	5	15	30	30	30	120	120	120
(B) Indicates Bonus Points (Maximums Bonus Points Above)													
Yang, Inc. dba Semco Electric Company	45.00	45.00	80.00	50.00	0.00	2.00	0.00	90.00	90.00	90.00	312.00	312.00	312.00
Heron Electric, Inc.	60.00	60.00	60.00	0.00	0.00	0.00	0.00	120.00	120.00	120.00	300.00	300.00	300.00