



Interoffice Memorandum

May 9, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

CPH From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Lindy Wolfe, P.E., LEED AP, Manager II, Utilities Engineering Division
407-254-9918

Subject: Approval of Amendment No. 5, Contract Y16-808, Professional
Engineering Services for Econlockhatchee Trail South Segment Water
and Wastewater

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y16-808, Professional Engineering Services for Econlockhatchee Trail South Segment Water and Wastewater, with CPH Inc., in the amount of \$52,632.37, for a revised total contract amount of \$515,379.76.

PROCUREMENT:

This amendment will provide additional engineering services for the utility work needed for Econlockhatchee Trail to State Road 408. The original scope had anticipated construction services for 12 months. In August 2023, Public Works issued the notice to proceed to the contractor for 30 months to reach final construction completion due to longer lead times on materials that influenced the longer construction duration. This change order includes additional progress meeting attendance and additional monthly construction invoicing review support to include monthly attribute table review for an additional 18 months of construction to reach final completion. This project is located in District 3.

FUNDING:

Funding is available in account numbers 4420-038-1482-6345 and 4420-038-1504-6345.

APPROVALS:

The Utilities Engineering Division concurs with this recommendation.

DISCUSSION:

On April 26, 2016, the Board authorized the selection of CPH Inc. and authorized negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget amount of \$419,999.67. The contract was executed on March 3, 2017, in the amount of \$419,999.67.

Previous contract amendment is as follows:

Amendment No. 1: Effective Date: 2/26/21 Amount: \$10,238.27

Incorporated additional engineering services to the contract, for a revised contract amount of \$430,237.94.

Amendment No. 2: Effective Date: 5/18/21 Amount: \$0.00

Reassigned services from task 2 to task 4.

Amendment No. 3: Effective Date: 11/16/21 Amount: \$22,858.07

Incorporated additional engineering services to the contract, for a revised contract amount of \$453,096.01.

Amendment No. 4: Effective Date: 12/23/23 Amount: \$9,651.38

Incorporated additional engineering services to the contract, for a revised contract amount of \$462,747.39.