




Interoffice Memorandum

July 16, 2018

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division

SUBJECT: Award of Invitation for Bids Y18-1020-MV, Tree Trimming and Related Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1020-MV, Tree Trimming and Related Services, on a zone by zone basis, to the low responsive and responsible bidders, The Davey Tree Expert Company in the estimated contract award amount of \$2,332,576.75 for zones 2, 3 and 5 and Blades of Green, Inc. in the estimated contract amount of \$1,812,000 for zones 1 and 4 for 1-year terms. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

To support the operations of the Facilities Management Division, Utilities Department, Fire Rescue Department, Convention Center and other departments and divisions throughout the County. Services under this contract include pruning of trees, stump grinding, and the removal of dead, diseased, or undesirable trees from County owned properties.

FUNDING:

Delivery orders for services under the contract will be issued by departments and divisions on an as-needed basis.

APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

REMARKS:

Six bids were received in response to Invitation for Bids Y18-1020-MV and were evaluated for responsiveness, responsibility, and price reasonableness. The low bidders, The Davey Tree Expert Company and Blades of Green, Inc., have the necessary manpower and equipment to perform this contract. The bid of The Davey Tree Expert Company is considered reasonable based on the historic cost of these services. The bid of Blades of Green, Inc. is considered reasonable since it is within 10% of the lowest bidder. The Davey Tree Expert Company and Blades of Green, Inc. have a record of satisfactory contract performance with the County. The bid submitted by Core Services, LLC. was deemed non-responsive for failing to provide satisfactory references. The bid submitted by Seay Tree Service, Inc. was deemed non-responsive for failing to

complete all lines for each zone of the Bid Response Form. Therefore, award is recommended is made for award to The Davey Tree Expert Company and Blades of Green, Inc.

In accordance with the Invitation for Bids, no bidder shall be awarded more than three zones, with a maximum of two zones within zones one through four. Zone assignment is made to maximize geographical proximity to allow for effective management.

The bid tabulation is below:

Zone 1 – Downtown District

The Davey Tree Expert Company	\$860,186.00
Blades of Green, Inc.	\$906,000.00
A Budget Tree Service, Inc.	\$1,303,749.50
Tip Top Tree Experts	\$2,296,745.00
Core Services, LLC.	Non-Responsible
Seay Tree Service, Inc.	Non-Responsive

Zone 2 – Central District and 33rd Street

The Davey Tree Expert Company	\$860,186.00
Blades of Green, Inc.	\$906,000.00
A Budget Tree Service, Inc.	\$1,303,749.50
Tip Top Tree Experts	\$1,934,445.00
Core Services, LLC.	Non-Responsible
Seay Tree Service, Inc.	Non-Responsive

Zone 3 – West District

The Davey Tree Expert Company	\$860,186.00
Blades of Green, Inc.	\$906,000.00
A Budget Tree Service, Inc.	\$1,409,073.50
Tip Top Tree Experts	\$1,610,970.00
Core Services, LLC.	Non-Responsible
Seay Tree Service, Inc.	Non-Responsive

Zone 4 – East District

The Davey Tree Expert Company	\$860,186.00
Blades of Green, Inc.	\$906,000.00
A Budget Tree Service, Inc.	\$1,310,559.25
Tip Top Tree Experts	\$2,671,075.00
Core Services, LLC.	Non-Responsible
Seay Tree Service, Inc.	Non-Responsive

Zone 5 – Convention Center

The Davey Tree Expert Company	\$612,204.75
Blades of Green, Inc.	\$645,150.00
A Budget Tree Service, Inc.	\$1,062,505.75
Tip Top Tree Experts	\$2,418,835.00
Core Services, LLC.	Non-Responsible
Seay Tree Service, Inc.	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 14, 2018

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y18-1020-MV, Tree Trimming and Related Services

The Business Development Division evaluated the **6 bids** submitted for this project and found that **none** of the bidders are Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

